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HARRISON COUNTY COURTHOUSE

Corydon, Ind.

(In the final publication an enlarged picture, 5 x 7, will appear here.)

INVENTORY OF THE COUNTY ARCHIVES

OF INDIANA

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 31. HARRISON COUNTY (CORYDON)

W. P. A.

*

Indianapolis, Indiana

The Historical Records Survey

October 1937

PREFACE

This inventory of Harrison County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

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The survey of state and local historical records in Indiana was instituted on February 19, 1936, as part of a nation-wide undertaking under the supervision of Dr. Luther H. Evans. Samuel J. Kagan, state archivist of the Indiana History and Archives Division of the State Library, was assigned to lead the project as State Director. In the beginning the Survey was closely associated with the Writers' Project. On September 23, 1936, the Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its very inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana have been to furnish the officials of the local, state, and national governments, students of history, lawyers and genealogists, and the general citizenry interested in the county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this

inventory will arouse greater interest in the state and local historical records and will encourage officials to continue the improvement of methods for the preservation and safekeeping of these records.

The field work of the survey of Harrison County was begun on May 1, 1936, under the district supervision of Mrs. Carmon Whitcher, of New Albany, later succeeded by Elizabeth Howe. The field workers were Albert Canoway, of Jeffersonville; and F. O. Walkup and Katherine Loftus, both of New Albany. It was completed on June 15, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been made in July 1937.

There are ninety-two counties in Indiana. When the survey of county archives is completed a separate volume is to be devoted to each county inventory in the state. Harrison County is No. 31.

The inventory proper is preceded by a number of introductory sections to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, educational, health, engineering, and other groups. Wherever applicable, natural groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to their functional sequence. A full and extensive

index following the inventory will help the reader locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Rider, editor; John R. Milligan in charge of accession and classifying; Louis Nation in charge of checking; Canis E. Brookway in charge of condensing; Julius Salman, legal adviser; and Howard G. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. Of the industrious and painstaking devotion to his task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to county officials; to the State Works Progress Administration; to Kenneth E. Lancet, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; and to Dr. Christopher B. Coleman, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project.

S. J. Kagan, State Director
The Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project called the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of thework by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

Foreword

An advisory committee has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the state indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CRHISTOPHER B. COLEMAN

Director, Indiana Historical Bureau

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PART A. HARRISON COUNTY AND ITS RECORDS SYSTEM

1. Historical Sketch

Harrison County, situated in the southern part of the state, is bounded on the west by Crawford County, on the north by Washington County, on the east by Floyd County, and on the south by the Ohio River, which separates it from the State of Kentucky. It has an area of 486 square miles.

Like the topography of most of the extreme southern part of the state, Harrison County is somewhat broken and hilly, especially along the Ohio River where the knobs rise to a height of 200-300 feet. The valleys along the streams are level or bottom lands. The county is drained by several streams, principally the Ohio River, which borders it for nearly forty miles. Blue River marks the boundary between Harrison and Crawford Counties for some distance and is tributary to the Ohio. Big and Little Indian Creeks meet at Corydon and drain the central portion of the county, while the southern part is drained by Buck Creek and its branches. These streams run though narrow valleys and gorges many feet in depth.

A brief picture of the relationship of Indiana to the United States as a whole begins with the landing and settlement of Jamestown in 1607. The next year the French founded Quebec and began a series of explorations to the west and south that eventually carried LaSalle to the mouth of the Mississippi River. On April 9, 1682, he claimed the entire river valley--the American Middle West--and named it Louisiana. In Indiana, French trading posts

were established on the present sites of Fort Wayne, Lafayette, and Vincennes by 1733. The English were establishing settlements in the Ohio Valley, and the competition that resulted over the valuable fur trade finally ended in the French and Indian War. By the Treaty of Paris, February 10, 1763, France ceded Louisiana to Great Britian. Shortly after the outbreak of the American Revolution, George Rogers Clark captured the English forts at Kaskaskia and Vincennes and Virginia now claimed the territory formerly under French and British jurisdiction. In 1784, Virginia ceded this vast empire to the United States, and three years later the Ordinance providing for the creation and government of Northwest Territory was passed by Congress. Knox County--all of the present State of Indiana and parts of Ohio, Michigan, Illinois, and Wisconsin--was carved out of Northwest Territory in 1790. Indiana Territory was created in 1800, and in 1816, Indiana was admitted into the Union as a state.

In addition to the French, British, and Virginian claims to the territory within the boundaries of Indiana, several tribes of Indians lived and roamed throughout the state for years, and before white settlers could move in with safety, the Indian titles had to be purchased by the United States Government. Between August 18-27, 1804, lands, including the greater part of Harrison County, were purchased from the Piankashaws, Miami , and Delawares. The remaining part of the county--the northern portion-- was acquired from the Delawares, Miami , and Potawatomi on August 21, 1805.

The first known permanent white settlement within the limits of Harrison County took place in 1792 by members of a family named Pennington. They located in the eastern part of the county near the present site of Lanesville. In 1801, the next settlement of which any record exists, Daniel Dean built a log cabin about a mile east of Lanesville. Squire Boone, a brother of Daniel Boone and one of the most prominent of the early citizens of Indiana, together with his four sons--Isaiah, Enock, Moses, and Jonathan--came to Grassy Valley in what is now Heth Township in 1802. They located on a spot about six miles from the Ohio River. In 1805, Patrick Shields, a native of Virginia, settled on the Ohio River about two miles below New Albany. Shortly after, he moved over to Indian Creek, and built a cabin near the present site of Crandall. Among the settlers to locate in the county in 1807 were John Ripperdan, Ephraim Fleshman, John Scinler, and Robert Denbo. Denbo built a cabin a short distance south of Corydon, and the next year Richard and Joseph McMahon settled in the same neighborhood.

Harrison County, the fourth to be created in the state, was formed by the Territorial Legislature October 11, 1808, effective December 1, 1808, out of lands formerly attached to Knox and Clark Counties. The legal boundaries as set out in the act were: "Beginning at a point on the river Ohio, where the meridian line from which the ranges take number, strikes the same, thence due north to the present Indian boundary line, thence with the said boundary line, to the intersection of the same by the line which

divides the fourth and fifth ranges east, thence with the latter to the above mentioned boundary line, between the Jeffersonville, and Vincennes districts, and with the same to the intersection of the line dividing the fifth and sixth ranges, thence with the said range line until it strikes the Ohio river, and thence down the same, with the meanders thereof, to the place of beginning." (1)

The county was enlarged by an act of December 10, 1810, when territory was added to its eastern border, (2) but was considerably reduced in size December 21, 1813, when Washington County was formed. (3) On January 10, 1818, a small portion of Harrison was attached to Perry County (4) and on January 29 of the same year other portions of Harrison were attached to Orange and Crawford Counties. (5) On January 2, 1819, Harrison lost more lands when Floyd County was formed. (6) Another attachment to Floyd County was made on January 10, 1823. (7) On January 31, 1824, the county boundaries were defined: "On the south by the Ohio river, on the west, by the Crawford county line, on the north, by the southern boundary of the county of Washington, until it strikes the line of Floyd county, and on the east, by the county of Floyd."

This description excludes from Harrison County the area north of Floyd County. The two open sections between Washington and Floyd counties were attached to Floyd by an act of January 5, 1828.

The law of June 7, 1852, defining county boundaries, made one

slight alteration in the Harrison-Floyd County line. Fractional section 7, township 4 south, range 6 east of the second principal meridian was transferred by that law to Floyd County. (8)

Governor Harrison appointed Spier Spencer the first sheriff of the county. He also appointed the judges of the court of common pleas: Moses Boone, Patrick Shields, and John George Pfrimer. This court, in addition to its judicial functions, then had the duties and responsibilities of the board of commissioners. At the first term of court, May 10, 1809, the county was divided into three civil townships. At present there are thirteen townships in Harrison County: Blue River, Boone, Franklin, Harrison, Heth, Jackson, Morgan, Posey, Scott, Spencer, Taylor, Washington, and Webster.

The act forming the county named Corydon the seat of government. The county was named in honor of William Henry Harrison, the first governor of Indiana Territory and the ninth president of the United States.

The first county election was held in the fall of 1809. George F. Pope was elected clerk and recorder, and Spier Spencer, sheriff and treasurer.

On March 11, 1813, an act of the Territorial Legislature removed the capitol from Vincennes to Corydon. From the date this act went into effect--May 1, 1813--until January 10, 1825, Corydon remained the Territorial and State capitol of Indiana, and the early history of the county and state was closely allied.

The first courthouse in Harrison County was completed in 1812 at a cost of about $1,500. The building was constructed of limestone and was forty feet square. From the time Indiana became a state in 1816 until 1825, the legislature met in this building. The supreme, district, and county courts also occupied the building when the legislature was not in session. In 1917, the general assembly authorized the purchase of the building and public square from Harrison County, and at the present time the conservation department of the state has jurisdiction over the old state capitol and has restored it to its original condition. The county built a small brick building on the public square in 1825 to house the county offices. The Masons added a second story which was used by them as a lodge hall. In 1840, a two-story brick building was erected to house the county officials, and was used until 1882 when a new building was constructed. The present courthouse was erected in 1927. It is a two-story building of brick and stone construction.

Since 1900, the population of Harrison County has been steadily declining; the 1930 census showed little over 17,000 inhabitants, of which 79.1% were classified as rural. There is no incorporated city in the county, and the incorporated towns--Milltown, Laconia, Lanesville, Corydon, Mauckport, Crandall, Palmyra, Elizabeth, New Amsterdam, and New Middletown--are, for the most part, also declining in population. In 1930, there were only 130 Negroes and 75 foreign-born whites residing in the county.

Harrison is predominantly an agricultural county, although only about 40% of the land is cultivated due to the erosion that has taken place. The principal crops are corn, wheat, and hay; dairying and poultry raising are also major farm enterprises.

There is very little manufacturing in Harrison County. About 300 workers are employed in a wagon and furniture factory and in a glass lamp chimney plant. There are also a small meat packing plant and a few grist mills in the county.

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(1) Acts of Ind. Territory, 1808, pp. 3 and 590.
(2) Acts of Ind. Territory, 1810, p. 40.
(3) Acts of Ind. Territory, 1813-14, p. 91.
(4) Acts 1817-18 (special), p. 29.
(5) Acts 1817-18 (special) pp. 25-27.
(6) Acts 1818-19, p. 100.
(7) Acts 1822-23. pp. 77-78.
(8) Rev. Stat., 1823-24, p. 96; Acts 1827-28, p. 12.
1 Rev. Stat. 1851-52, p. 177.

SOURCES

ROOSE, WILLIAM H. Indiana's Birthplace. A History of Harrison County, Indiana. (80pp. New Albany, Indiana, The Tribune Co. 1911.)

JAMES R. HOLLIDAY. Early History of Harrison County, Indiana. (96 pp. 1932. Typewritten.)

PENCE, GEORGE AND ARMSTRONG, NELLIE C. Indiana Boundaries, Territory, State, and County. (883 pp. Indiana Historical Bureau. Indianapolis, 1933.)

UNDERWOOD, ROY L. Preliminary Survey of County Planning Problems in Harrison County, Indiana. (15 pp. State Planning Board of Indiana cooperating with Works Progress Administration. February, 1936. Typewritten.)

Chart of Governmental Organization to appear here.

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Harrison County, with its county seat at Corydon, is a subdivision of the State of Indiana for administrative, judicial, and political purposes. It is a creature of the legislature and possesses only such powers of local government as are conferred by acts of the legislature or are incident and necessary to carry out the provisions thereof. Created by the state, the county is subject to legislative control at any time and its powers may be amplified or diminished without its consent.

Harrison County was organized by an act of the General Assembly, effective December 1, 1808. (1) Its present government, as it functions today, is the result of its development under the original Constitution of 1816, the present Constitution adopted in 1851, and more than a century of legislative action.

The county system of government is an inheritance from England and the American Colonies, whence pioneers in Indiana brought their customs and laws. Its beginnings in Indiana are found in the laws of the Northwest Territory, which recognized the counties already established, and provided for courts and administrative officers, as follows: General court of quarter sessions of the peace, county court of common pleas, (2) and court of probate, (3) commissioners, (4) sheriff, (5) coroner, (6) recorder, (7) treasurer, (8) (circuit court). (9) These officers were appointed by either the governor or the court. The laws of Indiana Territory provided for the appointment of additional officers: Surveyor, (10)

assessor, (11) prosecuting attorney, (12) and county agent who conveys and receives conveyances of public lands. (13)

In the year of 1816 Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk of the circuit court, (14) recorder, (15) sheriff, and coronor, (16) and continued the other territorial officers until superseded. (17)

The legislature, in 1817, established a body called the board of commissioners, elected by the voters of the county; (18) the office of treasurer, who was appointed by the board of commissioners; (19) and in 1818 the office of surveyor, who was appointed and commissioned by the Governor of the state. (20)

In 1824, the board of commissioners was abolished, and its functions conferred upon the justices of the peace of the county, who constituted the board for doing county business, (21) until in 1831 the board of commissioners was reestablished, which consisted of three members elected by the voters, (22) When Harrison County was organized in 1808, its government followed the form outlined above. In 1831 the legislature made the surveyor an appointee of the board of commissioners, (23) and in 1841 created the elective office of auditor. (24) Otherwise the original organization continued practically unchanged for nearly thirty years.

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1850, when a constitutional convention was called

which framed a new constitution. (25) This constitution was submitted to the qualified voters of the state and adopted in 1851 and proclaimed by the governor to be effective on November 1, 1851, and with amendments, remains the Constitution of Indiana. (26)

Each county is a political subdivision of the state and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation, (27) and the general outline of the organization of county government remains the same, the general assembly has provided the necessary variations to take care of local needs and conditions. These variations lie chiefly in the number of officers and courts provided for counties within classifications based upon population. Urban and rural areas obviously cannot be ruled by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter officers may be compulsory in all counties, or they may be optional and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include only one county.

Indiana stands alone among the states of the Union in having a dual system of county governing boards, since the establishment in each county of a county council in 1899. (28) Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated in their proper places below.

From the beginning of the present century a tendency toward

contralization of power in the hands of state authorities has taken from county officials many of their powers and duties and has greatly lessened the scope of those remaining. In older fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of newer state departments such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

Present Administration

The Constitution of 1851 reorganized the governmental structure, enlarging the number of constitutional officers to be elected by the people of the county, as follows: (29)

Clerk of the circuit court, who, by statutory provision, keeps the records of the proceedings of all county courts and performs other administrative duties, including serving as registration officer and member of the county election boards.

Recorder, who makes and preserves a public record of all legal documents, both official and private, as may be prescribed by law.

Sheriff, who is conservator of the peace and executes orders of the county courts and boards.

Coroner, who holds inquests in all cases of death by violence and of suspicious circumstances.

Treasurer, who receives and disburses all county moneys including the collection of taxes, and serves as ex-officio member of the board of review.

Auditor, who, the financial agent of the county, compiles the county budget estimates, prepares the tax duplicates, and serves as clerk and member of several county boards.

Surveyor, who has charge of all surveying and civil engineering work of the county, including the maintenance of drainage systems. (30)

The constitution also empowered the legislature to prescribe such other officers as may become necessary. (31) Under this authority the legislature has from time to time established the following statutory officers and boards:

Board of commissioners, the leading governing body of the county, often called the "county board", or the "board for doing county business." It consists of three members elected for terms of three years. The board furnishes and maintains county buildings and grounds, administers the financial transactions of the county, and audits the accounts of all officers who handle moneys of the county, and is responsible for the maintenance of county highways. (32)

County council, another governing body, created in 1899, (33) to control the finances of county government. This council consists of seven members, elected for terms of four years. The council has power to fix the tax rate for county purposes and for all purposes where the rate is not fixed by law and is required to be uniform throughout the county; to adopt the county budget, and the exclusive right to make appropriations from the county treasury; and the exclusive power to authorize the borrowing of

money and the issuing of bonds. (34)

Superintendent of schools, in 1873, (35) who has general superintendence of all schools of the county outside of incorporated cities and towns. (36) Elected by the township trustees, (37) he is ex-officio member and president of the county board of education. (38)

Board of education, in 1873, (39) consisting since an amendment of 1877, of the superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The board considers the general wants and needs of the schools and school property, and all matters relating to the purchase of school furniture, books, maps, and charts. (40)

Health officer, in 1881, originally secretary of the board of health, (41) abolished by an act of 1909, which created the office of health commissioner, (42) whose title was changed in 1935 to health officer. He is appointed by the board of commissioners and must be legally qualified to practice medicine and enforce the health laws of the state. (43)

Assessor, in 1891, (44) who instructs and advises the township assessors, reviews their returns, and examines the tax duplicates, assesses omitted real and personal property, (45) and appraises estates for inheritance taxes. (46) He is elected by the voters of the county, (47) and is ex-officio member and president of the board of review. (48)

Board of review, in 1891, whose members are the county assessor, auditor, and treasurer, (49) and, by an amendment of

1919, two freeholders of opposite political parties, appointed by the judge of the circuit court. (50) This board equalizes tax assessments as between townships or other taxing units and between individual property owners, and may set aside the aggregate assessment, if too high or too low, of the whole county or any taxing unit thereof and order a new assessment. (51)

Board of finance, in 1907, consisting of the board of commissioners, with the auditor as secretary. (52) This board has the custody of county funds and selects the depositories, (53) apportioning the deposits among the banks in agreement with municipal corporations in the county according to the total resources of the depositories. (45)

Agricultural agent, in 1913, who, under the supervision of Purdue University, conducts farmers' institutes and other movements for the advancement of agriculture and country life, and aids the superintendent of schools and the teachers of the county in agricultural education and domestic science. He is appointed by the director of agricultural extension service of Purdue University, subject to the approval of the state board known as the county agricultural agent board. (55)

Highway supervisor, in 1933, who supervises, under the direction of the board of commissioners, the repair and maintenance of all county highways. The board of commissioners makes the appointment and may appoint the surveyor as highway supervisor. However, the board of commissioners of Harrison County has appointed an extra officer as highway supervisor. (56)

Board of tax adjustment, in 1933, consisting of seven members (57) who, by an amendment of 1937, are: One member of the county council, chosen by the council; the mayor of the largest city in the county or any public official of any city in the county, appointed by the mayor of the largest city of the county; one member of the county board of education, selected by such board; and four freeholders appointed by the judge of the circuit court. The board examines any tax levy and the corresponding items of the budget, and adjusts the tax rate so that it shall not exceed, in any municipal corporation, the total tax rate prescribed by law. (58)

School fund board, in 1933, consisting of three members; the auditor and the clerk of the circuit court, ex officio, and one member appointed by the judge of the circuit court. The board makes all loans from the common school and the congressional township school funds to owners of real estate, duly secured by mortgage. (59)

Department of public welfare, in 1936, (60) comprising the board of public welfare, consisting of five members appointed by the judge of the circuit court, (61) and the director of public welfare, appointed by the board. (62) The department administers the measures of public welfare as prescribed by law and the rules of the state department. (63)

Registration officer, in 1933, who is the clerk of the circuit court ex-officio. He conducts the registration of voters (64) and furnishes a list of the registered voters to the inspector of

each precinct. (65)

Board of election commissioners, in 1889, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for general elections (66) and appoints the precinct officials. (67)

Board of canvassers, in 1905, which is the board of election commissioners. (68) The board canvasses, tabulates, and compiles the election returns of the county (69) and certifies the candidates elected. (70)

Board of primary election commissioners, in 1915, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for primary elections. (71)

Judicial

The judicial system of Harrison County, as of other Indiana counties, is prescribed by the constitution and subsequent acts of the Indiana General Assembly. The constitution authorized and directed that the state be divided into judicial circuits. (72) Harrison County, combined with Crawford County, constitutes the third circuit, established in 1919. (73) Previously, it was a part of a judicial circuit to which other counties were attached. The constitution further provides for the election of a judge (74) and a prosecuting attorney for the circuit, (75) and a clerk of the circuit court. (76) The circuit court has original exclusive

jurisdiction in all cases, criminal, civil, probate, and juvenile, except where exclusive or concurrent jurisdiction is conferred by law upon justices of the peace, and such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings where exclusive jurisdiction thereof is not conferred by law upon some other court or office. (77)

Records System

The records of Harrison County began with its creation in 1808. The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the incumbents saw fit, following in the main the directions of the general assembly under the provisions for each respective office. In 1909, the legislature established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (78) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The board also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office, it is the duty of the board of commissioners to issue an order directing the officer in charge to copy and

transcribe the records. (79)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archives division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (80) This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

The recorder and other county officers, by an act of 1927, are authorized to record deeds, mortgages, and other instruments by any approved photographic process adopted by the board of commissioners. (81)

In 1937, the general assembly authorized the director of the state library, at his discretion, to make a copy, by photography or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other public office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective offices. (82)

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(1) Acts, Indiana Territory, Acts 1808, p. 3.

(2) Laws, Northwest Territory, Acts 1788, ch. 2, pp. 4, 7.

(3) Ibid., ch. 3.
(4) Ibid., Acts 1795, p. 201.
(5) Ibid., Acts 1788, ch. 2, p. 8.
(6) Ibid., Acts 1788, ch. 9, p. 24.
(7) Ibid., Acts 1795, p. 197.
(8) Ibid., Acts 1792, ch. 2, sec. 6.
(9) Ibid., Acts 1788, ch. 2, pp. 6-7; Acts 1795, pp. 156-57, sec. 9.
(10) Laws, Indiana Territory, Acts 1802, p. 25, sec. 1.
(11) Ibid., Acts 1805, ch. 32, sec. 1.
(12) Ibid., Acts 1810, ch. 10, sec. 5.
(13) Ibid., Acts 1813, ch. 10, sec. 2.
(14) Const. 1816, art. 5, sec. 8.
(15) Ibid., art. 11, sec. 10.
(16) Ibid., art. 4, sec. 25.
(17) Ibid., art. 12, sec. 3.
(18) Acts 1816-17, ch. 15, sec. 1.
(19) Ibid., ch. 17, secs. 1-2.
(20) Acts 1817-18, ch. 30, sec. 1.
(21) Rev. Laws 1824, ch. 15, secs. 1, 11, 16-17.
(22) Rev. Laws 1831, ch. 20, secs. 1, 12, 14.
(23) Ibid., ch. 102, sec. 1.
(24) Acts 1841, ch. 2, sec. 1.
(25) Acts 1850, ch. 21, sec. 9.
(26) Kettleborough, Charles. Constitution Making in Indiana. Vol. 1, p. 222.
(27) Const., art. 4, sec. 22.
(28) Acts 1899; Burns 26-501.
(29) Const., art. 6, sec. 2.
(30) For citations, see the legal status essays of these offices in Section B.
(31) Const., art. 6, sec. 3.
(32) 1 Rev. Stat. 1852, Acts 1929; Burns 26-601; 1 Rev. Stat. 1852, Acts 1935; Burns, 1937 suppl., 26-620; Acts 1919; Burns 36-301.
(33) Acts 1899; Burns 26-501.
(34) Acts 1899; Burns 26-515, 26-520; Acts 1899, 1921, 1929; Burns 26-532.
(35) Acts 1873, ch. 25, sec. 2.
(36) Acts 1899; Burns 28-704.
(37) Acts 1899, 1911, 1923; Burns 28-702.
(38) Acts 1873, 1877; Burns 28-801.
(39) Acts 1873, ch. 25, sec. 8.
(40) Acts 1873, 1877; Burns 28-801.
(41) Rev. Stat. 1881, sec. 4993.
(42) Acts 1891, 1909; Burns 35-108.
(43) Acts 1935; Burns, 1937 suppl., 35-118.
(44) Acts 1891, ch. 99, sec. 112.
(45) Acts 1919; Burns 64-1102.
(46) Acts 1931, 1933; Burns 6-2408.
(47) Acts 1919, 1921; Burns 64-1101.
(48) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(49) Acts 1891, ch. 99, sec. 114.
(50) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(51) Acts 1919; Burns 64-1205.
(52) Acts 1907; Burns 61-606; Acts 1937; Burns, 1937 suppl., 61-629.
(53) Acts 1937; Burns, 1937 suppl., 61-636.
(54) Ibid., 61-635.
(55) Acts 1913, 1923, 1927, 1937; Burns, 1937 suppl., 28-4911.
(56) Acts 1933; Burns 36-1103, 36-1110.
(57) Acts 1933; Burns 64-304.
(58) Acts 1937; Burns, 1937 suppl., 64-310.
(59) Acts 1865, 1935; Burns, 1937 suppl., 28-209.

(60) Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1117.
(61) Ibid., 52-1118.
(62) Ibid., 52-1119.
(63) Ibid., 52-1120.
(64) Acts 1933, 1935; Burns, 1937 suppl., 29-306.
(65) Acts 1933, 1935; Burns, 1937 suppl., 29-317.
(66) Acts 1889; Burns 29-1002.
(67) Acts 1929, 1933; Burns, 29-804, Acts 1929; Burns 29-805, 29-806, 29-807.
(68) Acts 1905, 1927; Burns, 29-1401.
(69) Acts 1905; Burns 29-1404.
(70) Ibid., 29-1405.
(71) Acts 1915, 1917; Burns 29-504.
(72) Const., art. 7, sec. 9.
(73) Acts 1919, 1921, 1923, 1925, 1929; Burns 4-332.
(74) Const., art. 7, sec. 9; Acts 1881; Burns 4-301.
(75) Ibid., sec. 11; 2 Rev. Stat. 1852; Burns 49-2501.
(76) Ibid., art. 6, sec. 2; 2 Rev. Stat. 1852; Burns 49-2701.
(77) Acts 1881 (Spc. Sess.); Burns 4-303.
(78) Acts 1909; Burns 60-202, 60-224.
(79) Acts 1877; Burns 26-634.
(80) Acts 1925, 1937; Burns, 1937 suppl., 63-830.
(81) Acts 1927; Burns 49-3207.
(82) Acts 1925, 1937; Burns, 1937 suppl., 63-830.

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Floor plans of first floor to appear here.

3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

The Harrison County courthouse, located in Corydon, is one of the most modern in the state, having been built in 1928. A steel, brick, and stone structure, it is 116' in length, 66' in width, and 40' in height; its three floors house all the county offices--with the exception of the sheriff and the health officer--and their records. All rooms in the courthouse are of fireproof construction; they have concrete floors, plastered brick walls, and plastered concrete ceilings. The offices of the surveyor and the agricultural agent, and two storage rooms for records are located on the first floor; the offices of the clerk, the recorder, the auditor, and the treasurer on the second floor; and the offices of the sheriff, the assessor, the superintendent of schools, and the department of public welfare on the third floor.

Board of Commissioners

The records of the commissioners are housed in the auditor's office and record room, the treasurer's and auditor's vault, and the east storage room (q.v., infra).

County Council

All records of the council are housed in the auditor's office (q.v., infra).

Clerk of the Circuit Court

The clerk's office, a well lighted, well ventilated room 20' by

Floor plans of second floor to appear here.

16' by 12', occupies the northwest corner of the second floor. On metal shelving are housed 84' of bound volumes and 70' of unbound records in file boxes 8" deep. Space for expansion can be obtained on the present shelving. Users of the records are provided with adequate accommodations in this office, in which are housed 2% of the clerk's records, 32% of the records of the common pleas court, 11% of the coroner's records, and 8% of the records of the circuit court.

One per cent of the clerk's records is housed in a vault lying between the clerk's and recorder's offices and used by both. This vault is 24' by 16' by 12'; it is well lighted and well ventilated, providing satisfactory accommodations for users of the records. Steel shelving houses 245' of bound volumes and 180' of unbound records, and permits expansion. In addition to the clerk's records, 48% of the recorder's records, 50% of the records of the common pleas court, 34% of the records of the circuit court, and 6% of the coroner's records are housed in the vault. One per cent of the clerk's records is kept in the auditor's and treasurer's vault, and 96% in the west storage room.

Recorder

The recorder's office, on the southwest corner of the second floor, is 25' by 20' by 15'. Its lighting and ventilation are good, and good accommodations are furnished users of the records. These comprise 32' of bound volumes. Additional shelving is necessary for expansion, but space for this is available. Fifty-two per cent of the recorder's records are housed here, and 48% in the clerk's and

Floor plans of third floor to appear here.

recorder's vault, which is described under "clerk" (q.v., supra).

Circuit Court

Circuit court records are housed in the clerk's office, the clerk's and recorder's vault, and the west storage room (q.v.: Clerk, supra; storage room, infra).

Common Pleas Court

Records of the common pleas court are housed in the clerk's office, the clerk's and recorder's vault, and the west storage room (q.v.: clerk, supra; storage room, infra).

Sheriff

The sheriff's office is located in the jail at Market and Cherry Streets in Corydon. The office, measuring 16' by 12' by 12', has a wooden floor, plastered walls, and a plastered ceiling, and is well lighted and well ventilated. Ten feet of bound volumes--all the sheriff's records-- are arranged on a table. Users of the records are well accommodated here.

Coroner

The coroner's records are kept in the clerk's office, the clerk's and recorder's vault, and the west storage room (q.v.: clerk, supra; storage room, infra).

Assessor

The assessor's office lies on the east side of the third floor.

Its dimensions are 18' by 16' by 12'; well lighted and well ventilated, it houses 120' of bound volumes, which entirely occupy the present shelving. Space for additional shelving, however, can be obtained here. Good accommodations are provided for users of the records, which comprise, in this room, 45% of the assessor's records and 20% of the auditor's records. Twenty-two per cent of the assessor's records are housed in the auditor's record room, and the other 33% in the east storage room.

Board of Review

Records of the board of review are housed in the auditor's office and the auditor's and treasurer's vault (q.v., infra).

Board of Tax Adjustment

All the records of the board of tax adjustment are housed in the auditor's office (q.v., infra).

Board of Finance

The records of the board of finance are housed in the auditor's office and record room, and the auditor's and treasurer's vault (q.v., infra).

School Fund Board

The records of the school fund board are kept in the auditor's office and record room (q.v., infra).

Treasurer

On the southwest corner of the second floor is the treasurer's office, a well lighted, well ventilated room, whose dimensions are 25' by 25' by 15'. Nine feet of shelving under a desk, house 6' of bound volumes. These comprise 4% of the treasurer's records.

A vault between the auditor's and treasurer's offices is used for the records of both. Measuring 20' by 15' by 12', it is well lighted and well ventilated. It houses 90' of bound volumes and 400' of unbound records in file boxes 14" deep, allowing ample space for expansion on the present shelving. Housed here are 50% of the treasurer's records, 11% of the auditor's records, 89% of the commissioners' records, 83% of the records of the board of review, 57% of the health officer's records, 50% of the records of the board of finance, and 1% of the clerk's records. Satisfactory accommodations for users of the records are provided in the office and the vault. Less than 1% of the treasurer's records is housed in the auditor's office, and the remainder--45%--in the east storage room.

Auditor

The auditor's office and record room, on the northeast corner of the first floor, are 25' by 24' by 12' and 20' by 20' by 15' respectively. Both are well lighted and well ventilated, and both are equipped with adequate accommodations for users of the records. Metal shelving in the office houses 20' of bound volumes and 5' of unbound records. Two per cent of the auditor's records, all the records

of the council and the board of tax adjustment, 38% of the records of the board of finance, 20% of the records of the school fund board, 17% of the records of the board of review, 1% of the commissioners' records, and less than 1% of the treasurer's records are housed here. On 147' of metal shelving in the record room are 101' of bound volumes and 19' of unbound records in file boxes 16" deep. These comprise 8% of the auditor's records, all the highway supervisor's records, 80% of the records of the school fund board, 22% of the assessor's records, 20% of the records of the department of public welfare, 12% of the records of the board of finance, and 9% of the commissioners' records. Eleven per cent of the auditor's records are housed in the treasurer's and auditor's vault (described under "treasurer", q.v., supra), 20% in the assessor's office, 55% in the east storage room, and 3% in the west storage room.

Board of Education

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The records of the board of education are kept in the main office of the superintendent of schools (q.v., infra).

Superintendent of Schools

The superintendent of schools occupies a main and private office on the southeast corner of the third floor. The main office is 24' by 13' by 12', and the private office, 13' by 13' by 12'; lighting and ventilation in both are good. In the main office are 4' of bound volumes and 15' of unbound records in filing cabinets and in bundles on shelves; in the private office, 2 file drawers 30" deep contain

bound records. No additional equipment, either for users of the records, or for the records themselves, is needed.

Health Officer

The office of the health officer is located at present in the professional office of the incumbent, Dr. Amy, at 116 Market Street, Corydon. The office is 16' by 12' by 9', and is in good condition. The records--4' of bound volumes--are housed on shelving along the east walls. Forty-three per cent of the health officer's records are housed here and 57% in the treasurer's and auditor's vault.

Department of Public Welfare

The office of the department of public welfare lies on the north side of the third floor. Providing adequate accommodations for users of the records, it is well lighted and well ventilated. It houses 80% of the records of the department--5' of bound volumes. Ample space for expansion is available on the present shelving. The other 20% of the records are housed in the auditor's record room.

Surveyor

A well lighted, well ventilated office, 22' by 11' by 11', on the southeast corner of the first floor, is occupied by the surveyor. Six feet of bound volumes are housed in a metal cabinet on the north side of the office. Good accommodations are provided for users of the records in this room, which houses all the surveyor's records, and no additional space or equipment is needed for their housing.

Highway Supervisor

All the records of the highway supervisor are housed in the auditor's record room (q.v., supra).

Agricultural Agent

The agricultural agent's office lies at the southwest corner of the first floor. This room, which is 14' by 12' by 12', is well lighted and well ventilated, and furnishes persons consulting the records with adequate accommodations. All the records of the agricultural agent, consisting of 16' of bound volumes, are kept here. These records are adequately housed, no additional equipment being needed.

Storage Rooms

Two storage rooms, located on the east and west sides of the first floor, house the old records of many offices. Both rooms are well lighted and well ventilated. The east storage room provides fair accommodations for users of the records; the west storage room, none. Measuring 20' by 14' by 12', the east storage room houses 300' of bound volumes and 32' of unbound records in file boxes 11" deep. Its 240' of shelving are inadequate, and there is no space for more. The west storage room contains 530' of bound volumes and 60' of unbound records in file boxes 8" deep, but here the present shelving permits expansion. Fifty-five per cent of the auditor's records, 45% of the treasurer's records, 33% of the assessor's records, and 1% of the commissioners' records are housed in the east storage room. In the west storage room are 96% of the clerk's records, 58%

of the records of the circuit court, 18% of the records of the common pleas court, 15% of the coroner's records, and 3% of the auditor's records.

Review.

In Harrison County the present housing of the records leaves little to be desired; but certain improvements are necessary if the same high standard is to be maintained in the future.

Future records will require additional shelving in the offices of the recorder and assessor. The east storage room is at present filled to capacity; this presents a problem by no means unusual, but none the less difficult of solution. The practicability of constructing another storage room is not known. What appears to be the most satisfactory solution for the near future is the construction of additional shelving in those offices, vaults, and record rooms where space can be obtained.

4. ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	(Session) Laws of the State of Indiana (commonly referred to by binder's title, "Acts"). By authority ... (of the) Secretary of State (of Indiana).
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
approx.	approximately
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's
aver.	average
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns.	Burns, Harrison, editor. Annotated Indiana Statutes containing all acts of a general and public nature in force September 1, 1933. 12 vols. The Bobbs-Merrill Company, Indianapolis, Indiana. (c1933 and 1934) with Supplement 1936 in pocket in back cover. (Year is given in reference only in citations to supplement. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c.	copyright (before date)

C.C.	County Courthouse
ch.	chapter
chron	chronologically, chronological
clk.	clerk, clerk's
comr.	commissioner, commissioners, commissioner's, commissioners'
Const.	Constitution of Indiana (refers to present constitution unless date follows)
cor.	coroner, coroner's
hdw.	handwritten
hi. sup.	highway supervisor, highway supervisor's
hlth. offr.	health officer, health officer's
ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory, The 1801-1809. Edited by Francis S. Philbrick. Collections of the Illinois State Historical Library: Vol. 21. Reprinted with supplementary Indiana material. Indianapolis, Indiana. Historical Bureau, 1931.
Laws N. W. Terr.	Laws of the Northwest Territory, The: 1788-1800. Edited by Theodore Calvin Pease. Illinois State Historical Library Law Series: Vol. 1. Springfield, Ill. Reprinted by the Illinois State Bar Association. (c1925)
mi.	mile
n.	north

ne.	northeast
no., nos.	number, numbers
nw.	northwest
off.	office
p., pp.	page, pages
pr. frm.	printed form
pt.	part
pvt.	private
pros. atty.	prosecuting attorney, prosecuting attorney's
q.v.	which see
rec.	recorder, recorder's
Rev. Laws 1831	Revised Laws of Indiana, ... enacted by the general assembly at their fifteenth session ... Published by authority of the general assembly. Indianapolis, 1931.
Rev. Stat. 1843	Revised Statutes of the State of Indiana passed at the twenty-seventh session of the general assembly ... Printed and published according to law. Indianapolis, 1843.
1 Rev. Stat. 1852) 2 Rev. Stat. 1852)	Revised Statutes of the State of Indiana, passed at the thirty-sixth session of the general assembly ... 2 vols. Printed and published according to law. Indianapolis, 1852.
Rev. Stat. 1881	Revised Statutes of Indiana ... Collated and annotated by James F. Frazer, John B. Stotsenburg and David Turpie, Commissioners. By authority of the general assembly Chicago, Ill. B. B. Myers and Company, 1881.
rm.	room

s.	south
sec.	section
se.	southeast
shf.	sheriff, sheriff's
spc. sess.	special session
stat.	statutes
stg.	storage
suppl.	supplement
sur.	surveyor, surveyor's
supt.	superintendent, superintendent's, superintendent of schools
sw.	southwest
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol., vols.	volume, volumes
vt.	vault
wfr.	welfare
--	current
'	foot, feet
"	inch, inches

Other abbreviations in common use are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is preceded by an explanatory section, giving its legal status and functions.

In each legal status the inception date of each office is given as a comparative basis for the dates of the records. If the office were established before the origin of the county, the date of organization is the inception date. Whenever the inception date of records is later than the date of the organization of the county, it is by reason of statutory inauguration.

Entries are grouped under an outline classification, using headings and subheads according to relative functions. The first breakdown is centered in capitals and lower-case; the second breakdown is relative to the first and is in capitals and lower-case, underscored at the margin.

Each entry has two parts or paragraphs: Title and description. Occasionally an entry will have a third cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect one. Words in capitals and lower case, enclosed in parentheses, are also supplied or are supplementary to the title, where it is necessary to explain the types of records more fully.

3. Period covered by the record, showing beginning and ending dates by years only. In a divided year, the months and days are given. A dash in place of an ending date denotes a

continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted; if otherwise marked, except by dates, marking is given.

6. Variation in numbering.

7. Missing volumes.

8. Subtitles or variations in title.

II. The description consists of:

1. A complete description of the record, its contents and its purpose, with a resume of the column headings or subjects treated.

2. Method of arrangement or indexing.

3. Nature of recording. Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.

44. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location. The place of custody (the room in which the records are located) is given in the entry, except, as stated in the legal status, in cases where all, or the majority, of the records are in one room.

III. Cross-references made to other entries.

1. For records which have relative functions.

2. For records having earlier or later recordings under a different title or type of record.

3. For records for which additional information may be found in other entries.

Whenever an entry contains more than one type of record, all the dates are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.

I. BOARD OF COMMISSIONERS

The board of commissioners is a statutory body comprising three members (1) elected for terms of three years. Elections are so arranged that one member shall retire each year. (2) The county is divided into three districts from each of which one member is elected by the electorate of the entire county. (3)

Harrison County has had a board for doing county business since 1817. For the first year it was composed of the justices of the peace of the several townships of the county, as provided by an act of 1824, (4) with the powers and duties originally conferred upon the board of commissioners of the several counties by an act of 1817. (5) An act of 1831 established the board of commissioners consisting of three elective members, (6) and the revised statutes of 1852 confirmed it in its present form. (7)

The board is the administrative agency of the county and exercises all powers for the transaction of county business conferred by law. (8) In 1899 the fiscal powers were vested exclusively in the county council, which was then created. (9)

The board of commissioners is a body corporate and politic by the name and style of "The Board of Commissioners of the County of Harrison," and as such, and in such name, may sue and be sued, possessing duties, rights, and powers incident to corporations. (10) It meets in regular sessions beginning on the first Monday of every month (11) and in special sessions called for specifically

stated business by the county auditor, its clerk ex officio, (12) or, in case of death or disqualification, by the clerk of the circuit court and recorder, respectively. (13) Any two members constitute a quorum to do business. (14)

Its principal functions are: Control of county property, allowance of claims against the county, auditing accounts of all officers handling county money, (15) and exercise of the right of eminent domain. (16) Other powers, in specific instances, have been conferred upon the board by the legislature: Letting of contracts for county buildings; (17) purchase of materials and supplies;(18) supervision of maintenance of roads, bridges, and culverts; (19) preparation of the annual budget estimates; (20) abolition or change of township or precinct boundary lines; (21) establishment and maintenance of libraries (22) and hospitals;(23) authorization of payment of bounties; offering of rewards; (24) and authorization of subscription to and preservation of public newspapers printed in the county. (25)

Besides its administrative functions, the board sits as a court in the trial of causes concerning county business. For the transaction of business it adopts its own regulations, but for court sessions it must comply, so far as practicable, with the rules for conducting business in the circuit court. (26) Appeals froms its decisions can be taken to the circuit court pursuant to provisions of statute. (27)

The commissioners, by virtue of their office, were constituted a board of turnpike directors by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers were to appoint suitable persons to supervise the work of repairs, contract for labor and material, enter upon lands to take gravel and to give certificates of payments, and to appoint a clerk of the board. (28) An act of 1905 made the county auditor the clerk of the board. (29)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (30)

This office was likewise abolished twenty years later and supervision of highways was transferred to the surveyor, (31) unless the commissioners appoint a highway supervisor. The county commissioners may employ the surveyor to serve as highway supervisor. (32)

The auditor, as clerk, attends the meetings of the board of commissioners, keeps a record of its proceedings, and preserves all the books and papers touching county business in his office. (33)

All the records are located in the courthouse.

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(1) 1 Rev. Stat. 1852; Acts-1929; Burns 26-601.
(2) Acts 1885; Burns 26-604.
(3) 1 Rev. Stat. 1852; Burns 26-602.
(4) Rev. Laws 1824, ch. 15, sec. 1,11,16-17.
(5) Acts 1817, ch. 15, sec. 1.
(6) Rev. Laws. 1831, ch. 20. secs. 1, 12. 14.
(7) 1 Rev. Stat. 1852, ch. 20, sec. 1.
(8) Acts 1817, ch. 15, sec. 1; Const., art. 6, sec. 10.
(9) Acts 1889; Burns 26-501. 26-515; Acts 1899, 1921, 1929; Burns 26-532.
(10) 1 Rev. Stat. 1852; Burns 26-606.
(11) Acts 1899; Burns 26-550.
(12) 1 Rev. Stat. 1852; Burns 49-3004; Acts 1899; Burns 26-610.

(13) Acts 1863; Burns 26-607.
(14) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601.
(15) 1 Rev. Stat.1852; Acts 1935; Burns, 1937 suppl., 26-620.
(16) Acts 1899; Burns 26-2101; Acts 1919; Burns 36-303. Acts 1937; Burns,1937 suppl., 26-640.
(17) Acts 1907; Burns 26-2002, 26-2004.
(18) Acts 1899, 1903, 1933; Burns 26-536; Acts 1899; Burns 26-536.
(19) Acts 1919; Burns 36-301.
(20) Acts 1899; Burns 26-516, 26-519.
(21) Acts 1858; Burns 26-701; Acts 1919; Burns 26-705.
(22) 1 Rev. Stat. 1852; Burns 41-501.
(23) Acts 1903; Burns 22-3001.
(24) 1 Rev. Stat. 1852; Acts 1875, 1883, 1899, 1911; Burns 26-1101 to 26-1106.
(25) 1 Rev. Stat. 1852; Burns 26-626.
(26) 1 Rev. Stat. 1852; Burns 26-617.
(27) 1 Rev. Stat. 1852; Burns 26-901.
(28) Acts 1879, ch. 115, sec. 1.
(29) Acts 1905, ch. 167, sec. 85.
(30) Acts 1913, ch. 350, sec. 1.
(31) Acts 1933; Burns 36-1101.
(32) Acts 1933; Burns 36-1110.
(33) 1 Rev. Stat. 1852; Burns 26-611, 26-621, 49-3004.

Court Proceedings and Reports

1. COMMISSIONERS' COURT RECORD, 1818--. 28 vols. (A-Z,AA-Z). Record of the meetings of the board of commissioners, showing date, place of meeting, nature of business, disposition of case, and signatures of commissioners. Arr. chron. Hdw. 400 pp. 17 x 12 x 2½. 26 vols., 1818-1921,Aud. rec. rm.; 2 vols., 1917--,Aud. off.

2. COMMISSIONERS' DOCKET, 1866-1905. 24 vols. (1-10,1-10; 1-4).

Record of claims to be brought before commissioners' court, showing date, names of claimant and attorneys, and nature and amount of claim. Arr. chron. Hdw. 350 pp. 18 x 12 x 3. 20 vols., 1868-1905, Aud. bsmt. rm.; 4 vols., 1866-1904, Aud. off.

3. AUDITOR'S REPORTS, 1860-90. 6 boxes.

Record of auditor's financial reports to commissioners, showing date; receipts and expenditures itemized and totaled; and signature of auditor. Arr. chron. 5 x 5 x 12. Aud. vt.

4. COUNTY TREASURER'S REPORTS, 1868-1909. 6 boxes.

Record of treasurer's quarterly reports to commissioners, showing date, name of fund, amount in each fund, total amount on hand, and signatures of treasurer and auditor. Arr. chron. 5 x 5 x 12. 4 boxes, 1868-98, stg. vt.; 2 boxes, 1898-1909, Aud. vt.

5. APPLICATIONS FOR LIQUOR LICENSES, 1876-96. 4 boxes.

Record of disposed of liquor license applications, showing date, name of applicant, description and location of property, and notice of application. Arr. chron. 5 x 5 x 12. Aud.-Tr. vt.

Bond Issues

6. BOND REGISTER, GRAVEL ROADS, 1885--. 2 vols. (1, and 1 vol. not numbered). Title varies: 1885-1921, Register County Bonds.

Register of bonds sold to finance building of roads, showing purpose, amount and number of bonds, dates due and paid, amount paid, coupon number, and date and amount of coupon payments. Arr. by bond nos. Hdw. 150 pp. 16 x 11 x 1½. Aud. off.

7. REGISTER OF COUNTY BONDS, 1885-1916. 1 vol.

Register of county bonds, showing number and date of bond, name of purchaser, amount of bond, and when redeemed. Arr. by bond nos. Hdw. 100 pp. 16 x 11 x ½. Aud.-Tr. vt.

Petitions

8. BRIDGE PETITIONS, 1812--. 212 boxes.

Original petitions for bridges, showing names of state, county, and bridge; date; purpose; location; kind; names of petitioners; and signatures of commissioners. Arr. chron. 12 x 5 x 5. 211 boxes, 1812-1917, Aud-Tr. vt.; 1 box, 1917--,Aud. rec. rm.

9. PETITIONS, ROAD, 1812--. 320 boxes.

Old and new petitions for roads and highways, showing names of state, county, roads and highways, and petitioners; purpose of petition; location and kind of road; and signatures of commissioners. Arr. chron. 12 x 5 x 5. 318 boxes, 1812-1917, Aud.-Tr. vt.; 2 boxes, 1917--,Aud. rec. rm.

Requisitions, Bids, and Contracts

10. BIDDER'S RECORD, 1935--. 1 vol.

Record of bids for materials used for county repairs and improvements, showing amount of bid, date, name of bidder, and purpose of bid. Arr. chron. Hdw. 240 pp. 14 x 13 x 1. Aud. off.

For prior records, see entry 1.

11. STATIONERY ESTIMATE, 1920--. 50 boxes.

Specifications of bids and contracts for blanks and stationery, showing names of county and state, date, description and number of articles, units, bid per unit, names of bidder and contractor, and commissioners' and auditor's signatures. Arr. chron. 14 x 12 x 4. Aud. rec. rm.

12. BIDS ON TRUCKS, 1920--. 50 boxes.

Bids on trucks for county use, showing date, place of notice, name of county, purpose of bid, description and number of trucks wanted, proposal, amount of bid, and signatures of bidders. Arr. chron. 14 x 12 x 4. Aud. rec. rm.

13. INSURANCE POLICIES ON MORTGAGED PROPERTY, 1932--. 2 boxes.

Insurance policies on property covered by school fund mortgages, showing dates of issuance and of expiration; amount of policy; names of company, appraiser, and officials, and name of owner of real estate. Arr. alph. by names of policy holders. 14 x 10 x 4. Aud. rec. rm.

14. INSURANCE POLICIES ON COUNTY B(UI)LD(IN)GS AND TRUCKS, 1927--. 1 box.

Insurance policies on county buildings and trucks, showing type of property insured, amount of premium, policy number, date of issuance, and laws of company. Arr. chron. 14 x 10 x 4. Aud. rec. rm.

Claims and Allowances

15. CLAIM AND ALLOWANCE RECORD, 1886--. 17 vols. (1-6,1-11). Title varies: Vols., 1-11, 1886-1911, Commissioners' Record of Allowances; vols., 1-3, 1911-24, Commissioners' Claims and Allowances.

Record of claims and allowances, showing date, name and address

of claimant, vocation, purpose, amount, amount allowed, and warrant number. Arr. chron. Hdw. 600 pp. 17 x 11 x 3. 14 vols., 1886-1924, Aud.-Tr. vt.; 3 vols., 1925--, Aud. off.

For prior records, see entry 2.

16. ALLOWANCE DOCKET, 1872--79. 1 vol.

Record of allowances for taxes having been illegally paid by wrong valuation on property, showing date, name of claimant, nature and amount of claim, and amount allowed. Arr. chron. Hdw. 250 pp. 16 x 11 x 2. Aud.-Tr. vt.

For prior records, see entry 2.

17. ALLOWANCE BOOK, 1817-1902. 28 vols. (A-W, 1-3, and 2 vols. not numbered). 1841-47, missing. Title varies: 3 vols., 1817-40, Allowance Record.

Record of claims allowed, showing name of claimant; purpose; amount of allowance; and warrant number. Arr. chron. Hdw. 300 pp. 16 x 11 x 2. 2 vols., 1817-40, Aud. rec. rm.; 26 vols., 1848-1902, Aud.-Tr. vt.

18. COMMISSIONERS' COURT, 1812--. 539 boxes.

Minutes of meetings, showing date, nature and amount of claim, action taken, and signatures of commissioners and auditor. Arr. chron. 12 x 5 x 5. 537 boxes, 1812-1930, Aud-Tr. vt.; 2 boxes, 1930--, Aud. rec. rm.

19. CLAIMS ALLOWED, 1812--. 595 file boxes.
Record of claims filed, showing docket number, name of claimant, nature and amount of claim, date amount allowed, date filed, and signatures of auditor and president of board. Arr. chron. 12 x 5 x 5. 537 file boxes, 1812-1919, Aud.-Tr. vt.; 58 file boxes, 1919--, Aud. rec. rm.

20. COUNTY AGENT'S CLAIMS, 1933--. 1 box.
Claims for county agents' expenses, showing names of county, state, and of agent; date; itemized claim; amount; signatures of auditor and commissioners, and date allowed. Arr. chron. 14 x 12 x 4. Aud. rec. rm.

21. INSANITY ALLOWANCES, 1860--. 596 boxes.
Commissioners' allowances of claims for care of insane persons, showing date; names of patient, clerk, sheriff, physician, state, and county; fees; and signature of clerk. Arr. chron. 12 x 5 x 5. 595 boxes, 1860-1930, Aud.-Tr.vt.; 1 box, 1930--, Aud. rec. rm.

For other insanity records, see entries 96-98.

22. POOR ASYLUM RECORD, 1897-1927. 1 vol.
Record of inmates in poor asylum, showing name; dates received and discharged; name of township; case number; condition; expenses; and disbursements of products. Arr. by case nos. Hdw. 120 pp. 18 x 11 x 1½. Aud. rec. rm.

23. OLD AGE PENSIONS, 1933-34. 1 box.

Applications for old age pensions, showing names of state, county, and of applicant; sex, address, nationality, and date and place of birth of applicant; if married or single; sources of income; amount; and auditor's signature. Arr. chron. 14 x 10 x 4. Aud. rec. rm.

For subsequent records, see entry 349.

24. BURIAL RECORDS OF SOLDIERS AND MARINES, 1890-1905. 1 vol.

Record of burial expenses of soldiers and marines, showing name, service record, occupation, age, date of death, place of burial, and expense. Indexed alph. by names of veterans. Hdw. 250 pp. 17 x 12 x 2. Aud. rec. rm.

For other military records, see entries 58-59, 85, 268.

Roads, Bridges, and Ditches

25. COMMISSIONERS' ROAD RECORD, 1873-1932. 12 vols. (1-10, 12-13). Vol. 11, missing.

Record of allowance for road making and repairs, showing court term; date; names of petitioners, county, and township; reports; location of road; date work completed and repairs made; and allowance. Indexed alph. by names of twps. Hdw. 550 pp. 17 x 12 x 3½. Aud. rec. rm.

Board of Commissioners

26. COMMISSIONERS' TOWNSHIP ROAD RECORD, 1928--. 1 vol. (14).

Record of allowance for road making and repairs, showing court term; date; names of petitioners, road, and township; reports; location of road; date repair completed; amount of expense; and signatures of commissioners. Indexed alph. by names of twps. Hdw. 550 pp. 18 x 12 x 3. Aud. off.

II. COUNTY COUNCIL

In 1899 the legislature created the county council, to be known as "The Harrison County Council". (1) This council consists of seven members who are elected for a term of four years and must be qualified voters and resident freeholders of the county. One member is elected from each of the four councilmanic districts by the voters of the district, and three members are elected by the voters of the county at large. (2) The council elects its president from its membership, and the auditor as its clerk is required to keep and preserve in his office a record of its proceedings. (3) The sheriff is required to execute the orders of the council. (4)

The regular annual meeting is held on the first Tuesday after the first Monday of September for the purposes of fixing the tax rate, of imposing the tax levy, and of making appropriations, and continues from day to day until its business is completed. Special meetings may be called by the auditor or a majority of the members. Sessions must be public. (5) Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; (6) and extraordinary majorities are required by law in certain instances: a three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; (7) a two-thirds vote to make additional appropriations at special meetings. (8)

The power of fixing the tax rate for county purposes and for all purposes where it is not fixed by law and is required to be

uniform throughout the county, is vested exclusively in the council, likewise the power of making appropriations of money to be paid out of the county treasury. (9)

The council passes on all budget estimates submitted by county officials, (10) as well as emergency appropriations. (11)

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. (12) No sale or purchase by the county of real estate of the value of $1,000 or more is made without authorization by the council. (13)

The auditor, as clerk of the council, keeps a journal of its proceedings, and also keeps and preserves in his office its files and papers. (14)

The records are located in the auditor's office in the courthouse.

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(1) Acts 1899; Burns 26-501.
(2) Acts 1899; Burns 26-502, 26-504; Acts 1907; Burns 26-505.
(3) Acts 1899, 1931; Burns 26-507; Acts 1899; Burns 26-509.
(4) Acts 1899; Burns 26-510.
(5) Acts 1899, 1931; Burns 26-507; Acts 1899; Burns 26-508.
(6) Acts 1899; Burns 26-511.
(7) Acts 1899; Burns 26-520.
(8) Acts 1899, 1907, 1913, 1937; Burns, 1937 suppl., 26-521.
(9) Acts 1899; Burns 26-515, 26-520.
(10) Acts 1899; Burns 26-520.
(11) Acts 1899, 1907, 1913, 1937; Burns, 1937 suppl., 26-521.
(12) Acts 1899, 1912, 1929; Burns 26-532.
(13) Acts 1899; Burns 26-534.
(14) Acts 1899; Burns 26-509.

217. COUNTY COUNCIL RECORD, 1899--. 1 vol.

Minutes of meeting of county council, showing place and date of meeting, names of president and members, and amount and purpose of appropriation. Arr. chron. Hdw. 600 pp. 18 x 12 x 3.

III. CLERK OF THE CIRCUIT COURT

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and not entitled to hold office for more than eight years in any twelve-year period. (1)

Prior to the Constitution of 1851, the office of clerk existed by virtue of the Constitution of 1816. (2) The inception date of this office in Harrison County is 1816.

The clerk of the circuit court is required to keep a set of dockets and records for the court. (3) He also serves, by statutory provisions, as clerk of all county courts.

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration officer for the county (4) and as member and clerk of the county election boards. (5)

Other important duties of the clerk are the issuance of marriage licenses; (6) professional licenses, such as physicians', (7) dentists', (8) and optometrists'; (9) hunting, trapping, and fishing licenses; (10) business licenses, such as poultry dealers' (11) and junk dealers'; (12) and, upon order of the circuit judge, permits to carry small firearms. (13) He approves, files, and keeps a record of the bonds of county and township officers, unless other provision is made by law, (14) and of notaries. (15) He is required to keep a register of trained nurses (16) and a record of certificates of firms and partnerships, doing business under any

name, designation, or title other than the real names of their members, (17) and he also records many legal instruments. (18)

The clerk is required to preserve in his office all records and writings appertaining to his official duties, to indorse the time of filing of all papers, and in addition to the records mentioned above, to keep all necessary judges', appearance, bar, judgment, and execution dockets; order and final record books; a complete record of all causes involving title to land, of all criminal causes for felony, and of all other cases upon request; (19) a cash book; (20) and a fee register. (21) Other records are specifically provided for by the laws assigning to him the duties outlined above.

All the records are located in the courthouse.

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(1) Const., art. 6, sec. 2; 2 Rev. Stat. 1852; Burns 49-2701.
(2) Const. 1816, art. 5, sec. 8.
(3) 2RRev. Stat. 1852; Burns 49-2706.
(4) Acts 1933, 1935; Burns, 1937 suppl., 29-306.
(5) Acts 1905, 1927; Burns 29-1401; Acts 1915, 1917; Burns 29-504; Acts 1899; Burns 29-1002.
(6) Acts 1852; Burns 44-201.
(7) Acts 1897, 1899; Burns 63-1302.
(8) Acts 1913, 1931, 1935; Burns, 1937 suppl., 63-504.
(9) Acts 1907, 1935; Burns, 1937 suppl., 63-1011.
(10) Acts 1937; Burns, 1937 suppl., 11-1403.
(11) Acts 1917, 1929, 1932 (Spc. Sess.); Burns 42-802.
(12) Acts 1905; Burns 42-703.
(13) Acts 1935, 1937; Burns, 1937 suppl., 10-4738.
(14) 1 Rev. Stat. 1852; Burns 49-105; Acts 1857; Burns 49-124; 2 Rev. Stat. 1852; Burns 49-2706.
(15) 1 Rev. Stat. 1852; Acts 1855; Burns 49-3503.
(16) Acts 1905, 1913, 1931; Burns 63-903.
(17) Acts 1909; Burns 50-201, 50-202.
(18) 2 Rev. Stat. 1852; Burns 49-2706.
(19) 2 Rev. Stat. 1852; Burns 49-2706.
(20) Acts 1879 (Spc. Sess.); Burns 49-2722.
(21) Acts 1879 (Spc. Sess.); Burns 49-2723.

Clerk of the Circuit Court

Official Bonds
(See also entries 297-300)

County

28. OFFICIAL BOND RECORD, 1853--. 4 vols. (1-4).

Record of county official bonds, showing date; names of bondsmen, official, county, and state; amount of bond; obligations of official; and signature of clerk. Indexed alph. by names of officials. Hdw. 500 pp. 18 x 12 x 3. 3 vols., 1853-1916, west stg. vt.; 1 vol., 1917--, Clk. off.

29. (OFFICIAL, CONSTABLE, AND NOTARIAL BONDS), 1818--. 6 file boxes.

Official bonds. Contains: County Official Bonds, entry 30; Constable Bonds (and Justice of the Peace), entry 33; Notarial Bonds, entry 37. Arr. chron. 11 x 5 x 5. 4 file boxes, 1818-1929, west stg. vt.; 1 file box, 1929-33, Aud.-Tr. vt.; 1 file box, 1933--, Clk. off.

30. COUNTY OFFICIAL BONDS, 1820--. In (Official, Constable, and Notarial Bonds), entry 29.

Bonds posted by county officials, showing date; names of officials, sureties, and county; amount and condition of bond; and signature of clerk.

Township

31. CONSTABLES' BOND RECORD, 1882-1923. 1 vol. (2).

Record of constables' bonds, showing date; names of county, state,

bondsmen, and officials; amount and obligation of bond; and signature of clerk. Indexed alph. by names of constables. Hdw. 350 pp. 15 x 10 x 2. Clk.-Recr. vt.

For prior records, see entry 29.

32. BONDS OF CONSTABLES AND JUSTICE OF PEACE, 1863-82. 1 vol.
Record of constable and justice of the peace bonds, showing date; names of state, county, bondsmen, and officials; amount and obligation of bond; and signature of clerk. Indexed alph. by names of officials. Hdw. 350 pp. 15 x 10 x 2. Clk.-Recr. vt.

33. CONSTABLE BONDS (and Justice of the Peace), 1818--.

In (Official, Constable, and Notarial Bonds), entry 29.
Bonds posted by constables and justices of the peace, showing date; names of officials, sureties, and county; amount and conditions of bond; and signature of clerk.

34. CONSTABLE AND JUSTICE BONDS, 1817-1928. 352 boxes.
Bonds filed by officials on taking offices, showing date, names of official and surety, and amount of bond. Indexed alph. by names of officers. 11 x 4 x 4½. West stg. vt.

35. JUSTICE OF PEACE BONDS, 1879-1923. 1 vol.
Record of bonds of justices of the peace, showing date; names of state, county, bondsmen, and officials; amount and conditions of bond; and signature of clerk. Indexed alph. by names of officials. Hdw. 250 pp. 15 x 10 x 2. Clk.-Recr. vt.

Miscellaneous

36. NOTARIAL BOND RECORD, 1927--. 1 vol.
Record of notaries' bonds, showing date; names of bondsmen, notary,

county, and state; amount and condition of bond; and signature of clerk. Indexed alph. by names of notaries. Hdw. 400 pp. 16 x 11 x 2. Clk. off.

For prior record, see entry 28.

37. NOTARIAL BONDS, 1820--. In (Official, Constable, and Notarial Bonds), entry 29.

Bonds posted by notaries public, showing date; names of notary, sureties, township, and county; amount and conditions of bond; and signature of clerk.

Licenses

Marriage (see also entries 334-35)

38. MARRIAGE RECORD, 1809--. 26 vols. (A, A-C, E-X, 1, 1). Vol. D, missing. Title varies: Vols. A, A-B, 1, 1809-52, Marriage Register; vol. 1, 1865-75, Marriage Affidavits.

Record of applications for affidavits and marriage licenses, showing date; names, addresses, birthplaces, ages, color, and occupations of bride and groom; and names of parents. 1809-50, arr. chron.; 1851--, indexed alph. by names of grooms. Hdw. 350 pp. 14 x 10 x 2½. 25 vols., 1865-75, 1809-1934, Clk.-Rcr. vt.; 1 vol., 1934--, Clk. off.

39. MARRIAGE RETURNS, 1810--. 88 boxes.

Marriage certificates returned, showing date; names of bride, groom, minister, and witnesses; and place of ceremony. Arr. chron.

87 boxes, 11 x 5 x 5; 1 box, 14 x 10 x 4½. 87 boxes, 1810-1933, w. stg. vt.; 1 box, 1933--, Clk. off.

Professional

40. RECORD OF PHYSICIANS' LICENSE, 1885--. 2 vols. (1-1). Record of licenses granted persons to practice medicine and surgery, showing names of applicant, college, county, and state; dates of diploma, certificate, and license; qualifications; and signature of clerk. Indexed alph. by names of physicians. Hdw. 400 pp. 18 x 12 x 2½. 1 vol., 1885-1903, Clk.- Recr. vt.; 1 vol., 1897--, Clk. off.

41. REGISTER RECORD OF PHYSICIANS AND ACCOUCHEURS, 1881-94. 1 vol.

Register of persons privileged to practice medicine and surgery or midwifery, showing name and address of physician or accoucheur, date of registry, and whether physician or accoucheur. No index. Hdw. 150 pp. 14 x 9 x 1. W. stg. vt.

42. RECORD OF DENTIST LICENSE, 1899--. 1 vol.

Record of licenses issued to dentists, showing date; names of dentist, county, city, and college; address; and signature of clerk. Indexed alph. by names of dentists. Hdw. 100 pp. 16 x 10 x 1. Clk. off.

43. OPTOMETRY RECORD, 1907--. 1 vol.

Record of certificates of registration and examination in optometry, showing date, name and address of applicant, certificates of registration, and signature of clerk. Indexed alph. by names of applicants. Hdw. 125 pp. 14 x 9 x 1. Clk. off.

44. VETERINARY RECORD, 1901--. 1 vol.

Record of veterinarians' licenses, showing names of applicant and county; dates of application and license; freeholder's affidavit; and signature of clerk. Indexed alph. by names of veterinarians. Hdw. 100 pp. 16 x 11 x 1. Clk. off.

Business

45. RECORD OF JUNK DEALER'S LICENSES, 1905--. 1 vol.

Record of licenses issued to persons to buy and sell junk, showing date, name and address of party, name of county, term of license, and clerk's signature. Indexed alph. by names of applicant. Hdw. 180 pp. 14 x 9 x 1. Clk. off.

46. POULTRY DEALER'S LICENSE RECORD, 1917--. 2 vols. (1-2).

Title varies: Poultry Dealer's License.

Record of applications for licenses to deal in poultry, showing dates of application and license, location of business, name of applicant, and signature of clerk. Indexed alph. by names of applicants. Hdw. 200 pp. 10 x 8 x ½. 1 vol., 1917-23, Clk.-Recr. vt.; 1 vol., 1923--, Clk. off.

Certificates

47. REGISTER OF FIRMS AND PARTNERSHIPS, 1912--. 1 vol.

Register of firms and partnerships, showing title of firm or partnership, kind and place of business, names and residences of members, and date of filing certificate . Indexed alph. by names of firms. Hdw. 100 pp. 14 x 9 x 1. Clk. off.

48. CERTIFICATES OF PARTNERSHIP, 1818--. 4 boxes.
Certificates of business partnership, showing names of firm and parties, purpose, location and kind of business, and residences and signatures of members. Arr. chron. 1 box, 10 x 14 x 4½; 3 boxes, 11 x 5 x 5. 3 boxes, 1818-1929, W. stg. vt.; 1 box, 1929--, Clk. off.

49. PHYSICIAN'S CERTIFICATES, 1853--. 3 boxes.
Certificates issued by state board of medical registration, showing names of party, county, and school; address; and signatures of president and secretary of medical registration. Arr. alph. by names of physicians. 11 x 4 x 4½. W. stg. vt.

50. INSURANCE RECORD, 1900-1919. 1 vol.
Record of insurance certificates, showing date, names of company and agents, kind of insurance, and amount of policy. Indexed alph. by names of companies. Hdw. 150 pp. 15 x 10 x 1½. W. stg. vt.

51. INSURANCE CERTIFICATES, 1868-1918. 16 boxes.
Certificates of authority to sell insurance, showing date, names of company and agents, statement of company, and signatures of auditor, president, and secretary of company. Arr. chron. 11 x 5 x 5. W. stg. vt.

52. PATENT RIGHT RECORD, 1869-71. 1 vol.
Record of applications for patents, showing date of application, name of applicant, and description and name of patent. Arr. chron. Hdw. 400 pp 16 x 11 x 3½. W. stg. vt.

53. APPLICATIONS FOR FIREARM PERMITS (ALCOHOL PERMITS), 1925--. 2 boxes.

Applications made by druggists and physicians to receive and possess pure grain alcohol, showing date, and name and address of applicant. No index. 10 x 14 x 4½. 1 box, 1925-26, Clk.-Recr. vt.; 1 box, 1926--, Clk. off.

54. CERTIFICATES OF PURCHASES OF FIREARMS, 1880-87. 2 boxes.

Certificates of purchases of firearms, showing date, names of purchaser and store, and kind of firearm. Arr. chron. 11 x 4 x 4½. W. stg. vt.

Registers

55. REGISTER TRAINED NURSES, 1908--. 1 vol.

Register of trained nurses, showing date, nurse's name and address, and certificate of qualifications. Indexed alph. by names of nurses. Hdw. 100 pp. 14 x 8 x 3/4. Clk. off.

56. ESTRAY BOOK, 1817-82. 2 vols. (A-B).

Record of sworn statements of losses of livestock, showing name of owner, description and marks of animal , and appraised value. No index. Hdw. 250 pp. 15 x 10 x 2. W. stg. vt.

57. ESTRAY PAPERS, 1818-53. 5 boxes.

Papers pertaining to the finding of estrayed livestock, showing date, where found, name of finder, description of stock, and signatures of finder and clerk. Arr. chron. 11 x 4 x 4½. W. stg. vt., 1st. floor.

58. ENROLLMENT OF PERSONS WHO SERVED IN THE ARMY, 1817-1928. 352 boxes.

Enrollment of soldiers, showing date; name, color, sex, age, and address of soldier; and names of company and regiment. Arr. alph. by names of soldier. 11 x 4 x 4½. W. stg. vt.

For other military records, see entries 24, 59, 85, 268.

59. ENROLLMENT OF SOLDIERS, 1886. 1 vol.

Record of soldiers and their families, showing date, name and address of soldier, service record, and names of widows, orphans, and other members of immediate family. Indexed alph. by names of soldiers. Hdw. 150 pp. 16 x 11 x 2. W. stg. vt.

For other military records, see entries 24, 58, 85, 268.

60. POWER OF ATTORNEY, 1901-25. 1 vol.

Record of powers of attorney, showing date of appointment, names of principal and agent, and signature of recorder. Indexed alph. by names of principals and agents. 1901-22, hdw.; 1922-25, typed. 350 pp. 18 x 12 x 3. W. stg. vt.

61. POWER OF ATTORNEY, 1871--. 4 boxes.

Certificates of authority for appointments of attorneys, showing date, names of principal and agent, record of powers granted, and certificate number. Arr. chron. 11 x 5 x 5. 3 boxes, 1871-1929, w. stg. vt.; 1 box, 1929--, Clk. off.

62. REGISTER OF COMMISSIONS, 1834-53. 1 vol.

Register of county officials, showing name and qualification of officer, term of commission, amount of bond, and name of surety. No index. Hdw. 200 pp. 13 x 8 x 2. W. stg. vt.

Clerk of the Circuit Court

63. REGISTER OF NEGROES AND MULATTOES, 1838-63. 1 vol.

Register of negroes and mulattoes, showing name, address, description, and birthplace of negroes and mulattoes; and name of witness. Indexed alph. by names of negroes. Hdw. 50 pp. 14 x 8 x ½. W. stg. vt.

Receipts and Disbursements

64. CASH BOOK OF RECEIPTS AND DISBURSEMENTS, 1925--. 2 vols. (1-2).

Record of daily receipts and disbursements, showing date, amount, names of payer and payee, purpose, and check number. Arr. chron. Hdw. 300 pp. 18 x 18 x 3. Clk. off.

65. CASH BOOK OF RECEIPTS, 1892-1924. 6 vols. (1-2, 1-4).

Title varies: CLERK'S CASH BOOK.

Record of all receipts received by clerk, showing date, case number, cause, name of court, and kind of fee. Arr. chron. Hdw. 300 pp. 17 x 15 x 3. W. stg. vt.

66. CASH BOOK, 1812-1904. 9 vols. 1818-60; 1870-71, missing.

Record of all cash received, showing date, amount forwarded, cash received during day, purpose, name of payer, balance, and total amount. Arr. chron. Hdw. 300 pp. 15 x 10 x 2½. W. stg. vt.

67. CASH BOOK OF DISBURSEMENTS, 1912-24. 2 vols. (1-2).

Record of all disbursements made by clerk, showing date, check number, names of bank and payee, amount disbursed, fees, and trust funds. Arr. chron. Hdw. 200 pp. 15 x 16 x 1½. W. stg. vt.

IV. RECORDER

The recorder is a constitutional officer elected for a term of four years and is required to post bond. (1) No person is eligible to hold the office of recorder for more than eight years in any twelve-year period. (2)

Prior to the Constitution of 1851, the office of recorder existed by virtue of the Constitution of 1816. (3) The inception date of this office in Harrison County is 1809, the organization date of the county.

The title of this officer describes his functions: To make and preserve a public record of legal documents which by law he is bound to record, for both county officials and private persons. (4) Of the many kinds of instruments recorded, the more important are: Deeds, mortgages, and apprentices' indentures, (5) satisfactions, cancelations. and assignments of any kind, (6) mechanics' liens, (7) and leases. (8)

Other documents of which the recorder is required to keep a record are: Articles of incorporation filed in his office, (9) certificates of admission for foreign corporations to do business in Indiana, (10) cemetery deeds, (11) cemetery associations, (12) farm names, (13) and chattel mortgages. (14)

The forms and methods to be used by the recorder are described in detail in the statutes. In addition to the records enumerated above, he must keep a fee book and a cash book, and enter therein as received, all money received by his

office. (15) He is also required to index his records, both in each volume and in complete or general indexes.(16)

All the records are located in the courthouse.

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(1) 1 Rev. Stat. 1852; Acts 1901; Burns 3201.
(2) Const., art. 6, sec. 2.
(3) Const., 1816, art. 11, sec. 10.
(4) 1 Rev. Stat. 1852; Acts 1925; Burns 49-3205.
(5) 1 Rev. Stat. 1852; Burns 49-3210.
(6) Acts 1905; Burns 49-3203.
(7) Acts 1909; Burns 43-703.
(8) 1 Rev. Stat. 1852; Acts 1875, 1913, 1921, 1932; Burns 56-119.
(9) Acts 1929; Burns 25-219.
(10) Acts 1929; Burns 25-305.
(11) Acts 1925; Burns 21-223.
(12) 1 Rev. Stat. 1852; Burns 25-1520.
(13) Acts 1913; Burns 49-3226.
(14) Acts 1935; Burns, 1937 suppl., 51-510.
(15) Acts 1895; Burns 49-1401.
(16) 1 Rev. Stat. 1852; Burns 49-3209, 49-3217 to 49-3220; 1 Rev. Stat. 1852; Acts 1855; Burns 49-3216.

Deeds, Titles, and Grants

68. DEED RECORD, 1809--. 107 vols. Numbering varies.

Record of deeds, showing names of grantee and grantor, type of deed, consideration, description and location of land, and date. Indexed alph. by names of grantees and grantors.

1809-1912, hdw.; 1912--, typed. 500 pp. 18 x 12 x 3. Recr. vt.

69. GENERAL INDEX TO DEEDS, 1809--. 28 vols.

Numbering varies; 22 vols. not labeled.

General index to deed records, showing date, names of grantor and grantee, description and location of land, and deed record and page numbers. Arr. alph. by names of grantors and grantees.

Hdw. 350 pp. 18 x 12 x 3. Recr. off.

70. ORIGINAL DEEDS, 1812--. 33 file boxes. (A-Z; and 7 vols. not labeled).

Original deeds uncalled for, showing names of grantor and

grantee, type of deed, date, amount of consideration, description and location of land, and book and page numbers. Arr. alph. by names of grantors and grantees. 16 x 10 x 11½. Recr. off.

71. ENTRY BOOK, 1843--. 18 vols. (1-7, and 11 vols. not numbered). Title varies: Reception, Register of Convoyance Receipt Book.

Record of deeds received for recording, showing dates of receiving, recording, and return; amount of fee; and volume and page numbers. Indexed alph. by names of grantors. Hdw. 600 pp. 18 x 12 x 3½. Recr. off.

72. CEMETERY RECORD, 1925--. 1 vol.

Record of warranty and cemetery deeds, showing names of grantor, grantee, and witnesses; location and description of land; amount of consideration; and date. Indexed alph. by names of grantors. Typed. 250 pp. 18 x 12 x 2. Recr. off.

73. PARTITION DEED RECORD, 1881-1931. 2 vols. (1, 2).

Record of land divisions by court order, showing names of plaintiff and defendant, and location and description of lands. Indexed alph. by names of defendants. 1881-Nov. 9, 1911, hdw.; Nov. 10, 1911-31, typed. 450 pp. 18 x 12 x 3. Recr. vt.

For subsequent records, see entry 68.

74. QUIET TITLE RECORD, 1911-30. 1 vol.

Record of titles to lands and lots, showing names of defendant, plaintiff, judge, jury, foreman, and clerk; case number; description and location of land; jury verdict; and date. Indexed alph. by names of plaintiffs. Typed. 300 pp. 18 x 12 x 3. Recr. off.

For subsequent records, see entry 68.

Mortgages and Releases

Real Estate

75. MORTGAGE RECORD, 1862--. 51 vols. (1-51).

Record of mortgages on real estate, showing names of mortgagor and mortgagee, amount of mortgage, date, description of property, and release. Indexed alph. by names of mortgagors. 1862-1912, hdw.; 1912--, typed. 583 pp. 18 x 12 x 3½. Recr. vt.

76. FEDERAL LAND BANK AND HOME LOAN MORTGAGE RECORD, 1934--. 1 vol.

Mortgage records on real estate made to Federal Land Bank, showing names of mortgagor and mortgagee, description and location of land, amount of mortgage, date, rate of interest, and terms of mortgage. Indexed alph. by names of mortgagors. Typed. 500 pp. 18 x 12 x 3½. Recr. off.

Chattels

77. CHATTEL MINUTE BOOK, 1935--. 1 vol.

Record of chattel mortgages filed with recorder, showing number of instrument, names of mortgagor and mortgagee, description of chattel, date, and amount of mortgage. Indexed alph. by names of mortgagors. Hdw. 300 pp. 18 x 12 x 3. Recr. off.

78. CHATTEL MORTGAGE RECORD, 1883-1932. 17 vols. (1-17). Record of mortgages on chattels, showing names of mortgagor and mortgagee; description, location, and amount of property; amount of mortgage; and date. Indexed alph. by names of mortgagors. 1883-1912, hdw.; 1912-32, typed. 583 pp. 18 x 12 x 3½. Recr. vt.

79. CHATTEL MORTGAGES, 1935--. 1 file box. Original mortgages, showing names of mortgagor and mortgagee, description of chattel, amount of mortgage, and date. Indexed alph. by names of mortgagors. 11 x 16 x 28. Recr. off.

School Funds (See also entries 281-96)

80. SCHOOL FUND MORTGAGE RECORD, 1865--. 6 vols. (1-6). Record of school fund mortgages, showing names of mortgagors and mortgagee, location and description of land, amounts of mortgage and interest, and signatures of witnesses. Indexed alph. by names of mortgagors. 1865-1911, hdw.; 1911--, typed. 500 pp. 18 x 12 x 3½. Recr. vt.

Releases

81. ENTRY BOOK OF SATISFACTION, CANCELATIONS, AND ASSIGNMENTS, 1915--. 2 vols. (1, 2). Record of mortgages, satisfied, assigned, or canceled, showing names of mortgagor, mortgagee, assignor, and payer; amount of mortgage; and date. Arr. chron. Hdw. 250 pp. 18 x 12 x 2. Recr. off.

Liens

82. RECORD OF MECHANICS' LIENS, 1854-94. 2 vols.
Record of mechanics' liens, showing names of parties to action, purpose of lien, description of property, receipts of satisfaction, and attest. Indexed alph. by names of lien holders. Hdw. 430 pp. 18 x 12 x 2½. Recr. vt.

For subsequent records, see entry 87.

Register of Legal instruments

83. WILL RECORD AND ORDERS OF COURT, 1891--. 3 vols.
Record of wills, showing date; names of testator, heirs, and witnesses; and amount of bequest. Indexed alph. by names of testators. 1891-1911, hdw.; 1911--, typed. 350 pp. 18 x 12 x 3. Recr. off.

84. REGISTER OF FARM NAMES, 1913--. 1 vol.
Record of farm names, showing names of farm and owner, location and description of farm, and date. Indexed alph. by names of owners. Typed. 600 pp. 18 x 12 x 3½. Recr. vt.

85. SOLDIERS, SAILORS, AND MARINES DISCHARGE, 1919--. 1 vol.
Record of honorable discharges from the army, navy, and marine service, showing name of veteran; service record; and dates of enlistment, discharge, and recording. Arr. chron. Typed. 600 pp. 18 x 12 x 3. Recr. off.

For other military records, see entries 24, 58-59, 268.

86. LEASE RECORD, 1865-99. 4 vols. (1-4).
Record of leases of oil and gas lands, showing names of lessee and lessor, location of property, amount of consideration, and conditions of lease. Arr. chron. Hdw. 500 pp. 18 x 12 x 3. Recr. vt.

For subsequent records, see entry 87.

Miscellaneous Records

87. MISCELLANEOUS RECORD, 1881--. 9 vols. (1-9).
Record of agreements, mechanics' liens, surrender of leases, and articles of incorporation; showing names of parties to action, amount of consideration, property involved, date, attest, and signatures of officials. Indexed alph. by names of parties. 1881-1902, hdw.; 1902--, typed. 600 pp. 18 x 12 x 3½. 8 vols., 1881-1928, Recr. rec. rm.; 1 vol., 1928--, Recr. off.

Fee and Cash Book

88. RECORDER'S CASH BOOK, 1902--. 3 vols. (3, 4, and 1 vol. not numbered). 1909-25, missing. Title varies: Recorder's Fee and Cash Book.
Record of cash received as fees by recorder, showing date and number of recording, name of payee, and purpose and amount of fee. Arr. chron. Hdw. 500 pp. 18 x 12 x 3½. 1 vol., 1902-9, Recr. vt.; 2 vols., 1925--, Recr. off.

Maps and Plats

89. TRACT BOOK, 1817-41. 1 vol.

Record of sales of government lands, showing name of purchaser, and description and location of land. Arr. by range nos. Hdw. 100 pp. 18 x 12 x 1. Recr. off.

90. PLAT OF TOWNSHIPS AND RANGES, 1834-1927. 2 vols.

Record of field notes of county, and plats of all townships, towns, and ranges; showing name of town, range number, township boundaries, acreage, and date of recording. Indexed alph. by names of towns. Hdw. 150 pp. 20 x 18 x 3. Recr. off.

V. CIRCUIT COURT

The circuit court was created by the Constitution of 1816, and re-created by the Constitution of 1851. (1) The judge of the circuit court is elected by the voters of the circuit and serves for a term of six years. (2) The State of Indiana, by mandate of the Constitution of 1816, (3) was at first divided into three circuits by the legislature, and since that time the number of circuits has been increased as the need arose until at present there are seventy-eight--only fourteen circuits embrace two counties. (4) The third circuit comprises Crawford and Harrison Counties., (5) and the court is styled "Crawford and Harrison Circuit Court". (6)

The court has original exclusive jurisdiction in law, equity, and criminal cases, actions for divorce, and settlement of decedents' estates and guardianships, except as concurrent jurisdiction has been conferred by law upon justices of the peace. It has such appellate jurisdiction as may be conferred by law. It has also jurisdiction in all other causes, matters, and proceedings, except where exclusive jurisdiction has been conferred upon some other court, board, or officer. (7)

In 1829 the legislature created a probate court which became effective in Harrison County upon its organization in 1830. This court had original and exclusive jurisdiction of all probate matters

in the county. The clerk of the circuit court acted as clerk for the probate court. (8)

By an act of 1852 the legislature abolished the probate court (9) and created a court of common pleas to serve Harrison County. The clerk of the circuit court acted as clerk of the court of common pleas. (10) The court of common pleas had original and exclusive jurisdiction of probate cases. (11)

The legislature in 1873 abolished the court of common pleas and transferred its jurisdiction to the circuit court; (12) and all the records of the common pleas court were transferred to the circuit court. (13)

The clerk of the circuit court is charged by statute with the duty of keeping and preserving the official records of the circuit court. (14)

All the records are located in the courthouse.

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(1) Const., 1816, art. 5, secs. 1, 3, 7; Const., art. 7, sec. 1.
(2) Const., art. 7, sec. 9; Burns 4-301.
(3) Const., 1816, art. 5, sec. 3.
(4) Burns 4-332; Burns, 1937 suppl., 4-332.
(5) Acts 1911; Burns 4-332.
(6) Acts 1881 (Spc. Sess.); Burns 4-302.
(7) Const., art. 7, sec. 8; Acts 1881 (Spc.Sess.); Burns 4-303.
(8) Acts 1828-29, pt. 2, ch. 26, secs. 1-3, 5, 8.
(9) 2 Rev. Stat. 1852, ch. 8, sec. 43.
(10) Ibid., sec. 1, 3, 25.
(11) Ibid., sec. 4.
(12) Acts 1873, ch. 29, secs. 21, 79-80.
(13) Ibid., sec. 81.
(14) 2 Rev. Stat. 1852; Burns 49-2706.

Civil Causes

91. DISPOSED OF CASES, 1914--. 2 vols.

Record of court cases disposed of. Contains: Disposed of Cases, Civil, entry 92; Disposed of Cases, Criminal, entry 134. No index. Hdw. 100 pp. 12 x 18 x 8½. Clk. vt.

92. DISPOSED OF CASES, CIVIL, 1914--. In(Disposed of Cases), entry 91.

Record of civil and criminal cases disposed of, showing date filed; names of plaintiff, defendant, attorney, and witnesses; case number; minutes of court; and date of disposal.

93. TRANSCRIPT RECORD, 1897--. 1 vol.

Record of transcripts for civil cases, showing date; names of plaintiff, defendant, peace officer, court, and justice of peace; nature of charge; date of summons; judgment; and amount of fees. Indexed alph. by names if plaintiffs. 1900-1925, hdw.; 1925--, typed. 300 pp. 18 x 12 x 2 3/4. Clk. off.

94. TRANSCRIPT, 1817-1928. 435 boxes.

Transcripts of evidence presented to court during trial, showing date of trial; names of plaintiff, defendant, attorneys, and judge; cause number; nature of charge; and disposition. Arr. by cause nos. 4 x 4 x 11. 352 file boxes, 1817-1928, bsmt. vt.; 83 boxes, 1929--, Clk. off.

95. RECORD OF RECEIVERSHIP AND ASSIGNMENTS, 1922-33. 1 vol.

Record of receiverships and assignments for bankruptcy, showing date; names of applicant for bankruptcy, receiver, and claimant; case number, and date and amount of claim. Indexed alph. by names of receivers. Hdw. 200 pp. 17 x 15 x ½. Clk. off.

Civil Causes

Sanity Causes (see also entry 21)

96. (INSANITY RECORD), 1853--. 7 vols. (1-6, and 1 vol. not numbered). Title varies: Insane Record.

Record of persons adjudged insane, showing date; name and residence of patient; family history; physician's statement; order of judge; and date of sheriff's return. Indexed alph. by names of patients. Hdw. 500 pp. 18 x 12 x 2 3/4. 6 vols., 1853-1927, Clk. vt., 1st floor; 1 vol., 1927--, Clk. off., 2nd floor.

97. INSANITY INQUESTS, 1865--. 24 boxes.

Applications for sanity inquests, showing date; name and residence of patient; family history; physician's statement; and order of commitment. Arr. chron. 8 x 5 x 12. 22 boxes, 1865-1928, Clk. vt., 1st floor; 2 boxes, 1929--, Clk. off.

98. INSANITY CLAIMS, 1874-1928. 27 boxes.

Certificate of fees for insane cases, showing date; names of patient, payee, and clerk; and amount and purpose of fee. Arr. chron. 5 x 5 x 12. Clk. vt.

99. EPILEPTICS, 1908--. 4 boxes.

Documents of inquests of epileptics, showing date; name of patient; personal, family, and epilepsy history; physician's certificate; statement of medical examiner; and court order of admission. Arr. chron. 8 x 5 x 13. 2 boxes, 1908-25, Clk. vt.; 1 box, 1925-29, Clk. vt., 2nd floor; 1 box, 1929--, Clk. off.

100. COMMITMENT PAPERS TO FORT WAYNE STATE SCHOOL, 1925--.

4 boxes.

Commitment papers for feeble minded females to State School, Fort Wayne, showing date, names of patient and physician, residence and family history of patient, description of disease, abilities, social reactions, and physician's report on vaccination. Arr. chron. 11 x 5 x 5. 1 box, 1925-29, Clk. vt., 2nd floor; 3 boxes, 1929--, Clk. off.

Naturalization Causes

101. DECLARATIONS OF INTENTIONS AND FINAL OATH, 1855-1920.

1 vol.

Record of alien's declaration of intention to become a citizen of United States, and final oath of allegiance; showing date; name, age, place of birth, and length of residence in United States of alien; and oath of renunciation of native allegiance. Indexed alph. by names of aliens. Hdw. 450 pp. 18 x 12 x 1½. Clk. stg. rm., 1st floor.

102. NATURALIZATION PETITION AND RECORD, 1913--. 1 vol.

Record of alien's naturalization petition to become a citizen of United States, showing date of petition; name, age, place of birth, occupation, length of residence in United States, and affidavit of alien; oath of allengiance; and final court action. Indexed alph. by names of aliens. Hdw. 150 pp. 18 x 12 x 1. Clk. stg. rm., 1st floor.

103. FINAL OATH, 1855--. 1 vol.

Record of aliens' final oath for United States citizenship, showing date, name, age, residence, proof of eligibility, and oath of allegiance of alien; and final court action. Indexed alph. by names of aliens. Hdw. 440 pp. 18 x 12 x 1½. Clk. st. rm., 1st floor.

104. RECORD OF FINAL PAPERS, 1904-6. 1 vol. (2).

Record of aliens' final citizenship papers, showing date, name, age, and residence of applicant, proof of eligibility, oaths of witnesses; and final order of court. Indexed alph. by names of applicants. Hdw. 150 pp. 18 x 12 x 1. Clk. stg. rm., 1st floor.

Civil Proceedings

Entry (see also entries 138-40)

105. ENTRY DOCKET, ISSUE DOCKET AND FEE BOOK, 1926--.
6 vols. (U-Z).

Record of cases entered in court. Contains: Entry Docket, Issue Docket, and Fee Book, Civil, entry 106; Entry Docket, Issue Docket, and Fee Book, Criminal, entry 138. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3. Clk. off.

106. ENTRY DOCKET, ISSUE DOCKET, AND FEE BOOK, CIVIL, 1926--.
In(Entry Docket, Issue Dockets, and Fee Book), entry 105.

Record of court actions pending and fees in civil cases; showing date filed; cause number; names of plaintiff, defendant, witnesses, and attorneys; amount of fees; date; nature of charge; and date of

summons.

107. ENTRY DOCKET, 1853-1904. 28 vols. (1-5, and 22 vols. not numbered).

Record of cases entered in court. Contains: Entry Docket, Civil, entry 108; Entry Docket, Criminal, entry 139. Arr. chron. Hdw. 500 pp. 18 x 12 x 3. Clk. stg. rm., 1st floor.

108. ENTRY DOCKET, CIVIL, 1853-1904. In(Entry Docket), entry 107.

Record of complaints filed and entered for court action, showing date; cause number; names of plaintiff, defendant, and attorneys; nature of charge; and remarks.

109. ISSUE DOCKET, 1815-1874. 15 vols. Title varies: Issue Docket.

Record of court issues. Contains: Issue Book, Civil, entry 110; Entry Book, Criminal, entry 140. Arr. chron. Hdw. 450 pp. 18 x 12 x 2. East stg. rm.

110. ISSUE BOOK, CIVIL, 1815-74. In(Issue Book), entry 109.

Record of cases pending, showing date filed; names of plaintiff and defendant; cause number; nature of case; date of summons; and disposition.

111. CLERK'S DOCKET, 1859-1922. 99 vols.

Record of cases in court. Contains: Clerk's Dockets, Civil, entry 112; Clerk's Dockets, Criminal, entry 142; Clerk's Dockets, Probate, entry 177; Clerk's Dockets, Common Pleas, entry 192. Arr. by cause nos. Hdw. 350 pp. 18 x 12 x 3. W. stg. rm.

112. CLERK'S DOCKETS, CIVIL, 1859-1922. In(Clerk's Docket), entry 111.

Record of civil causes during court term, showing date, names of plaintiff, defendant, and attorneys; and action of court.

113. BAR DOCKET, 1841-1911. 23 vols.

Record of cases and court proceedings. Contains: Bar Docket, Civil, entry 114; Bar Docket, Criminal, entry 143. Arr. by case nos. Hdw. 350 pp. 18 x 12 x 3. E. stg. rm.

114. BAR DOCKET, CIVIL, 1841-1911. In(Bar Docket), entry 113.

Record of causes and court proceedings, showing date filed; number; names of plaintiff, defendant, attorneys, and witnesses; and court action.

<u>Trial</u> (see also entries 141-45, 191-92)

115. COURT DOCKET, 1874--. 103 vols. (1-17, 86 vols. not numbered).

Record of court proceedings. Contains: Court Dockets, Civil, entry 116; Court Dockets, Criminal, entry 141. Arr. by cause nos. Hdw. 200 pp. 18 x 12 x 3. 100 vols., 1874-1922, W.stg. rm.; 3 vols., 1922--, Clk. rec. vt.

116. COURT DOCKET, CIVIL, 1874--. In(Court Docket), entry 115.

Record of court proceedings, showing date; cause number; names of plaintiff, defendant and attorneys; nature of case; and decision.

117. ORDER BOOK, 1817--. 66 vols.

Record of orders of the court. Contains: Order Book, Civil, entry 118; Order Book, Criminal, entry 144. Indexed alph. by names of plaintiffs. 1817-1823, hdw.; 1924--, typed. 600 pp. 18 x 12 x 2 3/4. 62 vols., 1817-1930, Clk. rec. vt.; 4 vols., 1931--, Clk. off.

118. ORDER BOOK (CIVIL), 1817--. In (Order Book), entry 117.

Record of civil cases, showing date, case number, names of plaintiff and defendant, nature of charge, and disposition.

119. RECORD BOOK, 1809-1886. 14 vols. (Labeling varies).

Complete record of court cases. Contains: Record Book, Civil, entry 120; Record Book, Criminal, entry 145. Indexed alph. by names of plaintiffs. Hdw. 500 pp. 15 x 12 x 2½. Clk. rec. vt.

120. RECORD BOOK, CIVIL, 1809-1886. In (Record Book), entry 119.

Record of court proceedings, showing date; order number; names of plaintiff, defendant, and judge; nature of charge; and disposition of case.

121. COMPLETE RECORD OF FORECLOSURES, 1879-84. 2 vols. (A-B).

Record of foreclosures on real estate, showing date; name of owner; cause number; location and description of property; and term of court. Indexed alph. by names of property owners. Hdw. 590 pp. 18 x 12 x 3. Clk. vt., 2nd floor.

Dispositions

122. JUDGMENT DOCKET, 1817--. 1859-91, missing.

Record of judgments rendered. Contains: Judgment Docket, Civil, entry 123; Judgment Docket, Criminal, entry 147. Indexed alph. by names of defendants. Hdw. 350 pp. 18 x 12 x 3. 8 vols., 1817-58, Clk. rec. stg. rm.; 2 vols., 1891--, Clk. off.

123. JUDGMENT DOCKET, CIVIL, 1817--. In(Judgment Docket), entry 122.

Record of judgments rendered, showing date; cause number; names of plaintiff, defendant, and judge; amount of judgment; cost; bail; order number; and receipt of satisfaction.

124. CIRCUIT COURT JUDGMENTS, 1817-1928. 352 file boxes.

Judgments rendered by court. Contains: Judgments, Civil, entry 125; Judgments, Criminal, entry 148. Arr. by cause nos. 4 x 4 x 11. W. stg. rm.

125. CIRCUIT COURT JUDGMENT, CIVIL, 1817-1928. In(Circuit Court Judgment), entry 124.

Judgments rendered by court, showing date; names of plaintiff, and defendant; in whose favor; and amount and purpose of judgment.

Executions (see also entries 201-203)

126. EXECUTION DOCKET, 1809--. 3 vols. (A, and 2 vols. not numbered). 1888-1907, missing. Title varies: Execution Book.

Record of execution writs, showing date, kind of writ, name of judgment debtor, amount of damage, cost, and date returnable.

Circuit Court

Indexed alph. by names of plaintiffs. 1809-1924, hdw.; 1924--, typed. 300 pp. 18 x 12 x 2½. 1 vol., 1809-17, Clk. vt., 2nd floor; 1 vol., 1881-88, Clk. stg. rm., 1st floor; 1 vol., 1907--, Clk. off.

127. EXECUTIONS ISSUED, 1817--. 61 boxes.

Certificates of executions issued to sheriff, showing date, names of plaintiff and defendant, amount of judgment, and court cost. Arr. chron. 8 x 5 x 13. 57 boxes, 1817-1924, Clk. vt., 1st floor; 3 boxes, 1924-28, Clk. vt., 2nd floor; 1 box, 1929--, Clk. off.

128. PRECIPE BOOK, 1851--. 9 vols. (1-8, and 1 vol. not numbered).

Record of orders by attorneys to issue supenas and summons, showing date; names of attorney, plaintiff, defendant, and witnesses; and cause of action. Arr. chron. Hdw. 350 pp. 18 x 12 x 3. 8 vols., 1851-1908, Clk. vt., 1st floor; 1 vol., 1908--, Clk. off.

129. LIS PENDENS RECORD, 1879-1935. 4 vols. (1-3, 3).

Subtitled: Sheriff's Notices, Certificate of Sale, Redemptions.

Record of sheriff's notices, certificates of sale, and redemption, on delinquent taxes; showing date; names of owner, purchaser, and sheriff; description and value of property; and amount of redemption. Indexed alph. by names of owners. Hdw. 550 pp. 18 x 12 x 3. 2 vols., 1879-1900, Clk. stg. vt.; 2 vols., 1900-35, Clk. off.

130. LIS PENDENS NOTICES, 1929--. 1 box.

Lis pendens notices of suits filed, showing date; name of plaintiff, defendant, and attorneys; and nature of suit. No index. 10 x 4 x 14. Clk. off., 2nd floor.

131. SHERIFF'S CERTIFICATES, 1889--. 4 boxes.

Sheriff's certificates of sales on mortgage foreclosures and delinquent taxes, showing date; names of owner, purchaser, and sheriff; and amount of sale. Arr. chron. 8 x 5 x 12½. 3 boxes, 1889-1903, Clk. vt., 1 st. floor; 1 box, 1903--, Clk. off., 2nd floor.

132. REDEMPTION RECORDS, 1879-80. 1 vol.

Record of redemptions of real estate released from litigition, showing date, name of payer, amount of redemption, and purpose. Indexed alph. by names of payers. Hdw. 500 pp. 18 x 12 x 2. E. stg. rm., 1st floor.

133. SUPPORT DOCKET, 1912--. 1 vol.

Record of court orders for payment of support money, showing date, names of defendants and payer, amount, and date of payments. Indexed alph. by names of defendants. Hdw. 250 pp. 16 x 11 x 1½. Clk. off., 2nd floor.

Criminal Causes

134. DISPOSED OF CASES, CRIMINAL, 1914--. In (Disposed of Cases), entry 91.

Record of criminal cases disposed of, showing date filed; names of plaintiffs, defendants, attorneys, and witnesses; case number; minutes of court; and date of disposal.

135. STATE CAUSES, CIRCUIT COURT, 1851-57. 2 vols. Record of state cases, showing date filed, names of plaintiff and defendant, date of trial, cause number, nature of charge, and disposition of case. Arr. chron. Hdw. 100 pp. 13 x 8 x 1. Clk. vt., 1st floor.

136. STATE PROSECUTIONS, 1811-53, 37 file boxes (1-37). Documents of state prosecutions, showing date; names of plaintiff, defendant, attorneys, witnesses, and clerk; nature of case; dates of subpena, warrant, and disposition; and warrant number. Arr. alph. by names of defendants. 5 x 5 x 11. Clk. vt., 2nd floor.

Indictments

137. RECORD OF INDICTMENTS, 1853--. 8 vols. (1-8). Record of indictments returned by grand jury, showing date; names of plaintiff, defendant, witnesses, and prosecuting attorney; nature of charge; and affidavit of clerk. Indexed alph. by names of defendants. 1853-1923, hdw.; 1923--, typed. 513 pp. 18 x 12 x 3. 7 vols., 1853-1921, Clk. stg. rm., 1st floor; 1 vol., 1922--, Clk. off., 2nd floor.

Court Proceedings

Entry (see also entries 105-114)

138. ENTRY DOCKET, ISSUE DOCKET, AND FEE BOOK, CRIMINAL, 1926--. In (Entry Docket, Issue Docket, and Fee Book). entry 105.

Record of court actions pending, and fees in criminal cases; showing

date filed; cause number; names of plaintiff, defendant, witnesses, and attorneys; amount of fees; date; name of payer; nature of charge; and date of summons.

139. ENTRY DOCKET, CRIMINAL, 1853-1904. In(Entry Docket), entry 107.

Record of complaints filed and entered for court action, showing date; cause numbers; names of plaintiff, defendant, and attorney; nature of charge; and remarks.

140. ISSUE BOOK, CRIMINAL, 1815- 74. In(Issue Book), entry 109. Title varies: Issue Docket.

Record of cases pending, showing date filed, names of plaintiff and defendant, cause number, nature of case, date of summons, and disposition.

Trial (see also entries 115-21, 191-92)

141. COURT DOCKET, CRIMINAL, 1874--. In(Court Docket), entry 115.

Record of court proceedings, showing date; cause number; names of plaintiff, defendant, and attorneys; nature of cause; court decision; and disposition.

142. CLERK'S DOCKET, CRIMINAL, 1859-1922. In(Clerk's Dockets), entry 111.

Record of criminal cases during court term, showing date; names of plaintiff, defendant, and attorneys; and action of court.

143. BAR DOCKET, CRIMINAL, 1841-1911. In(Bar Docket), entry 113.

Record of causes and court proceedings, showing date filed; cause number; names of plaintiffs, defendants, attorneys, and witnesses; and court action.

144. ORDER BOOK, CRIMINAL, 1817--. In(Order Book), entry 117.

Record of criminal cases, showing date, case number, names of plaintiff and defendant, nature of charge, and disposition of case.

145. RECORD BOOK, CRIMINAL, 1809-86. In(Record Book), entry 119.

Complete records of court proceedings in criminal cases, showing date; order number; names of plaintiff, defendant, and judge; nature of charge; and disposition.

Dispositions (see also entries 122-25,193)

146. CONVICTION RECORD, 1897--. 1 vol.

Record of criminal convictions, showing date; name, residence, age, sex, and color of convict; nature of cause; length of sentence; and family history. Indexed alph. by names of convicts. Hdw. 150 pp. 18 x 12 x 1. Clk. stg. rm., 1st floor.

147. JUDGMENT DOCKET, CRIMINAL, 1817--. In(Judgment Docket), entry 122.

Record of judgments rendered in criminal cases, showing date; cause number; names of plaintiff, defendant, and judge; amount of judgment; costs; bail; order number; and receipt of satisfaction.

148. CIRCUIT COURT JUDGMENTS, CRIMINAL, 1817-1928.

In(Circuit Court Judgments), entry 124.

Judgments rendered by court in criminal cases, showing date, names of plaintiff and defendant, in whose favor, amount, and purpose of judgment.

Probate Causes

The probate court of Harrison County was established in 1830, under a law of 1829, which placed probate matters in a separate court, consisting of one judge, elected by the voters of the county for a term of seven years. It had original and exclusive jurisdiction in matters relating to probate of wills; granting letters of administration; settlement of decedent's estates; appointment of guardians for minors and persons of unsound mind; and approval of bonds of guardians, administrators, and executors. (1)

The clerk of the circuit court acted as clerk of the probate court and was required to keep the records of the probate court separate from those of the circuit court. (2)

By an act of 1852 the legislature abolished the probate court (3) and created a court of common pleas for Harrison County. The clerk of the circuit court acted as clerk of the court of common pleas. (4) The court of common pleas had original and exclusive jurisdiction of probate causes. (5)

The legislature in 1873 abolished the court of common pleas

and transferred its jurisdiction to the circuit court, (6) and all the records of the court of common pleas were transferred to the circuit court. (7)

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(1) Acts 1828-29, pt. 2, ch. 26, secs. 1-2, 5, 8.
(2) Ibid., sec. 3.
(3) 2 Rev. Stat. 1852, ch. 8, sec. 43.
(4) Ibid., secs. 1, 3, 25.
(5) Ibid., sec. 4.
(6) Acts 1873, ch. 29, secs. 21, 79-80.
(7) Ibid., sec. 81.

Estate Cases

149. DISPOSED OF PROBATE CASES, 1825--. 528 file boxes (1-528). Complete probate cases, showing date filed; names of administrator, clerk, judge, and estate; amount of bond; and dates of disposal and settlement of property. Arr. alph. by names of estates. 5 x 5 x 11. Clk. vt., 2nd floor.

150. INDEX TO FILE BOXES, 1848--. 2 vols. (1-2). Index to file boxes of probate cases, showing names of guardian and estate, case number, and date of disposition. Single indexed alph. by names of guardians or estates. Hdw. 500 pp. 18 x 13 x 3. 1 vol., 1848-1924, Clk. vt., 2nd floor; 1 vol., 1924--, Clk. off., 2nd floor.

151. ADMINISTRATOR'S BOND RECORD, 1909--. 2 vols. (4-5). Record of surety bonds posted by administrators of estates, showing date; names of administrator, bondsman, clerk, and estate; and amount and condition of bond. Indexed alph. by names of administrators. Hdw. 500 pp. 18 x 11 x 2½. 1 vol., 1909-30, Clk. vt., 2nd floor; 1 vol., 1930--, Clk. off.

152. ADMINISTRATOR'S BONDS, 1869--. 92 boxes (1-66, A-Z). Surety bonds posted by administrators and executors of estates, showing date; names of administrator or executor, bondsman, clerk, and judge; amount of bond; and condition of obligation. Arr. chron. 8 x 5 x 12½. 66 boxes, 1869-1929; Clk. vt., 1st floor; 26 boxes, 1929--, Clk. off., 2nd floor.

153. EXECUTOR'S BONDS, OATHS, AND LETTERS, 1853--. 2 vols. (1-2).

Record of surety bonds posted by executors with letters of appointment and oaths, showing date; names of executor, bondsman, clerk, and estate; amount of bond; condition of obligation; and letters of appointment. Indexed alph. by names of executors. Hdw. 200 pp. 15 x 9 x 1½. 1 vol., 1853-84, Clk. stg. rm., 1st floor; 1 vol., 1884--, Clk. off.

154-155. EXECUTOR'S AND ADMINISTRATOR'S BONDS, 1844-53. 2 vols.

Record of surety bonds posted by executors and administrators with letters of appointment and oaths; showing date, names of administrator or executor, estate, bondsman, and clerk; amount of bond; and date of appointment. Indexed alph. by names of administrators or executors. Hdw. 580 pp. 16 x 10 x 2. Clk. stg. rm., 1st floor.

156. ADMINISTRATOR'S AND EXECUTOR'S RECEIPTS, 1917--. 2 vols.

Receipt stubs for expenditures by order of court for settlement of estates, showing date, names of executor or administrator,

and estate; receipt number; and amount and purpose of expenditures. Arr. by receipt nos. Hdw. 200 pp. 11 x 7 x 1½. 1 vol., 1917-29, Clk. vt., 2nd floor; 1 vol., 1929--, Clk. off.

157. ADMINISTRATOR'S, EXECUTOR'S, AND GUARDIAN'S BONDS FOR SALE OF REAL ESTATE, 1853-85. 1 vol.

Record of surety bonds posted. Contains: Administrator's and Executor's Bonds, entry 158; Guardians' Bonds, entry 170. Indexed alph. by names of estates. Hdw. 250 pp. 18 x 12 x 2½. Clk. stg. rm.

158. ADMINISTRATOR'S, EXECUTOR'S, AND GUARDIAN'S BONDS FOR SALE OF REAL ESTATE, 1853-85. In(Administrator's, Executor's, and Guardian's Bonds for Sale of Real Estate), entry 157.

Record of surety bonds posted by administrators, executors, and guardians, to sell real estate; showing date; names of executor, administrator, guardian, heir, clerk, and estate; amount of bond; and condition of obligation.

159. RECORD OF ADMINISTRATOR'S BONDS FOR SALE OF REAL ESTATE, 1886-1907. 1 vol.

Record of surety bonds posted by administrator to sell real estate, showing date; names of administrator, bondsman, clerk, and estate; amount of bond; and condition of obligation. Indexed alph. by names of administrators. Hdw. 250 pp. 18 x 12 x 2½. Clk. vt., 1st floor.

160. COMMISSIONERS' BOND TO SELL REAL ESTATE, 1887-96.
1 vol.

Record of commissioners' bonds to sell real estate, showing date, names of bondsmen and commissioners, and amount of bond. Indexed alph. by names of commissioners. Hdw. 200 pp. 16 x 11 x 1½. Stg. rm., 1st floor.

161. INVENTORY RECORD, 1852--. 11 vols. (1-10, and 1 vol. not numbered).

Record of personal property inventories, showing date; names of deceased and heirs; and size, description, and value of property. Indexed alph. by names of decedents. Hdw. 600 pp. 18 x 12 x 3. 9 vols., 1852-1923, Clk. vt., 1st floor; 2 vols., 1923--, Clk. off., 2nd floor.

162. RECORD OF SALE BILLS, 1852--. 9 vols. (1-9). Title varies: Sale Book Record.

Record of sales of administrators of estates, showing date, names of estate and administrator, description and name of article sold, amount, and court order for sale. Indexed alph. by names of estates. Hdw. 500 pp. 18 x 12 x 3. 7 vols., 1852-1923, Clk. vt., 1st floor, 2 vols., 1922--, Clk. rec. rm., 2nd floor.

163. WILL RECORD, 1809--. 11 vols. (1,A-J).

Record of wills probated, showing date; names of administrator or executor, testator, heirs, and witnesses; and amount of bequest. Indexed alph. by names of testators. 1809-Jan.31,1923, Hdw.; Oct. 7, 1923--, typed. 300 pp. 15 x 10 x 2½. Clk. vt., 2nd floor.

164. WILL, 1828--. 22 file boxes.

Wills and testaments probated, showing date; names of testator, executor, heirs, and clerk; and value and amount of bequests. Arr. chron. 5 x 5 x 11. Clk. off., 2nd. floor.

165. INHERITANCE AND TRANSFER TAX RECORD, 1913-26. 1 vol.

Record of estate values filed with court for inheritance tax, showing date, names of heirs and estate, value of real and personal property, amount and exemptions, and total taxes. Arr. chron. Hdw. 250 pp. 18 x 23 x 1 3/4. Clk. stg. rm., 1st floor.

166. AFFIDAVITS OF SOLE HEIRS TO REAL ESTATE, SHOWING OWNERSHIP, 1921--. 1 file box.

Affidavits of claimants as sole heirs to real estate, showing date; names of deceased, affiant, and auditor; and location and description of property. Arr. chron. 10 x 4 x 14. Aud. rec. rm.,

Guardianship Cases

167. GUARDIANSHIP PENDING, 1810--. 105 boxes (1-80, and 25 boxes not numbered).

Financial reports of heirs by guardian, showing date, itemized amount of expenditures, credit, and balance on hand. Arr. chron. 5 x 5 x 11. 80 boxes, 1810-1929, Clk. vt., 1st floor; 25 boxes, 1929--, Clk. vt., 2nd. floor.

168. GUARDIANSHIP PAPERS, 1818--. 21 file boxes. 1872-1928, missing.

Papers for appointment of guardians, showing date; names of guardian,

clerk and estate; and amount of estate. Arr. chron. 5 x 5 x 11. 15 boxes, 1818-72, Clk. vt., 5 boxes, 1928--, Clk. vt., 2nd floor.

169. RECORD OF BONDS AND LETTERS OF GUARDIANSHIP, 1827--. 3 vols. (2-3, and 1 vol. not numbered). 1853-79, missing.

Record of surety bonds posted by guardians, showing date; names of guardian, ward, and estate; and amount and obligation of bond. Indexed alph. by names of guardians. Hdw. 400 pp. 18 x 12 x 3. 2 vols., 1827-1909, Clk. vt., 1st floor; 1 vol., 1910--, Clk. off.

170. RECORD OF GUARDIANS' BONDS FOR SALE OF REAL ESTATE, 1855-97. 1 vol. In (Administrator's, Executor's, and Guardian's Bonds for Sale of Real Estate), entry 157.

Record of surety bonds posted by guardians to sell real estate, showing date; names of guardian, heirs, bondsman, estate, and clerk; amount of bond; and conditions of obligation. Indexed alph. by names of guardians. Hdw. 350 pp. 18 x 12 x 3. Clk. vt. 1st floor.

171. GUARDIAN'S RECEIPTS, 1920--. 2 vols.

Receipts of stubs for expenditures by court order, showing date; names of guardian, estate, and ward; receipt number; amount; purpose; and page number of fee book. Arr. by receipt nos. Hdw. 200 pp. 11 x 7 x 1½. 1 vol., 1920-28, Clk. vt., 2nd floor; 1 vol., 1928--, Clk. off.

Probate Proceedings
(See also entries 194-199)

172. ESTATE, ENTRY, CLAIM AND ALLOWANCE DOCKET, AND FEE BOOK, 1853--. 21 vols. (1-21).

Record of claims, allowances, and fees of estates; showing date; names of deceased, administrator, executor, and bondsman; date of death; will; inventory, sale bill; claim allowed or disallowed; and receipts. Indexed alph. by names of decedents. Hdw. 600 pp. 18 x 12 x 3. 8 vols., 1853-79, Clk. vt., 1st floor; 7 vols., 1879-1912, Clk. vt., 2nd floor; 6 vols., 1912--, Clk. off.

173. ALLOWANCE RECORD, CIRCUIT COURT, 1903-19. 2 vols. (X-Y).

Record of allowances by court order, showing date, names of claimant and estate, claim number, amount allowed or disallowed, and nature of claims. Indexed alph. by names of claimants. Hdw. 350 pp. 18 x 12 x 3. Clk. stg. vt.

174. GUARDIANSHIP DOCKET, 1829--. 5 vols. (2-3, and 3 vols. not numbered).

Record of guardians appointed by the court, showing date; names of guardian, heirs, and bondsman; and amount of bond. Indexed alph. by names of guardians. 100 pp. 18 x 12 x 2½. 3 vols., 1829-99, Clk. stg. rm., 1st floor; 2 vols., 1899--, Clk. off., 2nd floor.

175. ADMINISTRATOR'S AND EXECUTOR'S DOCKET OF ESTATES, 1860--. 11 vols. (A-K).

Record of appointed executors and administrators, showing date; names of executor, administrator, estate, and bondsman; proceedings

of court; size of estate; and final settlement. Indexed alph. by names of estates. Hdw. 491 pp. 19 x 15 x 2½. 6 vols., 1860-1907, Clk. vt., 1st floor; 1 vol., 1907-17, Clk. vt., 2nd floor; 4 vols., 1915--, Clk. off., 2nd floor.

176. EXECUTOR'S, ADMINISTRATOR'S, AND GUARDIAN'S DOCKET, 1821-69. 3 vols. 1833-47, missing.

Record of administrators, executors, and guardians; showing date; name of administrator, executor, guardian, testator, and bondsman; and amount of bond. Indexed alph. by names of estates. Hdw. 200 pp. 16 x 10 x 2. Clk. stg. rm.

177. CLERK'S DOCKET, PROBATE, 1859-1922. In (Clerk's Dockets), entry 111.

Record of probate cases, showing date filed; names of administrator, clerk, judge, bondsman, and estate; proceedings of court; and final settlement.

178. MINUTE BOOK, 1812-45. 5 vols.

Record of state prosecutions in chancery cases, including petitions, summons, wills, and attachments; showing names of plaintiff, defendant, and clerk; nature of cause; amount of fees; and disposition of case. Arr. chron. Hdw. Condition poor. 150 pp. 15 x 10 x 1½. Clk. stg. rm., 1st floor.

179. ORDER BOOK PROBATE, 1817--. 61 vols. (A-H, 1-53).

Record of orders in probate cases, showing date; names of administrator, heirs, and estate; and final settlement. Indexed alph. by names of estates. Hdw. 600 pp. 18 x 13 x 3. Clk. vt., 2nd. floor.

Juvenile Causes

180. RECORD OF COMMITMENT TO REFORM SCHOOL, 1897--.
2 vols.

Record of minors committed to reform school, showing date; names of minor, parents or guardian; history of minor; and cause of commitment. Indexed alph. by names of minors. 1897-Aug. 1921, hdw.; 1921--, typed. 150 pp. 15 x 10 x 1½. 1 vol., 1897-Aug. 1921, Clk. stg. rm., 1st floor; 1 vol., 1921--, Clk. vt.

181. JAMES WHITCOMB RILEY HOSPITAL, 1925--. 2 boxes.

Admission papers for children sent to hospital, showing date; names of child, parents, or guardian; history of child, parents, or guardian; order of commitment; and certificate of delivery. Arr. chron. 8 x 5 x 12½. 1 box, 1925-28, Clk. vt., 2nd floor; 1 box, 1929--, Clk. off.

182. COMMITMENT PAPERS TO BOYD SCHOOL AT PLAINFIELD, 1929--.
1 box.

Commitment papers to Boys School, showing date, names of boy and parents, family history, court record, and nature of offense. Arr. chron. 10 x 4 x 14. Clk. off.

Change of Venue

183. CLERK'S CHANGE OF VENUE, 1911-25. 1 vol.

Record of cases transferred from one county to another, showing date filed, and disposed of, length of trial, expense, number of

days for each official, date of payment, and names of plaintiff and defendant. Indexed alph. by names of defendants. Hdw. 150 pp. 16 x 11 x 2. Clk. vt.

184. RECEIPTS FOR PAPERS OF CHANGE OF VENUE CASES, 1818--. 4 boxes. Receipt for papers from foreign counties on change of venue cases, showing date; names of plaintiff, defendant, and clerk; nature of case; and type of document. Arr. chron. 10 x 14 x 4½. 2 boxes, 1818-1918, w. vt.; 1 box, 1918-29, Clk. vt.; 1 box, 1929--, Clk. off.

Fees and Cash Records

185. REGISTER OF FEES AND FUNDS HELD IN TRUST, 1885--. 2 vols. (1-2).

Record of fees and funds held in trust, showing date, names of payer and payee, title of cause, date received and disbursed, and amount. Arr. alph. by names of payers. Hdw. 350 pp. 18 x 12 x 2 3/4. 1 vol., 1885-1928, Clk. vt., 1 vol., 1892--, Clk. off.

186. FEE BOOK (CIVIL), 1817-1925. 46 vols. (A-Z,A2 T2). Record of fees collected, showing date; case number; names of plaintiff, defendant, and recipient; plaintiff and defendant costs; and total amount of fees. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3. 26 vols., 1817-83, Clk. stg. rm., 1st floor; 20 vols., 1883-1925, Clk. vt., 2nd floor.

187. COURT EXPENSES, 1818--. 4 boxes.

Expense bills for each term of court, showing date, names of jury; commissioners, reporters, witnesses, clerk, and judge; cost of meals; miles traveled; days served; and total expense of court. Arr. chron. 3 boxes, 11 x 5 x 5; 1 box, 14 x 10 x 4½. 2 boxes, 1818-1918, Clk. vt., 1st floor; 1 box, 1918-29, Clk. vt., 2nd floor; 1 box, 1929--, Clk. off.

188. CLERK'S RECEIPTS, 1926--. 4 vols.

Receipt stubs for costs received under court order in civil and criminal cases, showing date, receipt number, names of plaintiff and defendant, total amount, and book and page number. Arr. by receipt nos. Hdw. 200 pp. 11 x 7 x 1½. 3 vols., 1926-30, Clk. vt., 1 vol., 1930--, Clk. off.

189. LEDGER, 1826-81. 6 vols.

Record of fees collected, showing date; names of plaintiff, defendant, and recipient; amount of fees; nature of source; and total cost. Arr. chron. Hdw. 450 pp. 11 x 10 x 2½. Clk. stg. rm.

190. REGISTER OF WITNESS AND OTHER FEES, 1833-85. 1 vol.

Record of witnesses and other fees, showing cause number, name of payee, date and amount paid, and volume and page numbers of fee book. Arr. chron. Hdw. 450 pp. 18 x 12 x 3. Stg. rm., 1st floor.

VI. COMMON PLEAS COURT

The court of common pleas, consisting of one judge, elected for a term of four years, (1) was established by an act of 1852, effective in Harrison County in 1853. (2)

The court had jurisdiction in matters relating to probate of wills and to appointment of guardians for persons of unsound mind and other disabilities; in matters relating to executors and administrators; (3) in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, action on an official bond, and where the title of real estate was in issue; (4) in civil matters exceeding one thousand dollars relating to judgments confessed by consent of both parties or in an agreed case; (5) and criminal jurisdiction in cases not amounting to felony, except those over which justices of the peace had jurisdiction, (6) and in felony cases not punishable by death providing that the accused voluntarily agreed to trial and in any criminal case on change of venue from the circuit court. (7)

The clerk of the circuit court acted as clerk of the court of common pleas (8) and was required to keep the records of the court of common pleas separate from the records of the circuit court. (9)

In 1873, the legislature abolished the court of common pleas and transferred its jurisdiction to the circuit court, (10)

and all the records of the court of common pleas were transferred to the circuit court. (11)

All the records are located in the courthouse, and are, with other court records, in the custody of the clerk of the circuit court.

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(1) 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 1.
(2) Ibid., sec. 3.
(3) Ibid., sec. 4.
(4) Ibid., sec. 11.
(5) Ibid., sec. 12.
(6) Ibid., sec. 14.
(7) Ibid., sec. 17.
(8) Ibid., sec. 25.
(9) Ibid., sec. 26.
(10) Acts 1873, ch. 29, secs. 79-80.
(11) Ibid., sec. 81.

Court Proceedings
(See also entries 105-14, 138-48)

191. COURT DOCKET, 1853-73. 7 vols. (1-7).

Docket of causes, showing names of plaintiff, defendant, and attorney; pleadings; sheriff's return; court proceedings; and date. Arr. numerically. Hdw. 350 pp. 18 x 12 x 2. Clk. stg. vt.

192. CLERK'S DOCKET, COMMON PLEAS, 1859-73. In Clerk's Dockets, entry 111.

Record of cases, showing names of plaintiff, defendant, and attorney; pleadings; sheriff's return; court proceedings; and date.

193. COMPLETE RECORD, 1852-72. 8 vols., (1, 1-7).

Record of cases tried, showing names of plaintiff,

defendant, judge, and clerk; and disposition of case. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 2 3/4. Clk. off.

Probate Proceedings
(See also entries 172-79)

194. APPEARANCE DOCKET, 1853-61. 3 vols. (1-3). Record of appearances in court, showing names of administrator, claimant, and estate; proceedings in court; and returns. Indexed alph. by names of estates. Hdw. 350 pp. 18 x 12 x 3. Clk. vt.

195. PROBATE DOCKET, 1844-47. 1 vol. Record of causes, showing date; names of judge, court, plaintiff, and defendant; cause; and disposition of case. Arr. chron. Hdw. 150 pp. 13 x 8 x 1½. Clk. off.

196. DOCKET OF ALLOWANCE, Jan.-Act. 1853. 1 vol. Record of allowances, showing names of administrator, payee, and estate; credits; amount of allowance and payments; and receipts. Indexed alph. by names of administrators. Hdw. 350 pp. 18 x 13 x 3. Clk. vt.

197. ORDER BOOK, 1852-73. 7 vols. (1-7). Record of probate causes, showing date, names of plaintiff and defendant, and final settlement. Indexed alph. by names of defendants. Hdw. 600 pp. 18 x 12 x 3. Clk. vt.

198. PARTITION, 1853-69. 1 vol.
Record of partitions, showing names of judge, plaintiff, defendant, court, and commissioners; cause of partition; and divisions made. Indexed alph. by names of plaintiffs. Hdw. 590 pp. 18 x 12 x 3. Clk. vt.

199. COMPLETE RECORD, PARTITION, 1853-72. 4 vols. (1-4).
Record of partitions, showing names of plaintiff, defendant, heirs, judge, and court; record of publication; description of parcels; and copies of deeds. Indexed alph. by names of plaintiffs. Hdw. 590 pp. 18 x 12 x 3. Clk. off.

Fees.

200. FEE BOOK, 1853-76. 8 vols. (1-8).
Record of fees collected, showing names of plaintiff, defendant, and clerk; purpose and amount of fees; and disposition of case. Indexed alph. by names of plaintiffs. Hdw. 250 pp. 17 x 10 x 1½. Clk. vt.

VII. SHERIFF

The sheriff is a constitutional officer elected for a term of two years. He must give a bond to insure the faithful performance of duty, and is required to take the usual oath of office. (1) No person is eligible to hold the office of sheriff for more than four years in any period of six years. (2) Prior to the Constitution of 1851, the office of sheriff functioned by virtue of the Constitution of 1816. (3) The inception date of this office in Harrison County is 1809, the organization date of the county.

The sheriff is the conservator of peace within Harrison County. He is required to arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest; to suppress all breaches of the peace, with authority to call to his aid the power of the county; to pursue and commit to jail all felons; to maintain and preserve order in the courts of the county except justice of the peace court. He also maintains the jail and takes care of the prisoners confined in it. (4) It is his duty to protect persons in danger of possible lynchings. (5) He makes arrests of all persons on warrants issued upon indictments and affidavits, and commits them to jail, and also serves summons in cases of misdemennor. (6)

As a court officer of Harrison County he is required to make service of all process. (7) He sells mortgaged property on foreclosure proceedings; (8) executes deeds to real estate sold on executions; (9) conveys persons committed to state charitable, correctional, or penal institutions; (10) and

attends sessions and executes the orders of the county council (11) and the board of commissioners. (12)

All the records are located in the sheriff's office, in the courthouse.

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(1) Const., art. 6, sec. 2; 2 Rev. Stat. 1852; Acts 1927; Burns, 1937 suppl., 49-2801.
(2) Const., art. 6, sec. 2.
(3) Const., 1816, art. 4, sec. 25.
(4) 2 Rev. Stat. 1852; Burns 49-2802.
(5) Acts 1905; Burns 10-3310.
(6) Acts 1905; 1937; Burns, 1937 suppl., 9-1001.
(7) 2 Rev. Stat. 1852; Burns 49-2803.
(8) Acts 1881 (Spc. Sess.); Burns 3-1818.
(9) Acts 1881 (Spc. Sess.); Burns 2-4101.
(10) Acts 1905; Burns 9-2232.
(11) Acts 1899; Burns 26-510.
(12) 1 Rev. Stat. 1852; Burns 26-611.

Executions and Reports
(See also entries 126-33)

201. SHERIFF'S EXECUTION DOCKET, 1896-1935. 1 vol.

Record of summons, warrants, and subpoenas; showing cause and date of issue; type of writ; names of parties to action; amount of judgment, interest, and costs; and date of return. Indexed alph. by names of plaintiffs. Hdw. 290 pp. 18 x 12 x 2½.

202. PROCESS RECORD, 1929--. 1 vol.

Record of warrants, summons, and subpoenas; showing dates, name of party served, city or town; cause; mileage; and amount of costs. Arr. chron. Hdw. 200 pp. 18 x 12 x 2.

203. ENTRY DOCKET, May-Nov. 1910. 1 vol.

Entry docket of civil, criminal, and probate causes; showing date; names of attorney, plaintiff, and defendant; case number; and kind of action. Arr. by cause nos. 160 pp. 18 x 12 x 1/12.

204. JAIL RECORD, 1912--. 1 vol.

Record of persons committed to jail, showing names of prisoner and arresting officer; charge, sex, age, color, residence, and birthplace of prisoner; sentence; and dates of confinement and discharge. Arr. chron. Hdw. 272 pp. 18 x 12 x 2.

205. JURY REGISTER, 1912--. 1 vol.

Record of jurors, showing date, names and residences of jurors, days served, mileage, and amount of fees. Arr. chron. Hdw. 272 pp. 18 x 12 x 2.

Fee and Cash Book

206. SHERIFF'S CASH BOOK, 1915--. 1 vol.

Record of cash received and disbursed, showing date; cause number; names of payer, payee, and court; nature of service; and amount of fees. Arr. chron. Hdw. 250 pp. 18 x 12 x 2½.

207. SHERIFF'S FEE BOOK, 1905-22. 1 vol.

Record of fees due, showing date; names of plaintiff, defendant, and court; cause; date served; nature of service; and amount of fees. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3.

VIII. CORONER

The coroner is a constitutional officer elected for two years without restriction on reelection. (1) He is required to post bond not exceeding five thousand dollars nor less than one thousand dollars. (2) The office was created before 1851 by virtue of the Constitution of 1816. (3) The inception date of this office in Harrison County is 1809, the organization date of the county.

The coroner is required to investigate death by violence, by accident, and of suspicious nature, and to determine the cause and manner of death. (4) He holds inquests without a jury, (5) and may subpena witnesses and employ a physician to make a post-mortem examination, (6) draws up his verdict, (7) and files it with a report, giving a minute description of the deceased and valuables found upon him, with the clerk of the circuit court. (8) He is a peace officer with the same powers as the sheriff, (9) and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer, (10) and serves warrants on the sheriff if necessary. (11)

All the records are located in the courthouse.

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(1) Const. 1851, art. 6, sec. 2.
(2) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
(3) Const. 1816, art. 4, sec. 23.
(4) 2 Rev. Stat. 1852; Acts 1871, 1879 (Spc. Sess.); Acts 1935; Burns, 1937 suppl., 49-2904.
(5) Acts 1879 (Spc. Sess.); Burns 49-2905.
(6) 2 Rev. Stat. 1852; Burns 49-2906.
(7) 2 Rev. Stat. 1852; Acts 1879 (Spc. Sess.); Burns 49-2908.
(8) Ibid.; Burns 49-2909.
(9) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
(10) 2 Rev. Stat. 1852; Burns 49-2902.
(11) 2 Rev. Stat. 1852; Burns 49-2903.

208. CORONER'S RECORD, 1905--. 1 vol.

Record of inquests into sudden deaths, showing date; names of coroner, deceased, and witnesses; cause of death; amount of fees, and description of deceased. Arr. chron. Edw. 450 pp. 18 x 12 x 2½. Clk. off.

209. CORONER'S INQUEST, 1856--. 15 file boxes.

Inquest papers prepared in sudden deaths, showing date; names of deceased and witnesses; and age, color, sex, and cause of death of deceased. Arr. chron. 5 x 5 x 11. 13 boxes, 1856-1923, Clk. w. vt., 1st. floor; 1 box, 1924-28, Clk. vt., 2nd. floor; 1 box, 1929--, Clk. off.

IX. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, (1) elected in each judicial circuit for a term of two years. (2) He is required to post bond to be approved by the judge of the circuit court and filed with the clerk. (3)

Prior to the Constitution of 1851, the office of prosecutor existed by virtue of an act of 1831. A circuit prosecutor was chosen by a joint ballot of the senate and house of representatives. (4) The inception date of this office in Boone County is 1831.

It is the duty of the prosecuting attorney to inquire into the commission of any felony or misdemeanor received on information. (5) He appears before the grand jury to furnish information relative to matters cognizable by it or upon any legal matter, and signs all indictments found, but is excluded from its deliberations. (6) He conducts all prosecutions for felonies and misdemeanors in Harrison County, all suits on forfeited recognizances, resists applications for changing names, protects interests of all persons of unsound mind, and superintends on behalf of the county or any of its trust funds, all suits in which the same may be interested or involved. (7) He is also required to resist undefended actions for divorce. (8)

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, take deposition of witnesses, and perform any duty now conferred on a notary public. (9)

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(1) Const., art. 7, sec. 11.
(2) 2 Rev. Stat. 1852; Burns 49-2501.
(3) Ibid.; Burns 49-2502.
(4) Rev. Laws 1831, ch. 10, sec. 1.
(5) 2 Rev. Stat. 1852; Burns 49-2503.
(6) Acts 1905; Burns 9-826.
(7) 2 Rev. Stat. 1852; Burns 49-2504.
(8) Acts 1873; Burns 3-1212.
(9) Acts 1919; Burns 49-2507.

No records could be found.

X. ASSESSOR

The office of assessor was created by an act of 1891. (1) This officer is elected for a four-year term, there being no prohibition against successive terms. He must be a continuous resident freeholder of Harrison County for not less than four years prior to the date of his election, and post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (2)

The office of assessor existed in Harrison County from 1841 to 1853 by virtue of an act of the legislature. (3) The inception date of the present office in Harrison County is 1891.

The duties of the assessor are: To examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to report to the state board any delinquencies of township assessors, to examine the public records, (4) to set a value upon intangibles for taxation, (5) and to appraise estates for inheritance taxes. (6) He is ex-officio member and president of the Harrison County board of review. (7)

All the records are located in the courthouse.

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(1) Acts 1891, ch. 99, sec. 112.
(2) Acts 1919, 1921; Burns 64-1101.
(3) Acts 1841, ch. 3, sec. 1.
(4) Acts 1919; Burns 64-1102.
(5) Acts 1933, 1935; Burns, 1937 suppl., 64-905.
(6) Acts 1919, 1921; Burns 64-1101; Acts 1931, 1933; Burns 6-2408.
(7) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.

210. RECORD OF HOLDERS OF MORTGAGES, 1897--. 7 vols. (1-3 and 2-5).

Record of mortgages, showing names of mortgagee and mortgagor, dates of recording and satisfaction, amount of mortgage, and name of county. Indexed alph. by names of mortgagees. Hdw. 300 pp. 18 x 12 x 3. 1897-1915, stg. rm., 1st. floor; 1916--, Assr. off.

211. RECEIPTS FROM PURDUE UNIVERSITY, TOWNSHIP ASSESSOR, 1926--. 1 file box.

Assessor's statistical crop reports to Purdue University, showing name of assessor, date, and certificate of acceptance and attest of head of agricultural school. Arr. chron. 10 x 14 x 4. Aud. rec. rm.

212. APPOINTMENT OF DEPUTY ASSESSOR, 1914--. 1 file box.

Applications for appointments of deputy assessors, showing date, location, and names of applicant and township to be assessed. Arr. chron. 11 x 14 x 4. Aud. rec. rm.

XI. BOARD OF REVIEW

By virtue of an act of 1919, Harrison County has a board of review for the annual review of assessments and the equalization of the valuation of real and personal property. The board is composed of the assessor, treasurer, and auditor, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary of the board. (1)

Prior to 1891 the duty of equalizing tax assessments was performed by a board of equalization consisting of the commissioners with the addition of other members--in 1841 the auditor and the appraiser; (2) in 1881, four freeholders appointed by the circuit judge. (3) The law of 1891 superseded the latter act and created the board of review, composed of the treasurer, assessor, and auditor. (4) The act of 1919 reestablished the board, adding the two freeholder appointments to its membership. (5) The inception date of this board in Harrison County is 1881.

The board of review holds an annual meeting in June of each year. A majority constitutes a quorum for the transaction of business and may decide any question. (6) At its meetings the auditor submits for examination the assessment list of the county returned by the township assessors, and the county assessor reports all corrections and changes which in his judgment ought to be made, upon which the board acts but it may take further action upon its own motion. (7)

It is the duty of the board to inquire as to the valuation of property in the townships or any taxing unit, to make such changes as may be necessary, and to determine the amount to be added or deducted, in order to make an equitable equalization of valuation throughout the county. If the board shall find the aggregate assessment too high, too low, or unequal, if may set aside the assessment of the whole county, or of any township or taxing unit therein, and order a new assessment. (8)

The board also adjusts inequalities in the valuation of particular tracts or lots, corrects errors in the description and assessment of property, and passes upon each valuation in the township assessors' lists upon cause being shown or on its own motion. It hears complaints of owners of personal property. It makes a general review of assessment lists to discover omitted property and determines its assessment. (9) It assesses the capital stock and franchises of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. (10)

The auditor, as secretary, is required to keep full and accurate minutes of the proceedings of the board. The changes made by the board are entered in a separate column in the assessment lists. (11)

All the records are located in the courthouse.

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(1) Acts of 1919, 1920 (Spc. Sess.); Burns 64-1201.
(2) Acts 1841, ch. 1, sec. 13; 1 Rev. Stat. 1852, ch. 6, sec. 58.
(3) Acts 1881, ch. 96, sec. 129.
(4) Acts 1891, ch. 99, sec. 114.
(5) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(6) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(7) Ibid.
(8) Acts 1919; Burns 64-1203.
(9) Ibid.
(10) Acts 1919; Burns 64-724.
(11) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.

213. COUNTY BOARD OF REVIEW, 1891--. 3 vols. (1-2, and 1 vol. not numbered). Title varies: Record of Board of Reviews.

Minutes of board meetings, showing date, subjects discussed, action of board, roll call, action on tax complaints, and audit of assessor's books. Arr. chron. Hdw. 406 pp. 17 x 11½ x 3. 1891-1907, Aud. vt.; 1908--, Aud. off.

214. REDUCTIONS, 1900-1907. 3 file boxes.

Lists, showing reductions in tax assessments made by board, showing name of property owner, description of property, and assessment as fixed by board. Arr. chron. 5 x 5 x 12. Aud. vt.

XII. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Harrison County was established by the legislature in 1933 and consists of seven members.

By an act of 1933 the members of the board were one member of the county council, selected by the council, and six members appointed by the judge of the circuit court, with specific qualifications: One township trustee, one mayor of a city or president of the board of trustees of an incorporated town in the county, one member of a school board of a school municipality in the county, and three resident freeholders of the county. (1) By an act of 1937 the qualifications of the membership of the board were changed. One is a member of the county council chosen by the council; One member is a member of the board of trustees of the largest incorporated town in the county, selected by such board; one member is a member of the county board of education selected by such board; and four freeholders of the county appointed by the judge of the circuit court. No more than four members of such adjustment board can be members of the same political party. The members serve without compensation and the appointments are made annually. The auditor acts as clerk of the board and keeps a complete record of all its proceedings, but has no vote. (2)

The auditor lays before the board at its meeting in September each year, the budget adopted and the tax levies and rates fixed by the proper authorities of each municipal corporation for the

ensuing year. (3)

It is the duty of the board to examine, and if it deems necessary, to revise, to change, or to reduce, but not to increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and to apportion the total of all the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. The board has the right to require such officials to attend its meetings or to furnish any necessary information, and may employ an examiner of the state board of accounts for assistance. (4)

All the records of this office are located in the courthouse.

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(1) Acts 1933; Burns 64-304.
(2) Acts 1937; Burns 1937 suppl., 64-310.
(3) Ibid.
(4) Acts 1937; Burns, 1937 suppl., 64-310, 64-311.

215. COUNTY COUNCIL RECORD, 1933--. 1 vol.

Record of proceedings of board of tax adjustment, showing date and place of meeting, examination of levies and budgets submitted, action of board, and tax rates as fixed. Arr. chron. Adw. 592 pp. 18 x 11½ x 3. Aud. off.

XIII. BOARD OF FINANCE

The board of commissioners of Harrison County constitutes the board of finance, (1) and may sue and be sued in any court having jurisdiction. (2) It was first created by an act of 1907, (3) and later re-created by the Depository Acts of 1935 and 1937. (4)

The board of finance has supervision of all public funds of the county and of the safekeeping, and deposit thereof. (5) It designates the banks to serve as depositories for county funds. (6) The board receives monthly statements of county funds on deposit from the banks, (7) and may, as it sees fit, revoke the commission of any depository at any time. (8)

The board of finance holds an annual meeting on the third Monday in January for its organization, (9) a biennial meeting on the third Monday in February, in the odd numbered years for the consideration of proposals as depositories for the ensuing two-year period, (10) and a joint meeting, within five days of the date fixed for filing the proposals, with the agents of all boards of finance--city, town, school, and township--and all banks desiring to become depositories. (11)

The auditor is the secretary of the board and keeps a record of its proceedings. (12) All the records of the board prior to 1937 were transferred to the new board in 1937. (13)

All the records are located in the courthouse.

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(1) Acts 1937; Burns, 1937 suppl., 61-629.
(2) Ibid.; 61-633.
(3) Acts 1907; Burns 61-606.
(4) Acts 1935, ch. 70, sec. 37; Acts 1937; Burns, 1937 suppl., 61-629, 61-658.
(5) Acts 1937; Burns, 1937 suppl., 61-629.
(6) Ibid.; 61-635.
(7) Ibid.; 61-638.
(8) Ibid.; 61-636.
(9) Ibid.; 61-633.
(10) Ibid.; 61-636.
(11) Ibid.; 61-635.
(12) Ibid.; 61-629, 61-635.
(13) Ibid.; 61-658.

216. RECORD OF BOARD OF FINANCE, 1908--. 2 vols. (1-2). Record of board of finance, showing date and place of meeting, roll call, financial audit of funds, and amounts in depositories. Arr. chron. Hdw. 429 pp. 17 x 14 x 2. 1908-20, Aud. rec. rm.; 1920--, Aud. off.

217. PROPOSALS FOR DEPOSITS OF PUBLIC FUNDS, 1915-29. 5 file boxes. Original proposals for deposits of public funds, showing date, name and location of bank, amounts of stock and surplus, and names of director and security. Arr. chron. 14 x 12 x 4. 4 boxes, 1915-28, Aud.-Tr. vt.; 1 box, 1929, Aud. off.

218. DEPOSITORY BOND RECORD, 1931--. 1 vol. Record of surety company bonds of depository for public funds, showing names of bank, bank president, and bonding company; and total amount of funds in bank. Arr. chron. Hdw. 300 pp. 18 x 12 x 3. Aud. off.

219. DEPOSITORY INTEREST STATEMENTS, 1933--. 1 file box. Monthly statemmnts from depositories, showing names of depository and treasurer, daily balance, balance at close of period, total amounts deposited and withdrawn, interest accrued, and balance at end of month. Arr. chron. 10 x 4 x 14. Aud. off.

XIV. SCHOOL FUND BOARD

Loans from the school funds were made by the auditor under an act of 1865 until 1935 when the school fund board was created. It consists of three members: The auditor and the clerk ex officio, and one member appointed by the judge of the circuit court for a two-year term. The ex-officio members serve without compensation and the appointed member receives two dollars for each loan made. (1)

The duty of this board is to make all loans from the common school and the congressional township school funds to owners of real estate, such loans to be secured by mortgage. The board must satisfy itself, after approval of the title by the county attorney, as to the value of real estate offered in the mortgage, the validity of the title, and whether it is encumbered. (2) Loans may also be made to the county upon proper authorization by the county council, for a period not exceeding five years. (3)

All the records are located in the auditor's record room in the courthouse.

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(1) Acts 1865, 1935; Burns 1937 suppl., 28-209.

(2) Ibid.

(3) Acts 1901; Burns 28-202.

220. COMMISSIONERS' RECORD, (School Fund Board), 1935--.

1 vol.

Minutes of meetings of board of county school fund loans, showing boards deliberation about abstracts and mortgages submitted in cases of loan applications. Arr. chron. Typed. 584 pp. 18 x 12 x 3.

Aud. off.

221. COUNTY SCHOOL FUND LOAN, 1935--. 4 file boxes. Original approved loans and abstract papers, showing amount of loan, date of issue, approval by board, and signatures of members. Arr. alph. by names of mortgagors. 11 x 5 x 14. Aud. rec. rm.

XV. TREASURER

The treasurer is a constitutional officer elected for a term of two years. No person is eligible to serve more than four years in any period of six years. (1) He is required to execute his official bond in the penalty of not less than the amount of money which may come into his hands at any time during his term. (2) Prior to the Constitution of 1851 the office of treasurer was established by the legislature; an act of 1817 provided for his appointment by the board of commissioners; (3) an act of 1841 made it an elective office. (4) The inception date of this office in Harrison County is 1817.

The treasurer receives all moneys coming to Harrison County and disburses the same on the proper orders issued and attested by the auditor. (5) He collects all taxes for state, county, school, road, or other purposes (6) due the county on the tax duplicate, (7) delivered to him by the auditor, (8) including city taxes. (9) He sells by public auction, real e estate (10) and personal property (11) for delinquent taxes. He also collects taxes from corporations in the county; (12) and the excise tax on shares of stock and deposits of banks (13) and loan associations (14) and sells intangible tax stamps for the state board of tax commissioners. (15)

The treasurer makes quarterly reports to the board of commissioners, showing the true amount of money in the county treasury; (16) a monthly report to the auditor, showing the total amount of cash payments received during the month and

the respective accounts credited, (17) an annual settlement for taxes with the county auditor (18) and pays to the state treasurer in June all money due to the state; (19) and additional payments to the state treasurer in December each year (20) and as otherwise directed. (21) He makes to the auditor, a quarterly and at the expiration of his term of office, a sworn report showing specifically the amount of fees collected, (22) and deposits quarterly with the auditor all orders redeemed. (23) The treasurer is a member of the county board of review. (24)

He is required to keep his books by separate accounts for separate funds or specific appropriations as well as by one general account. (25)

All the records are located in the courthouse.

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(1) Const., art. 6, sec. 2.
(2) 1 Rev. Stat. 1852; Acts 1865, 1919; Burns 49-3101.
(3) Acts 1816-17, ch. 17, secs. 1-2.
(4) Acts 1841, ch. 4, sec. 1.
(5) 1 Rev. Stat. 1852; Burns 49-3103, 49-3111.
(6) Acts 1919; Burns 64-1501.
(7) Ibid., 64-1502.
(8) Ibid., 64-1408.
(9) Acts 1933; Burns 48-1219.
(10) Acts 1919; Burns 64-1516.
(11) Ibid., 64-1705.
(12) Ibid., 64-1801.
(13) Acts 1933; Burns 64-804.
(14) Ibid., 64-827.
(15) Ibid., 64-927.
(16) Acts 1895, 1903, 1913; Burns 49-1403.
(17) Acts 1919; Burns 64-2101.
(18) Ibid., 64-2501.
(19) Ibid., 64-2503.
(20) Ibid., 64-2504.
(21) Acts 1859, 1861; Burns 49-1813.
(22) Acts 1895, 1903, 1913; Burns 49-1402.
(23) 1 Rev. Stat. 1852; Burns 49-3114.
(24) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(25) 1 Rev. Stat. 1852; Burns 49-3109.

Tax Collections

222. TAX DUPLICATES, 1841--. 392 vols. Title varies: Tax Duplicates and Delinquent Lists.

Record of all property listed for taxation, showing names of

owners; description, location, and value of property; and total amounts of taxes and delinquencies. Arr. by taxing units. Hdw. 25 pp. 18 x 24 x 3. 341 vols., 1841-1919, vt., 1st. floor; 36 vols., 1920-32, Aud. vt.; 12 vols., 1933-36, Tr. off.; 3 vols. 1936--, Aud. off.

223. TAX TABLES, 1860-94. 22 vols. 1861-63, 1866-67, 1869, 1871, 1878-79, 1883-84, 1886, and 1892-93, missing.

Record of tax rates for different taxing units, showing amount of anticipated taxes, number of poll, distribution by funds, and total taxes. Arr. by taxing units. Hdw. 200 pp. 20 x 20 x 1. Stg. rm., 1st. floor.

224. CASH BOOK OF TAXES, 1895--. 22 vols. (1-6, 4-6, 12-23, and 1 vol. not numbered).

Record of taxes paid, showing date of payment, amount received, name of payer, and description of property. Arr. by taxing units. Hdw. 600 pp. 19 x 18 x 3. 16 vols., 1895-1910, stg. rm., 1st. floor; 3 vols., 1911-34, Tr. vt.; 5 vols., 1935--, Tr. off.

225. COUNTY TREASURER'S REGISTER OF TAXES COLLECTED, Nov. 15,-Dec. 17, 1924, 11 vol.

Record of taxes collected, showing date; names of taxing unit and taxpayer; description, location, and value of property; and delinquencies. Arr. chron. Hdw. 600 pp. 18 x 12 x 3. Tr.-Aud. stg. rm.

226. TAX RECEIPT BOOK, 1909--. 1822 vols.

Duplicates of receipts issued to taxpayers, showing date; serial number, name of payer; description, location, and value of property; and delinquencies. Arr. by taxing units. Hdw. 300 pp. 13 x 6 x 4. 619 vols., 1909-19, Tr.-Aud. stg. rm.; 1125 vols., 1920-34, Aud. vt.; 78 vols., 1935--, Tr. off.

Delinquents

227. DELINQUENT RECORD, 1831-60. 2 vols. Title varies: Lands Returned for Taxes.

Record of lands upon which taxes are delinquent, showing name of owner, description and location of land, and amount and date of delinquency. Arr. chron. Hdw. 125 pp. 18 x 14 x 2½. Stg. rm., 1st. floor.

228. DISPOSITION OF TAXES COLLECTED, 1876-1900. 2 vols.

Record of distribution of tax collections to all taxing units, showing amount of delinquent taxes plus interest collected, and the proportionate distribution of same into the proper funds. Arr. by taxing units. Hdw. 100 pp. 18 x 12 x 1. Aud.-Tr. stg. rm.

229. TREASURER'S RECEIPT FOR LAND SOLD FOR TAXES, 1840-90. 8 file boxes.

Receipts for payment of lands sold to satisfy delinquent taxes, showing date, serial number, names of county and purchaser, description and location of land, and amount paid. Arr. chron. 5 x 5 x 12. Tr.-Aud. vt.

Receipts and Disbursements

230. BALANCE AND CASH BOOK, 1895--. 26 vols. (Numbering varies; and 1 vol. not numbered). Title varies: Daily Balance of Cash and Depositories; Treasurer's Daily Balance; Daily Balance.

Record of daily balances, showing balances at close of previous day, present date, depository accounts, cash received, taxes collected, total receipts, and balance at end of day. Arr. chron. Hdw. 300 pp. 18 x 12 x 3. 16 vols., 1895-1926, Tr.-Aud. stg. rm.; 9 vols., 1926-35, Tr.-Aud. vt.; 1 vol., Tr. main off.

231. TREASURER'S MONTHLY BALANCE, 1911--. 5 vols. (1-4, and 1 vol. not numbered).

Report of monthly balances, showing cash on hand, fund credited or debited, and balance at end of month. Arr. chron. Hdw. 80 pp. 18 x 17 x 1. 3 vols., 1911-24, Tr.-Aud. vt.; 2 vols., 1925--, Tr. main off.

232. LEDGER OF RECEIPTS AND DISBURSEMENTS, 1841--. 14 vols. (1, 1-4, 1-3, and 6 vols. not numbered). Title varies; Register of Receipts; Record of Receipts; Register of Receipts of County Funds.

Record of receipts, showing date; receipt or warrant number; purpose and total amount of payment; names of payer or payee and fund; and distribution to the proper funds. Arr. chron. Hdw. 350 pp. 18 x 13 x 2. 6 vols., 1841-1911, stg. vt., 1st. floor; 7 vols., 1911-36, Tr.-Aud. vt.; 1 vol., 1936--, Tr. main off.

233. REGISTER OF RECEIPTS BY TREASURER, 1853-89.

3 vols. (1-3).

Register of common school fund receipts, showing date, receipt number, name of payer, amounts of principal and interest, and totals. Arr. chron. Hdw. 350 pp. 18 x 12 x 3. Stg. vt., 1st. floor.

234. TREASURER'S CASH BOOK, 1881-1931. 16 vols. (2-11, and 6 vols. not numbered). Title varies: Cash Book.

Record of all cash received, showing date, cause and amount of payment, name of payer, total amount, and names of depositories. Arr. chron. Hdw. 600 pp. 17 x 11 x 3. Tr.-Aud. stg. rm.

235. CASH BOOK OF RECEIPTS OTHER THAN TAXES, 1911-24.

1 vol.

Record of cash receipts other than taxes, showing date, name of payer, purpose of payment, and amount. Arr. chron. Hdw. 239 pp. 16 x 11 x 2. Tr.-Aud. stg. rm.

236. TREASURER'S FEE REGISTER, 1895-97. 1 vol.

Record of fees, showing date, names of office and fund, total fund, and amount distributed to each. Arr. chron. Hdw. 160 pp. 18 x 12 x 1½. Tr.-Aud. stg. rm.

237. CASH BOOK OF DISBURSEMENTS OF AUDITOR'S WARRANTS, 1911-14. 1 vol.

Record of warrants issued, showing date, number, and amount of warrant; name of fund; date redeemed; and name of depository on which drawn. Arr. chron. Hdw. 300 pp. 18 x 12 x 3. Tr.-Aud. vt.

238. RECORD OF APPROPRIATIONS AND DISBURSEMENTS, 1888-1924. 12 vols. (1-3, 1-6, 1-3). Title varies: Record of Disbursements.

Record of appropriations and disbursements, showing date, purpose, and amount appropriated and disbursed; names of payer and payee; fund debited or credited; and balance. No index. Hdw. 650 pp. 18 x 20 x 3. Tr-Aud. stg. rm.

239. REGISTER COUPONS PAID, 1885-1902. 1 vol.

Record of bond coupons redeemed, showing kind, title, and amount of bond; name of payee; and date of payment. Arr. chron. Hdw. 223 pp. 16 x 11 x 1½. Tr.-Aud. stg. rm.

XVI. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. No person can hold the office for more than eight years in any period of twelve. (1) He is required to post bond in the amount of ten thousand dollars approved by and filed with the county commissioners. (2)

Prior to the Constitution of 1851, the office was established by the legislature of 1841. (3)

The auditor's office is the center of county financial administration, and here the financial records of county business are preserved.

The auditor's principal functions are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims, including those approved by the commissioners. (4) Ex officio he acts as clerk to the board of commissioners, (5) the county council, (6) and the board of tax adjustment, (7) and as secretary to the board of finance. (8) He is also a member and the secretary of the board of review, (9) and a member of the school fund board. (10) As a tax officer, he prepares the official tax duplicates, (11) certifies to the treasurer the amount of taxes due from banks; (12) and, if the board of tax adjustment fails to complete its duties on time or to reduce the rate to the legal maximum, fixes the tax rate within any municipal corporation in the county. (13) As budget officer he compiles estimates made to him by each county agency; keeps them on file for one month, subject to inspection by

any taxpayer; and submits them with his recommendations to the county council at its annual meeting. (14)

Other routine duties are: Managing the common school and the Congressional township school funds as a member of the school fund board, (15) preparing the ditch duplicate covering assessments for construction or repair of ditches and drains; (16) issuing licenses to peddlers, shows, and theatres, (17) and permits for public warehouses; (18) acknowledging deeds and mortgages executed for the security of trust funds; (19) and approving bonds of township trustees. (20)

All the records are located in the courthouse.

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(1) Const., art. 6, sec. 2.
(2) Acts 1899; Burns 49-3003.
(3) Acts 1841 (25th Sess.), ch. 2, sec. 1.
(4) 1 Rev. Stat. 1852; Burns 49-3005; Acts 1897; Burns 26-806.
(5) 1 Rev. Stat. 1852; Burns 49-3004.
(6) Acts 1899; Burns 26-509.
(7) Acts 1937; Burns, 1937 suppl., 64-310.
(8) Acts 1937; Burns, 1937 suppl., 61-620, 61-635.
(9) Acts 1919, 1920 (Spe. Sess.); Burns 64-1201.
(10) Acts 1865, 1935; Burns, 1937 suppl., 28-209.
(11) Acts 1919; Burns 64-1403.
(12) Acts 1933; Burns 64-810.
(13) Acts 1937; Burns, 1937 suppl., 64-314.
(14) Acts 1899; Burns 26-520.
(15) Acts 1865; Burns 28-104. Acts 1865; 1935; Burns, 1937 supp., 28-209.
(16) Acts 1933; Burns 27-134.
(17) 1 Rev. Stat. 1852; Burns 42-204.
(18) Acts 1875, 1879 (Spe. Sess.); Burns 67-2[illegible].
(19) 1 Rev. Stat. 1852; Burns 49-3011.
(20) Acts 1915; Burns 65-103.

Audits and Reports

240. TRUSTEES' REPORTS, 1844--. 294 boxes.

Trustees' reports of poor relief claims, showing date; names of payee and recipient; amount, purpose, and kind of relief; and sex, color, and residence of recipient. Arr. chron. 5 x 5 x 12. 288 boxes, 1844-1925, stg. vt., 1st floor; 6 boxes, 1925--, Aud. rm.

241. TRUSTEES' VOUCHERS, 1849--. 28 file boxes, 3 boxes. Old vouchers, showing number; amount; date; names of fund, payee, and trustee; and purpose. Arr. chron. 28 file boxes, 5 x 5 x 12, 3 boxes, 14 x 14 x 6. 24 file boxes, 1849-1922, stg. vt., 1st. floor; 4 file boxes, 1923-24, vt., 2nd floor; 3 large boxes, 1925--, Aud. off.

242. DOG TAX REPORT, 1886--. 3 boxes. 1886-1903, and 1905-24, missing.

Trustees' reports on dog fund, showing date; names of county, township, and trustee; amounts of receipts, disbursements, orders issued, and orders outstanding; and balance. Arr. chron. 2 boxes, 5 x 5 x 12; 1 box, 10 x 14 x 4. 1 box, 1886, stg. vt., 1st. floor; 1 box, 1903-5, Aud. vt., 2nd floor; 1 box, 1924--, Aud. rec. rm.

243. RECORD OF TRUSTEES' SETTLEMENT, 1873-85. 2 vols.

Record of township trustees' financial reports, showing names of trustee, township, county, and payee; date; amount; purpose; voucher

number; amounts of receipts and expenditures; and balance. Arr. chron. Hdw. 250 pp. 15 x 10 x 2. Stg. vt., 1st floor.

244. RECORD OF TOWNSHIP WARRANTS AUDITED, 1897-99. 1 vol.
Record of township warrants audited, showing date issued, name of payee, purpose, amount, and date credited. Arr. chron. Hdw. 250 pp. 15 x 11 x 1½. Stg. rm., 1st floor.

245. CERTIFICATES OF INHERITANCE TAX, APPRAISERS' FEES, 1934--. 1 box.
Certificates of fees of appraisers, showing date, names of appraiser and estate, amounts allowed, signature of clerk, and date of receipt. Arr. chron. 14 x 12 x 4. Aud. rec. rm.

For other valuation tax records, see entry 165.

246. CIRCUIT COURT ALLOWANCES, 1930--. 1 box.
Cicuit court allowances, showing name of claimant; nature of claim; amount of allowance; and dates filed, allowed, and paid. Arr. chron. 14 x 10 x 5. Aud. rec. rm.

247. SHERIFFS MILEAGE AND RETURNS, 1860--. 211 boxes.
Record of sheriff's mileage expenses, showing name of sheriff, rate of pay, description of township, purpose, and signatures of auditor and sheriff. Arr. chron. 210 boxes, 5 x 5 x 12; 1 box, 14 x 12 x 4. Aud. rec. rm.

248. LETTERS AND REPORTS FROM STATE BOARD OF ACCOUNTS, 1908-23. 1 box.
Reports of examination of public offices by state board of accounts, showing names of examiner, office, and official; date; official's

duration of office; and amounts of receipts, disbursements, and balance. Arr. chron. 5 x 5 x 12. Aud. rec. rm.

Receipts and Disbursements

249. AUDITOR'S CASH BOOK, 1894--. 4 vols. (1-3,2). Record of fees collected, showing amount, date, name of payee, and source. Arr. chron. Hdw. 300 pp. 18 x 12 x 2½. 3 vols., 1894-1908, stg. vt., 1st floor; 1 vol., 1909--, Aud. off.

250. AUDITOR'S FEE AND CASH BOOK, 1910--. 2 vols. (1-2). Record of fees collected and deposited in county funds, showing date, kind of fee, amount, and name of payer. Arr. chron. Hdw. 300 pp. 18 x 12 x 2½. 1 vol., 1910-20, stg. vt., 1st floor; 1 vol., 1921--, Aud. off.

251. AUDITOR'S LEDGER RECEIPTS, APPROPRIATIONS, AND DISBURSEMENTS, 1924--. 4 vols.

Record of receipts and disbursements of county funds, showing number of order or receipt, names of payer and payee, purpose, and amount. Arr. chron. Hdw. 350 pp. 18 x 13 x 4. 3 vols., 1924-36, Aud. file rm., 1 vol., 1937--, Aud. off.

252. RECORD OF APPROPRIATIONS AND DISBURSEMENTS, 1900-1923. 10 vols. (1-6,1-4).

Record of disbursements of county appropriations, showing name of payee, date, purpose, and total amount of orders issued. Arr. chron. Hdw. 600 pp. 16 x 19 x 3. Stg. vt., 1st floor.

253. RECEIPTS AND DISBURSEMENTS, TOWNSHIPS, CORPORATIONS, AND STATE FUNDS, 1900-1911. 1 vol.

Record of receipts and disbursements of funds other than school funds, showing date, receipt or order number, name of payer or payee, amount, purpose, and total received or disbursed. Arr. chron. Hdw. 161 pp. 17 x 23 x 1½. Stg. vt., 1st floor.

254. RECORD OF DISBURSEMENTS, 1888-96. 2 vols. (2, and 1 vol. not numbered).

Record of distribution of funds, showing date, number of order, name of payee, purpose, and total amount. Arr. chron. Hdw. 200 pp. 17 x 24 x 2. Stg. vt., 1st. floor.

255. POOR RELIEF CLAIMS, 1935--. 2 boxes.

Record of claims by trustees for poor relief, showing date, township order number, kind of relief, amount of relief, and name of recipient. Arr. chron. 14 x 12 x 4. Aud. rec. rm.

256. ORDER ON TREASURER, 1817-31. 1 vol.

Record of orders drawns on treasurer, showing date, number of warrant, purpose, and amount. Arr. by warrant nos. Hdw. 250 pp. 15 x 10 x 2. Aud. rec. rm.

257. REGISTER OF ORDERS, 1841--. 29 vols. (1-6,1-2,1-3,1-8, and 16 vols. not numbered). 1908-11, missing. Title varies: Register of Warrants Issued.

Register of orders redeemed, showing date issued, order number, name of payee, purpose, amount, and date redeemed. Arr. by order nos.

Hdw. 325 pp. 15 x 11 x 3. 24 vols., 1841-1907, o. stg. vt. 1st. floor; 3 vols., 1911-24, Aud. vt.; 2 vols., 1925--, Aud. off.

258. WARRANTS REDEEMED, 1832-1912. 63 boxes.
Redeemed warrants, showing date of issue, name of payee, amount, purpose, order number, date of redemption, and signature of auditor. Arr. chron. 5 x 5 x 12. 8 boxes, 1832-41, and 1880-94, Aud. file rm.; 55 boxes, 1841-80, and 1894-1912, stg. vt., 1st. floor.

Taxes

Appraisements

259. TREASURER'S BOOK, 1865--. 299 vols. (Numbering varies).
Record of transfers of real estate, showing names of grantor and grantee, description and value of land, value of improvements, total value, and dates of transfer and deed. Indexed alph. by names of grantees. Hdw. 200 pp. 17 x 16 x 1. 188 vols., 1865-1915, stg. vt., 1st. floor; 88 vols., 1915-29, Aud. vt.; 23 vols., 1932--, Aud. off.

260. LANDS TRANSFERRED, 1875-79. 1 box.
Receipts for land transfers, showing date, names of grantor and grantee; description and value of land; value of improvements; and total. Arr. chron. 5 x 5 x 12. Stg. vt., 1st floor.

261. DIVISION OF LAND, 1860-1927. 18 boxes.
Record of division of land to be taxed, showing date, names of owner and township, description and value of lands divided, value of improvements, and total value. Arr. chron. 5 x 5 x 12. 6 boxes, 1860-1910, Aud-Tr. vt.; 12 boxes, 1910-27, stg. vt., 1st. floor.

262. VALUATION RECORD, 1869-70. 1 vol.

Record of real estate values, showing date; name of owner; description ,location, and value of land; value of improvements; and total value. Indexed alph. by names of owners. Hdw. 200 pp. 18 x 12 x 2. Stg. vt., 1st. floor.

263. APPRAISERS' BOOK, 1864. 1 vol.

Record of lands and town lots, showing location and description of land, name of owner, and date. Arr. chron. Hdw. 300 pp. 18 x 12 x 3. Stg. rm., 1st. floor.

264. REPORT ON EXCISE AND INTANGIBLE TAX, 1933--. 2 boxes.

Reports on excise and intangible taxes, showing name of association or bank, president, secretary, state, and county; amount of assets taxable; amount of tax; receipt number; and date of payments. Arr. chron. 10 x 14 x 4. Aud. rec. rm.

Returns

265. MORTGAGE INDEBTEDNESS, 1894--. 16 boxes.

Affidavits of mortgage indebtedness, showing names of mortgagor and mortgagee, date, location and description of property, amount of mortgage, and affidavit. Arr. chron. 5 x 5 x 12. 2 boxes, 1894-97, stg. vt., 1st floor.; 14 boxes, 1894--, Aud. file rm.

266. MORTGAGE EXEMPTIONS, 1908-11. 1 vol.

Record of applications for mortgage exemptions, showing name of applicant, amount of mortgage, and exemption. Arr. chron. Hdw. 100 pp. 15 x 10 x 1. Aud.-Tr. vt.

267. MORTGAGE EXEMPTIONS, 1923--. 12 file boxes.
Applications for mortgage exemptions, showing names of mortgagor and mortgagee; address, description, and location of land; amounts of mortgage and exemption asked; and date filed. Arr. chron. 7 boxes, 5 x 5 x 12; 5 boxes, 10 x 14 x 4. 7 file boxes, 1923-34, Aud-Tr. vt.; 5 file boxes, 1935--,Aud. file rm.

268. SOLDIERS' EXEMPTION, 1922--. 2 boxes.
Applications for soldiers' tax exemptions, showing name, age, address, and type of military service of applicant; location, description, and value of property; and affidavit. Arr. chron. 10 x 12 x 4. Aud. file rm.

269. FOREST RESERVE LANDS, 1922--. 1 file box.
Record of forest reserve lands, showing description and location of land, date of classification, and names of state forester and members of board of state conservation department. Arr. chron. 10 x 14 x 4. Aud. file rm.

Lists

270. ASSESSOR'S BOOK, 1864--. 842 vols.
Record of assessments of all real estate in county, showing name and address of owner; description, location, and value of property; and total taxable. Indexed alph. by names of property owners. Hdw. 50 pp. 18 x 14 x ½. 506 vols., 1864-1921, 1st. floor stg. rm.; 88 vols., 1921-25, Aud.-Tr. vt.; 220 vols., 1925-35, Assr. off.; 28 vols., 1935--, Aud. off.

271. ASSESSMENTS, REAL ESTATE, 1919-32. 78 vols.
Assessor's lists of real estate assessments, showing name and address of owner; and location, description, and value of property. Indexed alph. by names of land owners. Hdw. 300 pp. 14 x 8 x 2. 20 vols., 1919, e. stg. rm.; 12 vols., 1922, w. stg. rm.; 46 vols., 1928-32, Assr. off.

272. ASSESSMENT, PERSONAL, 1892--. 966 vols.
Schedules of personal property assessed for taxation, showing name, age, and address of owner; date; location, description and value of property; credits and amounts; and oath and signature of owner. Arr. alph. by names of property owners. Hdw. 400 pp. 14 x 8 x 2. 582 vols., 1892-1916, e. stg. rm.; 76 vols., 1917-27, w. stg. rm.; 308 vols., 1928--, Assr. off.

273. CORPORATION SCHEDULES, 1881--. 1 box and 3 bundles.
1889-1933, missing.
Record of property owned by corporations, showing name and location of corporation, list and valuation of property, date, and signature of secretary. Arr. chron. 1 box, 5 x 5 x 12; 3 bundles, 12 x 8 x 2. 1 box, 1881-89, Aud. vt.; 3 bundles, 1933--, Aud. off.

274. RAILROAD SCHEDULE, 1894-1913. 6 boxes.
Record of real estate and other property lists for taxation, showing names of railroad, superintendent, president, and secretary; and description, location, and value of property. Arr. chron. 5 x 5 x 12. Aud. vt.

Delinquent and Erroneous

275. LIST OF LANDS AND LOTS RETURNED, 1895--. 1 vol.
Lists of lands and lots returned delinquent for non payment of taxes, showing name of taxpayer, location and description of property, amount delinquent, interest, penalty, and total amount due. No index. Hdw. 300 pp. 18 x 15 x 3. Aud. off.

276. RECORDS OF LANDS AND LOTS SOLD FOR TAXES, 1887-97. 2 vols.
Record of sales of land and lots sold for delinquent taxes, showing names of owner and purchaser, description and location of land, amount sold for, and date of redemption. Indexed alph. by names of owners. Hdw. 500 pp. 18 x 12 x 3. 1st. floor stg. rm.

277. REGISTER OF LANDS REDEEMED, 1864-83. 1 vol.
Record of lands redeemed that were sold for taxes, showing date of sale, location and description of land, amount of taxes delinquent, name of purchaser, amount of sale, and date redeemed. Arr. chron. Hdw. 200 pp. 18 x 8 x 2. 1st. floor stg. rm.

278. TAX CERTIFICATES REDEEMED, 1928-32. 1 box.
Tax certificates of sale and redemption of property sold for delinquent taxes, showing name and address of purchaser, description and location of property, date redeemed, and amount. No index. 14 x 12 x 4. Aud. file rm.

279. CERTIFICATES OF ERRONEOUS TAXES, 1913-29. 2 boxes.
Certificates of erroneous taxes, showing date; names and address of taxpayer; location, description, and value of property; amount claimed in error; and final statement. No index. 14 x 12 x 4. Aud. file rm.

Plat Books

280. ASSESSOR'S PLAT BOOK, 1886-1934. 123 vols.
Record of plats of farm and city property, showing name of owner; description, location, and value of property; and plat maps. Arr. alph. by names of owners. Hdw. 50 pp. 16 x 10 x ½. 84 vols., 1886-1922, Aud.-Tr. vt.; 39 vols., 1925-34, Assr. off.

School Fund
(See also entry 80)

281. REGISTER OF LOANS OF SCHOOL FUNDS, 1844-. 5 vols. (Numbering varies).
Record of school fund loans, showing date, name of borrower, amount and terms of loan, renewals, and payments. No index. Hdw. 400 pp. 18 x 12 x 3. 1 vol., 1865-84, c. stg. rm.; 2 vols., 1870-1907, Aud-Tr. vt.; 2 vols., 1903--, Aud. off.

282. REGISTER OF LOANS AND INTEREST, 1837-1912. 1 vol.
Register of loans and interest collected, showing date, names of fund credited and of borrower, type of account, and date and amount of interest collected. Arr. chron. Hdw. 150 pp. 13 x 8 x 1½. Aud.-Tr. vt.

283. JUSTICE DOCKET (School Fund Loans), 1902-1910. 1 vol.
Record of outstanding loans of common school funds, showing date, amount of loan, names of borrower and fund, and balance. Arr. chron. Hdw. 200 pp. 15 x 10 x 1 3/4. Aud-Tr. vt.

284. SCHOOL FUNDS, 1900-1911. 2 vols. (4-5). Title varies:
Record of Receipts.
Record of receipts for school fund, showing date, source of revenue, name of fund, and kind and amount of payment. No index. Hdw. 150 pp. 17 x 20 x 2. 1st. floor stg. vt.

285. JOURNAL SCHOOL RECORD, 1887-88. 1 vol.
Record of school receipts for payments on loan and interest, showing date, name of payer, amounts paid on principal and interest, balance, and description and location of land mortgaged. Arr. chron. Hdw. 640 pp. 16 x 11 x 2½. 1st. floor stg. rm.

286. RECORD OF RECEIPTS AND DISBURSEMENTS, CONGRESSIONAL TOWNSHIP FUNDS, 1910-28. 1 vol.
Record of receipts and disbursements, and congressional township funds, showing date and amount received and disbursed, names of payee and payer, nature of instrument, and record of congressional township fund. Arr. chron. Hdw. 80 pp. 16 x 17 x 1½. Aud. off.

287. SCHOOL FUND DISBURSEMENT, 1896-1912. 1 vol. (3).
Record of school fund disbursements, showing date, numbers of order and township, names of payee and fund, purpose, amount issued, and source of revenue. Arr. chron. Hdw. 200 pp. 18 x 20 x 3. 1st. floor stg. vt.

288. SCHOOL RECORD, 1875-1929. 2 vols. (1-2).
Record of sales of mortgaged land forfeited to school fund, showing location, description, and value of property; date of appraisement; names of appraisers; appraised value; date of sale; reason for sale; and deed. Indexed alph. by names of purchasers. Hdw. 600 pp. 18 x 12 x 2 3/4. Aud-Tr. vt.

289. CONTRACT AND PAYMENT RECORD, 1933--. 1 vol.
Record of contracts with mortgagors to reduce payments on loans, showing number of school, kind of loan, date of mortgage, names and address of mortgagor and mortgagee, and date and amount of payment. Indexed alph. by names of title holders. Hdw. 350 pp. 16 x 11 x 2. Aud. off.

290. SCHOOL FUND EXTENSION, 1933--. 1 file box.
Applications for extension of school fund mortgage loans, showing number of loan, amount of mortgage, name of borrower, and obligation of contract. Arr. chron. 10 x 14 x 4. Aud. file rm.

291. REGISTER OF ORDERS DRAWN ON TREASURER ON ACCOUNT OF COMMON SCHOOL FUND, 1853-88. 2 vols. (2, and 1 vol. not numbered).
Record of orders drawn against common school fund, showing date and number of order, name of payee, purpose and amount of order, amount of interest, and total amount. Arr. by order nos. Hdw. 350 pp. 15 x 11 x 3. 1st. floor, e. stg. rm.

292. REGISTER OF ORDERS REDEEMED, ON ACCOUNT OF COMMON SCHOOL FUND, 1853-88. 1 vol.

Register of orders redeemed on account of common school fund, showing date, number, and amount of order; name of payee; nature of claim; amount of interest; and date redeemed. Arr. by order nos. Hdw. 350 pp. 15 x 11 x 3. 1st. floor, e. stg. rm.

293. (APPOINTMENT OF SCHOOL FUND TRUSTEES), 1833-52. 1 vol.

Record of auditor's appointment of school trustees for sale of school land, showing date of sale, location of land, names of trustee and purchaser, amount received, and date of appointment. Arr. chron. Hdw. 300 pp. 12 x 8 x 2½. Clk. bsmt. stg. rm.

294. APPORTIONMENT OF SCHOOL REVENUE, 1887-1913. 2 vols.

Record of apportionment of congressional, township, and school revenue; showing date, receipt number, name of fund, amount of interest, and township and range numbers. Arr. chron. Hdw. 350 pp. 18 x 12 x 3. Tr-Aud. stg. rm.

295. SCHOOL VOUCHERS, 1845-51. 1 box.

Record of old school vouchers issued upon treasurer for payment of interest and loans of school funds, showing number, amount, purpose, date, and name of payee. No index. 5 x 5 x 12. Aud.-Tr. vt.

296. FORFEITED MORTGAGES, 1865-1932. 6 boxes.

Record of forfeited mortgages on school fund loans, showing location and description of property, name of mortgagor, date, and amount of mortgage, amount past due, and disposition. Arr. chron. 5 x 5 x 12. 5 boxes, 1865-1919, Aud.-Tr. vt.; 1 vol., 1919-32, Aud. rec. rm.

Official Bonds
(See also entries 28-29)

297. BOND RECORDS, 1868-70. 1 vol.

Record of bonds posted by county officials, showing date, names and addresses of official, and bondsmen, and amount and obligation of bond. Indexed alph. by names of officials. Hdw. 500 pp. 15 x 11 x 3. 1st. floor stg. vt.

298. TRSUTEE'S BONDS, 1880-88. 1 box.

Record of disposed of trustees' bonds, showing date, names of official and bondsmen, and amount and obligation of bond. Arr. chron. 5 x 5 x 12. Aud.-Tr. vt.

299. RECORD OF TOWNSHIP AND SCHOOL TRUSTEE BONDS, 1894--.
2 vols. (2, and 1 vol. not numbered).

Record of oaths and bonds of school and township trustees for faithful performance of duties assigned them, showing date and amount of bond, and names and addresses of officials and bondsmen. Indexed alph. by names of trustees. Hdw. 450 pp. 18 x 11 x 2½. 1 vol., 1894-1913, 1st. floor stg. rm.; 1 vol., 1914--, Aud. off.

300. MISCELLANEOUS BOND RECORD, 1874-1925. 1 vol.

Record of official and liquor retailers' bonds, showing date, names and addresses of bonded and bondsmen, and amount and obligation of bond. Indexed alph. by names of bonded persons. Hdw. 450 pp. 18 x 12 x 3. Aud. off.

Miscellaneous Records

301. ENUMERATION, WHITE AND COLORED MALES, 1925-31. 36 vols.

Record of white and colored male inhabitants over twenty-one years of age, showing names and numbers of township and county, name and color of male, and date. Indexed alph. by names of males. Hdw. 500 pp. 14 x 8 x ½. Aud. vt.

302. REGISTER OF STATISTICS, 1874--. 2 vols. (2-3).

Record of farm statistics, showing date, name of farm owner or tenant, and amount of agricultural products and animals produced during year. Indexed alph. by names of farm owners or tenants. Hdw. 250 pp. 18 x 12 x 2. Stg. rm., 1st. floor.

Maps

303. ROAD MAP, HARRISON COUNTY, 1934. 1 map.

Communications and political map, showing type of state and county roads, rivers, streams, railroads, townships, interurbans, and state forest reserve. Published at Corydon, Indiana, by Clarence N. Wolfe. Black and white, framed. Scale: 1" to 1 mi. 44 x 30. Aud. off.

XVII. REGISTRATION OFFICER

By an act of 1933, the clerk of the circuit court is designated as ex-officio registration officer of the county. He has full charge and control of the registration of voters and appoints as many deputies as are necessary to do the work. (1) The inception date of this office in Harrison County is 1934.

As ex-officio registration officer, the clerk of the circuit court is required to provide all the necessary books and paraphernalia for the registering of voters. (2)

All the records are located in the courthouse.

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(1) Acts 1933, 1935; Burns, 1937 suppl., 29-306.

(2) Acts 1933; Burns 29-309.

304. NOTICES OF INTENTIONS TO BE COME A QUALIFIED ELECTOR, 1890-94. 1 box.

Notices of intentions to become qualified electors, showing name, age, and address of party; and signature of clerk. Arr. chron. 11 x 5 x 5. West stg. vt.

305. RECORD OF ABSENT VOTERS' BALLOTS, 1918--. 3 vols. (1-3). Record of voters giving notice of absence at polls, shwoing date of receiving application, names of elector, and witness, home and foreign addresses, dates of mailing and return, and date of delivery to inspector. Arr. chron. Hdw. 300 pp. 16 x 11 x 1 3/4. 2 vols., 1918-26, west stg. vt.; 1 vol., 1926--, Clk. off.

XVIII. BOARD OF PRIMARY ELECTION COMMISSIONERS

The board of primary election commissioners was provided for by an act of 1915. It consists of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated in writing by the chairman of the county central committee of the two political parties respectively. It is the duty of the board to prepare and distribute the primary ballots and generally supervise the primary elections. (1) The canvass of the primary votes is done by the county board of canvassers. (2) The inception date of this office in Harrison County is 1916.

All the records are located in the courthouse.

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(1) Acts 1915, 1917; Burns 29-504.

(2) Acts 1915; Burns 29-560.

306. POLL BOOK AND SPECIAL ELECTION MATTERS, 1817--.
435 boxes.

Papers pertaining to elections. Contains: Primary Election Papers, entry 307; General Election Papers, entry 313. No index. 11 x 4 x 4½. 352 boxes, 1817-1928, w. stg. rm.; 83 boxes, 1929--, Clk. off.

307. PRIMARY ELECTION PAPERS, 1817--. In Poll Book and Special Election Matters, entry 306.

Papers pertaining to special elections, showing date, and names of office and candidate.

308. ELECTION RECORD, 1924-34. 1 vol. (2).

Record of election returns. Contains: Primary Election Returns, entry 309; General Election Returns, entry 314. Arr. by precinct nos. Hdw. 200 pp. 18 x 12 x 2. Clk. off.

309. ELECTION RECORD, PRIMARY, 1924-34. In Election Record, entry 308.

Record of primary election returns, showing date, name of candidate, precinct number, and number of votes cast for each candidate.

310. CERTIFICATES OF ELECTION, 1855-1905. 7 boxes.

Certificates of election. Contains: Certificates of Election, Primary, entry 311; Certificates of Election, General, entry 315. Arr. chron. 12 x 5 x 5. Aud.-Tr. vt.

311. CERTIFICATES OF ELECTION, PRIMARY, 1855-1905. In Certificates of Election, entry 310.

Certificates issued by election board to elected officers, showing names of members, date and place of election, and name of candidate receiving highest number votes.

XIX. BOARD OF CANVASSERS

By an act of 1905, the legislature constituted the board of election commissioners, a board of canvassers. (1) The board elects its own chariman and the clerk of the circuit court acts as clerk of the board. (2)

The board is required to assemble at six o'clock, p.m., on election days to canvass and estimate the certificates, poll lists, and tally papers returned by the election inspectors; (3) to tabulate therefrom the votes of the county, filing the tally papers, poll books, and canvass sheets in the office of the clerk of the circuit court, open to inspection by any legal voter; (4) and to declare in a certified statement the candidates elected, (5) and deliver to them a certification of election.

The inception date of this board in Harrison County is 1906.

The records are located in the clerk's vault in the courthouse.

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(1) Acts 1905, 1927; Burns 29-1401.
(2) Acts 1905; Burns 29-1402.
(3) Acts 1905, 1927; Burns 29-1401.
(4) Acts 1905; Burns 29-1404.
(5) Acts 1905; Burns 29-1405.

312. CANVASSER'S SHEETS, AFFIDAVITS, PRIMARY ELECTION, 1930--. 3 bdls.

Canvasser's sheets for delegates to party state conventions, showing names of party, county, and elected candidate; date; precinct number; number of votes received; and signatures of board of election commissioners. Arr. chron. 4 x 4 x 11.

XX. BOARD OF ELECTION COMMISSIONERS

By legislative enactment in 1889, the board of election commissioners was created. It consists of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated by the chairman of the county central committee of the two political parties respectively. The board is appointed annually. It prepares and distributes ballots for the election of county officers. (1) The inception date of this office in Harrison County is 1890.

The board's duties are: To print ballots; to receive petitions to place candidates' names on the ballots; and to receive certificates of nominations by convention or primary election. (2)

All the records are located in the courthouse.

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(1) Acts 1889; Burns 29-1002. (2) Acts 1889, 1933; Burns 29-1003.

313. GENERAL ELECTION PAPERS, 1890--. In Poll Book and Special Election Matters, entry 306.

Papers pertaining to elections, showing date, and names of offices and candidates.

314. ELECTION RECORD, GENERAL, 1924-34. In Election Record, entry 308.

Record of general election returns, showing date, names of candidates, number of votes for each, and precinct number.

315. CERTIFICATES OF ELECTIONS, GENERAL, 1890-1905.

In Certificates of Elections, entry 310.

Certificates issued by election board to election officers, showing names of members, date and place of election, and name of candidate receiving highest number of votes.

XXI. BOARD OF EDUCATION

The educational system of Indiana, in its beginning, was under local administration of township and district officials and so continued more than half a century.

The county-wide supervision of the schools began in 1873, when an act of the legislature created the board of education, comprised of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (1)

By an act of 1877, the membership of the board was changed to consist of the county superintendent of schools, the township trustees, and the chairman of school trustees of each city and town. (2)

The board meets semiannually on the first day of May and September. Its duties are to take care of the general needs of the schools, maintenance of school property, and purchase of furniture, books, maps, charts, and other supplies. (3) It also may appoint a county attendance officer upon nomination of the county superintendent, (4) and may purchase text-books from publishers and sell them to pupils at cost. (5)

The records are located in the office of the superintendent of schools in the courthouse.

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(1) Acts 1873, ch. 25, sec. 8.
(2) Acts 1873, 1877; Burns 28-801.
(3) Ibid.
(4) Acts 1921, 1932 (Spc. Sess.); Burns 28-501.
(5) Acts 1921; Burns 28-614.

316. COUNTY SUPERINTENDENT'S RECORD OF PROCEEDINGS, 1885-1932. 2 vols. Title varies: Official Record.

Superintendent's minutes of the meetings of county board of education, showing names of members present and of trustees, subjects discussed and approved, date, meeting place, and place and date of next meeting. Arr. chron. Hdw. 200 pp. 15 x 10 x 1½.

XXII. SUPERINTENDENT OF SCHOOLS

In 1865 the legislature provided for a school examiner to be appointed by the county commissioners for a term of three years. (1) This act was amended in 1873, and the school examiner's title was changed to county superintendent of schools. He was appointed by the township trustees to serve for a term of two years. (2)

In 1899 the legislature extended the term of office of the superintendent of schools to four years, and also provided that he be elected by the township trustees. The act required that he post bond with the auditor to insure faithful performance of his duties as prescribed by law. (3) The inception date of this office in Harrison County is 1873.

The superintendent exercises general supervision of the schools outside of incorporated cities and towns of Harrison County. He visits each township institute once each school year and conducts teachers' county institutes. He carries out the orders of the state board of education and the state superintendent of public instruction. (4) He is required to make a report as to teachers' preparation, experience, and license before being hired by the school trustees. (5) He makes out the basis of apportionment of school aid relief from school and township trustees. (7) He is ex-officio member and president of the board of education. (8)

All the records are located in the courthouse.

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(1) Acts 1865, ch. 1, sec. 33.
(2) Acts 1873, ch. 25, sec. 2.
(3) Acts 1899, 1911, 1913; Burns 28-702.
(4) Acts 1899; Burns 28-704.
(5) Acts 1927, 1933; Burns 28-4309.
(6) Acts 1865; Burns 28-715.
(7) Acts 1933; Burns 28-903.
(8) Acts 1873, 1877; Burns 28-801.

Activities and Reports

317. ANNUAL FINANCIAL AND STATISTICAL REPORT CO(UNTY) SUPERINTENDENT (SECTION 1), 1930--. 2 file drawers.

Enrollment of school children, showing number of pupils enrolled during school year, name of reporting trustee, number of pupils enrolled in each school, grand total, aggregate attendance, average daily attendance; and number of teachers, principals, and supervisors employed. Arr. chron. 11 x 14 x 28. Supt. off.

318. ANNUAL FINANCIAL AND STATISTICAL REPORT OF CO(UNTY) SUPERINTENDENT (SECTION 2), 1930--. 1 file drawer.

Annual financial statement compiled from township trustees' reports, showing name of reporting trustee, statement of indebtedness, receipts and expenditures, cash balance at beginning of year, local taxation, revenue receipts of school funds, total revenue, grand total balance, receipts and grand total of payments, and financial statement. Arr. chron. 11 x 14 x 28. Supt. off.

319. RECORD OF COUNTY SUPERINTENDENT OF SCHOOL'S REPORT OF SCHOOL BOOKS, 1890-97. 4 vols.

Record of school books received, sold, and on hand, showing date;

name of corporation; number of township; number of books received, sold, and exchanged; amount received for sale and exchange; and number on hand at last report. Arr. by twp. nos. Hdw. 150 pp. 18 x 12 x 1. Supt. off.

320. REQUISITIONS FOR TEXT BOOKS, 1899-1909. 5 vols.

Record of text books, supplied trustees by school superintendent, showing kind and number of books ordered; number received, sold, and exchanged; and number on hand at present time. Arr. chron. Hdw. 75 pp. 13 x 8 x ½. Supt. off.

321. TRUSTEES' REPORT OF SALES OF SCHOOL BOOKS, 1899-1909. 3 vols.

Record of trustees' reports of sales of school books, showing date; number of books received, sold, and exchanged; amounts of sale and exchange; total amount received; and number on hand at last report. Arr. chron. Hdw. 150 pp. 16 x 10 x 1. Supt. off.

Enumerations

322. COPY OF ENUMERATION TO TRUANT OFFICER OF CHILDREN OF COMPULSORY AGE, 1922-27. 42 vols.

Transcripts of enumeration of children of compulsory school age, showing date; names of child, parents or guardian, and township; and age, birthplace, and residence of child. Arr. alph. by names of children. Hdw. 75 pp. 9 x 6 x ½. Supt. off.

323. ENUMERATION OF CHILDREN FOR SCHOOL PURPOSES, 1910-22. 2 shelves.

Enumeration of children of compulsory school age, showing date;

names of township, town, state, and parents or guardian of child; and name, age, birthplace, sex, and residence of child. Arr. chron. 12 x 19 x 28. Supt. off.

324. FINANCIAL AND STATISTICAL RECORD, 1876-1909. 4 vols. 1891-1901, missing. Title varies: 2 vols., 1876-86, Record of Trustee's Enumeration of School Children And Financial and Statistical Report to County Superintendent; 1 vol., 1886-91, School Superintendent Record.

Record of enumeration of school children, and amount of appropriation credited to school revenues; showing date; names of child, township, and county; sex, color, and age of child; number of school district; and amount required. Arr. chron. Hdw. 685 pp. 16 x 12 x 3. Supt. off.

Teachers

325. RECORD, (TEACHERS' INSTITUTE), 1905-6. 1 vol.

Minutes of meetings of teachers' institute, showing date and place of meeting, subjects discussed and approved, and names of county and superintendent acting as supervisor of meeting. Arr. chron. Hdw. 296 pp. 14 x 9 x 1. Supt. off.

326. STANDARD OF TEACHER'S QUALIFICATIONS, 1924--. 2 file drawers.

Papers pertaining to teachers' qualifications, and approved by the state board of education; showing name and address of teacher, kind and serial number of certificate, date of issuance and expiration, examination grade, place of teaching, school year, grade

taught, date of training, and salary. Arr. alph. by names of teachers. 14 x 6 x 30. Supt. pvt. off.

327. RECORD OF TEACHER'S EXAMINATIONS FOR COUNTY COMMON SCHOOL LICENSE, 1885-1921. 4 vols. 1888-91, 1899-1914, missing. Title varies: 1 vol., 1885-87, Record of Teacher's Examinations.

Record of teachers' examinations, showing date; name, address, and age of applicant; type of examination subject; and grade made. Arr. chron. 1885-87, 1892-98, hdw.; 1914-21, typed. 150 pp. 15 x 10 x 1½. Supt. off.

Pupils

328. TEACHER'S REPORT OF AGGREGATE ATTENDANCE OF PUPILS, 1932--. 4 bdls.

Teachers' reports of grade school attendance to superintendent, showing date; name or number of school; names of school corporation and city, town, or township; name, age, birthplace, and grade of pupil; and number of days present. Arr. chron. 12 x 19 x 28. Supt. off.

329. RECORD OF COMMON SCHOOL GRADUATES, 1926--. 1 file drawer.

Graduation papers of common school pupils, showing names of county, township, school, and pupil; address, age, and color of pupil; and date of graduation. Arr. chron. 12 x 4 x 28. Supt. off.

330. RECORD OF HIGH SCHOOL GRADUATES, 1930--. 5 file drawers.

Graduation papers of high school pupils, showing name, address,

and date of birth of pupil; name of parents of pupil; dates of entry and graduation; name of school from which graduated; number of credits received; type of subjects taken; and grades made. Arr. chron. 7 x 19 x 28. Supt. off.

331. RECORD OF THE GRADUATES FROM COMMON DISTRICT SCHOOLS, 1913-21. 1 vol.

Register of graduates from district schools, showing names of superintendent, teacher, and graduate; address, age, and birth-date of graduate; district number; and general average of graduate. Arr. chron. Typed. 150 pp. 16 x 10 x $1\frac{1}{2}$. Supt. off.

XXIII. HEALTH COMMISSIONER

By an act of 1881, the board of commissioners was constituted ex officio a county board of health and was required to elect annually a secretary who was a physician, and served as the health officer for the county. (1) The duty of this board was to keep a complete record of all births, marriages, and deaths. (2)

In 1891 the legislature enlarged the duties of the board of health, whose secretary was its executive officer. (3) The term of office of the health officer was extended to four years in 1899. (4)

The county board of health was abolished by an amendatory act of 1909. At the same time the office of health commissioner was established to enforce all health laws and keep the records of vital and sanitary statistics. The health commissioner was elected by the county commissioners to serve for a four-year term. (5)

The inception date of the records of this office in Harrison County is 1882.

By an act of 1935 the title of county health commissioner was changed to county health officer, who is appointed by the county commissioners with the approval of the state board of health, to serve four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce the health laws of the state and all rules of the state board of health. (6)

It is the duty of the health officer to enforce the health laws; to record and report vital statistics such as births, deaths, and marriages; to make sanitary inspection of all public and private buildings in regard to sources of disease; to establish quarantine and take all reasonable means to protect the public health; to close schools and churches; and to prohibit public assemblies to prevent edidemics. (7)

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(1) Rev. Stat. 1881, sec. 4995.
(2) Rev. Stat. 1881, sec. 4997.
(3) Acts 1891, ch. 15, secs. 8-9.
(4) Acts 1899, ch. 16, sec. 2.
(5) Acts 1891, 1909; Burns 35-108.
(6) Acts 1935; Burns, 1936 suppl., 35-118.
(7) Acts 1891, 1909; Burns 35-111.

Vital Statistics

332. BIRTH RECORD, 1882--. 18 vols.

Record of births, showing date and place of birth; name, sex, and nationality of child; and names, residence, and occupations of parents. Arr. chron. Hdw. 150 pp. 18 x 12 x 1. Dr. Amy's off., 116 Market St., Corydon, Ind.

333. BIRTH RETURNS, 1883-1905. 9 file boxes.

Reports of birth returns, showing date and place of birth; name, color, color, and sex of child; names and residence of parents; and number in family. Arr. chron. 5 x 5 x 12. Aud.-Tr. rec. vt.

334. RECORD OF MARRIAGES, 1899--. 5 vols.

Record of marriages reported, showing names, ages, color, residences, and occupations of bride and groom; parents' records;

place and date of marriage; and names of witnesses and person performing ceremony. Arr. chron. Hdw. 150 pp. 18 x 12 x 1½. Dr. Amy's off., 116 Market St., Corydon, Ind.

For other marriage records, see entries 38-39.

335. MARRIAGE RETURNS, 1883-1918. 23 file boxes.

Papers pertaining to marriage returns, showing names, ages, birthplaces, residences, and occupations of bride and groom; names of parents and minister; and date and place of marriage. Arr. chron. 12 x 5 x 5. Aud.-Tr. rec. vt.

For other marriage records, see entries 38-39.

336. RECORD OF DANGEROUS DISEASES, 1882--. 4 vols.

Record of dangerous diseases, showing names of patient, physician, and disease; case number; age, sex, nationality, color, and address of patient; name and address of person reporting case; and dates of quarantine and release. Arr. by case nos. Hdw. 150 pp. 18 x 12 x 2. 3 vols., 1882--, Dr. Amy's off., 116 Market St., Corydon, Ind.; C.C., 1 vol., Feb. 8, 1882-Dec. 15, 1882, Aud.-Tr. rec. vt.

337. CONTAGIOUS DISEASES, 1887-96. 8 file boxes.

Papers pertaining to contagious diseases reported, showing names of patient and disease; names and addresses of parents; age, sex, color, and birthplace of patient; date of report; and name of person reporting case. Arr. chron. 12 x 5 x 5. Aud.-Tr. rec. vt.

338. RECORD OF DEATH, 1882--. 10 vols.

Record of deaths, showing registration number; name, sex, color,

age, and occupation of deceased; names of relatives and undertaker; date, cause, and place of death; and place of burial. Arr. chron. Hdw. 150 pp. 18 x 12 x 1. Dr. Amy's off., 116 Market St., Corydon, Ind.

339. DEATH RETURNS, 1884-98. 7 file boxes.

Papers pertaining to deaths reported, showing names of deceased, members of family, attending physician, and county; age and occupation of deceased; date, place, and cause of death; and whether married or single. Arr. chron. 12 x 5 x 5 Aud.-Tr. rec. vt.

XXIV. DEPARTMENT OF PUBLIC WELFARE

The department of public welfare of Harrison County, created by the legislature in 1936, is administered by a board of public welfare. The department may sue and be sued in its own name. (1)

The board of public welfare consists of five persons having a recognized interest in and knowledge of the problems of public welfare, who must be residents of the county for two years. Its members are appointed by the judge of the circuit court; at least two members must be women and not more than three may be adherents of any one political party. The first appointees serve: One for one year, two for two years, and two for four years; and thereafter the term is four years. The board holds a regular meeting once a month, the August meeting to be known as the annual meeting, and it may hold other meetings pursuant to call. (2) Its duties are to elect the director of public welfare who serves as secretary of the board and the executive and administrative officer of the department, (3) to receive and administer gifts and bequests of personal property and of income from real estate for the benefit of children under its supervision or of any home or institution caring for neglected or dependent children under its supervision, to invest any funds so received by it, such investments being kept in a special fund and not commingled with funds received from taxation; (4) and to adopt an annual budget for the department for consideration by the county council. (5)

The director of public welfare must give bond not to exceed

five thousand dollars, to be approved by the judge of the circuit court and filed in the office of the clerk. (6) He appoints with the approval of the board, all assistants in the department from eligible lists established by the state department, and fixes their salary. (7) As executive officer of the department, he exercises all the rights, powers, and duties conferred by law on the department under the rules, regulations, and orders of the state and county boards, (8) and compiles an annual budget for submission to the board. (9) The director of public welfare and his assistants perform the function of probation officer or agent of the court in welfare matters under the supervision of any court having jurisdiction therein as the court may direct. (10)

The department of public welfare is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and such other welfare activities as are delegated to it by the state department including services connected with assistance to the blind. The department makes reports to the state department as directed by the latter. (11) The department also administers provisions and benefits of the Federal "Social Security Act" of August 14, 1935, as authorized thereby. (12)

The board of childrens' guardians and the board of county charities and corrections were abolished by an amendment of 1937, and all their rights, powers, and duties were transferred to the

department of public welfare. (13)

The department is maintained by the county welfare fund raised by a separate tax levy, (14) to which is added such payments as may be made under legal compulsion by recipients, their parents, children, or other persons liable for their support. (15) The county receives reimbursement of certain proportions of its expenditures from the state, (16) and a part of any Federal funds received by the state. (17)

The auditor keeps the records relating to the county welfare fund and their other financial transactions. (18) The department keeps such records and accounts relating to assistance as the state department describes. (19) All records, except applications for assistance, awards, and modification and revocation of awards, are confidential. (20)

All the records are located in the courthouse.

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(1) Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1117, 52-1122.
(2) Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1118.
(3) Ibid.; 52-1119.
(4) Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1122.
(5) Ibid., 52-1302.
(6) Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1119.
(7) Ibid., 52-1123.
(8) Ibid., 52-1126.
(9) Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1302.
(10) Ibid., 52-1120.
(11) Ibid.
(12) Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1113.
(13) Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1121.
(14) Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1301.
(15) Ibid., 52-1263.
(16) Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1124-A.
(17) Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1219, 52-1249, 52-1254.
(18) Ibid., 52-1401.
(19) Ibid., 52-1260.
(20) Ibid., 52-1262.

340. RECOMMENDATIONS AND ACTIONS OF COUNTY BOARD, 1936--.

1 vol.

Record of actions of county board on welfare cases, showing names of county and applicant, application number, action taken, amount of award, notice date, and board members' signatures. Arr. chron. Typed. 50 pp. 14 x 12 x 1. Wfr. off.

341. RECORD OF ASSISTANCE GIVEN TO AGED PERSON, 1936--.

1 vol.

Record of assistance given to aged persons, showing application date and number; names of applicant, parents, and visitor assigned; action and allowance dates; amount of award; warrant number; and whether granted or rejected. Arr. chron. Typed. 200 pp. 14 x 9 x 2. Wfr. off.

342. CERTIFICATE OF CLAIM REGISTER, 1936--. 1 vol.

Record of claims certified to state department, showing date and amount of claim, names of claimant and county, and directors' and auditors' signatures. Arr. chron. Hdw. 25 pp. 12 x 10 x $\frac{1}{2}$. Wfr. off.

343. REGISTER OF CLAIMS FILED, APPROVED, AND WARRANTS ISSUED, 1936--. 1 vol.

Record of claims filed and approved, and warrants issued; showing dates and numbers of claim and warrant, names of payee and fund credited, and amount. Arr. chron. Typed. 50 pp. 14 x 12 x 1. Wfr. off.

344. WELFARE BOARD DISBURSEMENTS, 1936--. 1 file box. Receipts of disbursements by welfare board, showing date, names of county and payee, purpose, allowance amount, and auditor's signature. Arr. chron. 14 x 12 x 4. Aud. rec. rm.

XXV. SURVEYOR

The surveyor is a constitutional officer, elected for a term of two years without restriction on reelection. (1) He must give bond in a sum fixed by the board of county commissioners. (2) Prior to the Constitution of 1851 the surveyor was a statutory officer, being appointed by the Governor by an act of 1818 (3) and by the board of commissioners by an act of 1831. (4) The inception date of this office in Harrison County is 1817.

The surveyor has charge, under direction of the board of commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for, and supervision of, the construction of all bridges, turnpikes, roads, ditches, drains, and levees. (5) He also has charge of the repair and maintenance of county highways, (6) unless the county commissioners employ a highway supervisor. The county commissioners may employ the surveyor to serve as highway supervisor. (7)

For private parties, he takes acknowledgments of mortgages and deeds for the conveyance of real estate, (8) and, upon request, establishes lines and corners of lands. (9)

All the records are located in the surveyor's office in the courthouse.

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(1) Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301.
(2) Acts 1913; Burns 49-3302.
(3) Acts 1817-18, ch. 30, sec. 1.
(4) Acts 1831, ch. 102, sec. 1.
(5) 1 Rev. Stat. 1852; Acts 1911; Burns 49-3309.

(6) Acts 1933; Burns 36-1101, 36-1102.
(7) Acts 1933; Burns 36-1110.
(8) 1 Rev. Stat. 1852; Acts 1857; Burns 49-3317.
(9) 1 Rev. Stat. 1852; Acts 1875; Burns 49-3311.

Surveys and Reports

345. SURVEYOR'S RECORD, FIELD NOTES, 1885--. 8 vols. (1-7, and 1 vol. not numbered).

Record of surveys, showing field notes of sub-divisions and corners in sections; range, acreage, and location of corner stones and sections; material used for markings; survey date; and surveyor's signature. Indexed by page numbers. Hdw. 361 pp. 12 x 8 x 2.

346. (RECORD OF SURVEY), 1834-88. 1 vol.

Record of original survey of Harrison County taken from field notes, showing townships, ranges, acreage, range and township numbers, interior quarter section corners, and description and location of witness trees. Arr. by range and township numbers. Hdw. 126 pp. 16 x 15 x 2.

Maps

347. ROADS AND BRIDGES AND COUNTY COURTHOUSE, 1900--. 75 blueprints.

Physical blueprints of roads, bridges, and county courthouse, showing details of construction and repairs made or needed. Drawn by Clarence Wolfe, Surveyor, Corydon, Ind. Blueprints. No scale given. 36 x 30.

XXVI. HIGHWAY SUPERVISOR

The administrative system of building and maintaining county highways has undergone several changes, since this improvement has become an increasingly important part of civic life.

In 1879 the legislature constituted the board of commissioners a board of turnpike directors for the management and control of county highways. (1)

By an act of 1913, this board was abolished, and the highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners. (2)

This office was abolished by the legislature in 1933 (3) and the duties of the superintendent of highways were transferred to the surveyor; (4) unless the board of commissioners should appoint a highway supervisor to perform the duties heretofore performed by the superintendent of highways. The highway supervisor serves at the will of the commissioners. The board of commissioners may appoint the duly elected surveyor or a person other than the surveyor to be highway supervisor. (5)

The board of commissioners of Harrison County has appointed an extra officer to serve as highway supervisor.

The highway supervisor has general charge of the repair and maintenance of county highways, bridges, and culverts; has police power in the control of the highways of the county; and may fix the limit of loads for any highway, bridge, or culvert. (6) He investigates and determines the method of maintenance best adapted

to the various highways of the county under his supervision, establishes standards for the maintenance of highways, bridges, and culverts, and makes an annual budget estimate of the cost of repair and maintenance of highways, bridges, and culverts, which must be filed in the auditor's office for the use of the board of commissioners. (7) He is required to meet with the board of commissioners and confer with them on matters pertaining to his duties (8) and also must attend all sessions of the annual road school at Purdue University. (9)

The records are located in the auditor's record room in the courthouse.

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(1) Acts 1879, ch. 115, sec. 1.
(2) Acts 1913, ch. 330, sec. 1.
(3) Acts 1933; Burns 36-1113.
(4) Acts 1933; Burns 36-1101.
(5) Acts 1933; Burns 36-1110.
(6) Acts 1933; Burns 36-1101, 36-1102, 36-1110.
(7) Acts 1933; Burns 36-1103, 36-1110.
(8) Acts 1933; Burns 36-1104, 36-1110.
(9) Acts 1933; Burns 36-1110.

348. COUNTY HIGHWAY SUPERINTENDENT'S REPORTS, 1936--.

1 file box.

Highway superintendent's reports to commissioners of road fund, showing fund amount, date, itemized expenses, total expenses, balance, and highway superintendent's signature. No index. 14 x 12 x 4.

XXVII. AGRICULTURAL AGENT

The office of agricultural agent was created by the legislature in 1913. This act provided for appointment of a county (agricultural) agent upon petition to the county board of education by the residents of the county. The appointment was made annually--reappointment might be for a term of two years--by Purdue University, subject to the approval of both the state board and the county board of education, and the agent's salary was paid in part by the state. (1) The inception date of this office in Harrison County is 1920.

By legislative enactment in 1937 the office of agricultural agent was created for every Indiana county. The agricultural agent is appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board, entitled county agricultural agent board. The qualifications of the agricultural agent are prescribed by the board. (2)

The county council is required to appropriate not less than one thousand dollars annually to be used in paying office help, expenses of the agent, mileage, rent, or other incidentals. The salary of the agricultural agent is paid by the state through Purdue University. (1)

The duties of the agricultural agent, under the supervision of Purdue University, are: To cooperate with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs

and contest work, and other movements for the advancement of agricultural and country life; to give advice to farmers on practical farm problems; and to aid the superintendent of schools and the teachers of the county in giving practical education in agricultural and domestic science. (4)

All the records are located in the agricultural agent's office, in the courthouse.

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(1) Acts 1913, 1923, 1927; Burns 28-4911.
(2) Acts 1937; Burns, 1937 suppl., 28-4911.
(3) Ibid.
(4) Ibid.

349. NARRATIVE ANNUAL REPORT OF COUNTY AGENT, 1920--.

16 vols.

Record of annual narrative reports, showing dairy, poultry, agricultural, educational, and minor projects; date and place of meeting; sales; contests; exhibitions; and demonstrations.

Arr. alph. by titles of subjects. Typed. 50 pp. 9 x 12 x $\frac{1}{4}$.

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